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FIRST ENDORSEMENT on LT Iam A. Aviator, USN, XXX-XX-1234/13XX

 ltr of 2 SEP 10

From: Commanding Officer, [Your Command Here]

To: President, FYXX-X Test Pilot School Selection Board (Board #XXX)

Subj: APPLICATION FOR TEST PILOT SCHOOL ICO LT IAM A. AVIATOR, 13XX

1. I positively/negatively endorse LT Aviator’s TPS application. If selected, he/she will be available for pre-arrival training as early as [insert appropriate date]. [If applicant’s timing in their tour does not support attending TPS at this time but applicant would like to apply to show ‘continued interest’, CO can negatively endorse and still forward for submission. Specifically state why applicant is not available [FITREP, deployment, manning, timing, etc.], but would be an eligible candidate for future boards. Application will be filed for future reference, but not be eligible for this board. A positive CO endorsement is required to be eligible for this board.]

2. [Assessment of tactical/squadron qualifications, flight hours, etc]

3. [CO’s narrative; include high water FITREP projection, if applicable]

 I. M. CO