



**DEPARTMENT OF THE NAVY  
BUREAU OF NAVAL PERSONNEL  
5720 INTEGRITY DRIVE  
MILLINGTON TN 38055-0000**

**1401  
BUPERS-00B/786  
1 Dec 22**

**From:** Deputy Chief of Naval Personnel  
**To:** President, FY-24 Human Resources Command, Leadership, and Sea Screen Board

**Subj:** ORDER CONVENING THE FY-24 HUMAN RESOURCES COMMAND  
LEADERSHIP AND SEA SCREEN BOARD

**Ref:** (a) DCNP BUPERS-00B 1401 ltr of 19 Oct 22

**Encl:** (1) Board Membership  
(2) Administrative Support Staff

**1. Date and Location**

a. This administrative selection board, consisting of you as president, the officers listed in enclosure (1) as members, and the personnel listed in enclosure (2) as administrative support staff, is ordered to convene at Navy Personnel Command, Millington, TN, at 0800, 14 December 2022, or as soon as practicable thereafter.

b. The board shall proceed in accordance with all guidance in this letter and the FY-24 Administrative Selection Board Precept, reference (a).

**2. Function. The function of the board is to recommend:**

a. CAPT/CAPT(Select) of the HR designator, 1200, Promotion Year Groups (PYGs) 21, 22, and 23, for Major Command and Captain Command designation.

b. CDR/CDR(Select) of the HR designator, 1200, PYGs 21, 22 and 23, for Commander Command designation.

c. CDR/CDR(Select) of the HR designator, 1207, PYGs 21, 22 and 23, for Commander Command designation.

d. LCDR/LCDR(Select) of the HR designator, 1200, PYGs 21, 22 and 23, for Lieutenant Commander Command designation.

e. CDR/CDR(Select) of the HR designator, 1200, PYGs 21, 22 and 23, for Commander Leadership designation.

f. LCDR/LCDR(Select) of the HR designator, 1200, PYGs 21, 22 and 23, for Lieutenant Commander Leadership and Sea designation.

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g. May include officers in other PYGs if approved to receive a special look, or meet the prerequisite requirements delineated in the HR Milestone business rules.

3. **Board Authorized Selections.** The total number of candidates that may be recommended is:

a. HR Command:

(1) Major and Captain Command:	1200: 3 1207: 0
(2) Commander Command:	1200: 15 1207: 0
(3) Lieutenant Commander Command:	1200: 13 1207: 0

b. HR Leadership (1200 Only):

(1) Commander Leadership:	1
(2) Lieutenant Commander Leadership and Sea:	14

4. **Additional Guidance.** The information is provided to clarify specific community requirements, but in no way should replace the “Best and Fully Qualified” Standard of reference

(a). Eligible officers meet the following criteria:

a. Do not have an approved resignation or retirement.

b. Have not declined Command, Leadership, Sea or Milestone assignment.

c. (Command Only) Completed Command Eligible (2D1) or Major Command Eligible (RLC) Additional Qualification Designation (AQD) for respective level of command.

5. **Bank Review.** To ensure standards of performance are maintained, the records of officers previously selected but not yet serving in a Command, Leadership or Sea assignment shall be reviewed. Those officers whose records, in the opinion of a majority of the board members, indicate significant decline in performance, or which contain material subsequent to the last board which casts doubt upon their qualifications to serve in a Command, Leadership or Sea billet, shall be de-screened. The purpose of this review is to ensure the continuing quality of officers assigned to command, leadership or sea billets.

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6. The board need not select to the numbers provided. The authorized number to select should only be attained if there are a sufficient number of candidates determined to be fully qualified.

A handwritten signature in black ink, appearing to read 'A. Holsey', with a horizontal line extending from the end of the signature.

A. HOLSEY