

1. How long will CWAY Reenlistment module be in the Streamlined mode?

- Answer – Beginning 1 April 2020, the CWAY program will add a digital switch. Per direction of N1 and to prioritize workload during our COVID-19 response, we are turning all Zones to the streamlined position for sixty days beginning 1 April 2020. This will expedite application submission and processing of Sailor applications for reenlistment while commands maybe otherwise focused. Prior to 1 June 2020, a decision will be made to either continue the streamlined process or return back to standard CWAY reenlistment processing.

2. What if my Sailor is out of In-Rate looks and only eligible for conversion? How do I get them reset for additional In-Rate look?

- Answer – Yes, they can be reset for an additional In-Rate look. You, as the CCC, will need to submit a request via the **CWAY support desk**. Email address is [career\\_waypoints@navy.mil](mailto:career_waypoints@navy.mil)

3. Last month my Sailor was not eligible and now they are eligible. How do I submit them for an In-Rate or conversion for USN/FTS or SELRES application?

- Answer – Go to the Reenlistment application browser and un-submit the Not Eligible application. Next,

update the application and submit per Sailor's desires.

4. My PACT Sailor just became designated this month and I need CWAY approval for him/her to reenlist, how does that happen in streamline mode?

- Answer – When the Sailor shows as designated in CWAY, create a reenlistment application and submit. If the Sailor is in a mandatory submission window, the System will automatically create an application. If the Sailor is less than 9 months to SEAOS, you, as the CCC, will need to submit a request to the CWAY support desk via email requesting another look for in-rate or conversion. Email address is [career\\_waypoints@navy.mil](mailto:career_waypoints@navy.mil)

5. With CWAY Reenlistment in the “Streamlined mode will I need to submit applications that are in Saved Action Required (SAR) or Ready to Submit status for the current month?

- Answer – In the streamlined process, you shouldn't see any applications in Saved Action Required or Ready to Submit status. If you do, that application would have been un-submitted by a user for a reason. Either the Sailor was undecided on their intent to stay Navy, or they were considering requesting conversion to another rating or transition to SELRES. Regardless

of the reason, update and submit the Sailor application to avoid missing a conversion, In-Rate, SELRES or TRP look. However, in the streamline mode failure to resubmit the application **will not result in a Failed to Submit.** At the end of the month, prior to rack and stack, CWAY updates all un-submitted applications to Cancelled, Not Eligible, No Apply this Month, or Submitted for In-Rate/USN/FTS on CCC behalf according to rules as follows:

- If the application is not in a mandatory submission window, CWAY cancels the application. Then inserts a note stating the application was canceled due to not being a mandatory application.
- For mandatory applications that are saved as In-Rate Only USN/FTS, CWAY will change the status to Submitted (for In-Rate Only) or Not Eligible following the same eligibility checks.
- For mandatory applications that are saved as anything other than In-Rate Only USN/FTS, CWAY will change the application status to No Apply this Month and a Sailor Note is inserted by the CWAY program.