

LDO/CWO Commissioning Medical Waiver Submission Process

Simple Step-by-Step Guide

Step 1 – Complete Your Commissioning Physical

Complete the following forms with an authorized medical provider within 90 days preceding the appointment month:

- DD Form 2807-1 (Report of Medical History)
 - DD Form 2808 (Report of Medical Examination)
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Step 2 – Complete the DD Form 2807-1

- Answer every question completely.
 - Explain every **“Yes”** response on **Page 2**.
 - Include dates, treatment, current status, and whether the condition has resolved.
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Step 3 – Provider Completes the Medical Examination

The medical provider must:

- Complete all required sections of the DD Form 2808.
 - Document all pertinent positives and negatives on **Page 3** of the DD Form 2807-1.
 - Apply the medical standards in **DoDI 6130.03, Volume 1** plus the color vision and best corrected visual acuity from **MANMED Chapter 15**.
 - **Do not** use “See medical records” in place of clinical documentation.
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Step 4 – Gather Supporting Medical Documentation (If Required)

If the applicant has a condition that does not meet commissioning medical standards, include all applicable supporting documentation, such as:

- Specialist evaluations
- Operative reports
- Imaging (MRI, CT, X-ray)
- Pulmonary Function Tests (PFTs)
- Cardiology reports
- Physical therapy records
- Laboratory results
- Any other documentation related to the condition.

Step 5 – Review Your Package

Before submission, verify that your package includes:

- ☐ DD Form 2807-1 (complete)
- ☐ DD Form 2808 (complete)
- ☐ Explanations for all “Yes” responses
- ☐ Provider documentation of pertinent positives and negatives
- ☐ Supporting medical documentation (if applicable)

Step 6 – Email the Package

Email the completed DD Form 2807-1, DD Form 2808, and all supporting medical documentation to usn.mid-south.chnavpersmilt.n.mbxnpc-ldo-cwo-selbd@us.navy.mil

Step 7 – PERS-803 Administrative Review

Upon receipt, PERS-803 will review the package for administrative accuracy. If additional information is required, PERS-803 will coordinate with the applicant and/or command before forwarding the package.

Step 8 – BUMED Medical Review

Once the package is complete, PERS-803 forwards the medical waiver package to BUMED for medical review and waiver recommendation.

Step 9 – OCM Final Approval

Following BUMED’s review, the package is forwarded to the Office of Community Management (OCM) for final waiver approval and disposition.

Applicants and commands will be notified of the final determination once the review process is complete.
