

Accession Information for LDO/CWO Selectees

***Congratulations** on your selection to the LDO/CWO community. This summary outlines the crucial next steps and information for your transition.*

Your First Assignment:

- Your first assignment will be a preselected sea-tour, possibly overseas, with a tour length of 24 to 36 months.
- You will receive orders approximately three months prior to your commissioning date. These will include attendance at the Officer Indoctrination Course in Newport, RI.

Required Actions:

1. **New Accession Checklist:** Complete the checklist and email it to Melinda.s.weeden.civ@us.navy.mil
Contact TSC Great Lakes: 60 days before your commissioning date, you MUST email M_GRLK_TSCEOPP@NAVY.MIL Provide your name, commissioning date, command name/contact info, and your CPPA's name/contact info.
2. **Oath of Office:** Promptly return your Oath of Office paperwork and send a copy to Mindy Weeden.
3. **Cancel Enlisted Orders:** If you have received enlisted orders, contact your enlisted detailer for cancellation.
4. **Officer FITREP:** An Officer FITREP is required for the period from your commissioning date until detachment from your current command.

Important Resources:

- Detailer's Corner: <https://www.mynavyhr.navy.mil/Career-Management/Detailing/Officer/Pers-43-Aviation/LDO-CWO/>
- Community Manager's Website: <https://www.mynavyhr.navy.mil/Career-Management/Community-Management/Officer/Active-OCM/LDO-CWO/>

Key Contacts:

Aviation LDO/CWO Detailers:

CAPT Higingbotham: michelle.v.higingbotham.mil@us.navy.mil

LCDR Camille: waguens.camille.mil@us.navy.mil

Administrative Assistant:

Mindy Weeden: Melinda.s.weeden.civ@us.navy.mil