

LDO 6410 (ADMINISTRATION)

DESIGNATOR DESCRIPTION

Administrative Limited Duty Officers serve as officer technical leaders across administration, manpower planning, pay and personnel management, organizational planning, protocol, personnel assignments, training, postal functions, and printed materials. They possess broad expertise in Navy personnel and administrative policies, regulations, and directives. Administrative LDOs author technical reports and evaluations for enlisted and officer personnel, manage front office and staff operations, oversee flag secretariats, and provide critical administrative expertise to all warfare communities across the Fleet.

YRS COMM SVC	SEA	CAREER PATTERN	SHORE
CAPT — AQDs: 2D3, CE6	30	Major Command as afforded by opportunity XO / TSC XO to CO Fleet Up 4 Star Flag Secretary / Chief of Staff / Executive Assistant Manpower Personnel and Training (MPT)	* Major Command Screening – 3 Opportunities *
CDR — AQDs: CE5, CA5, CB5, CD5, CC5, 2D2	22	Commander Command XO / TSC XO to CO Fleet Up 4 Star Flag Secretary / Exec Asst Manpower Personnel and Training (MPT)	* Commander Command Screening – 2 Opportunities *
LCDR — AQDs: CC4, CA4, CB4, CD4, LB2, 2D1	16	CVN / LHA / LHD / LCC / AS AO	OIC / OPNAV / XO / Major Staff Exec Asst/ 3 Star Flag Secretary / Manpower Personnel and Training (MPT) * Complete Surface LDO Commander Command Ashore Qualification*
LT — AQDs: CA3, CB3, CD3, LB2	10	CCSG Flag Secretary / IA / EODGRU / SPECRECON/ NSWG / SEVENTHFLT	OIC or AOIC / XO 1-2 Star Flag Secretary / Exec Asst Major Staff / Region Admin Officer/ Manpower Personnel and Training (MPT) ATG / CNSWG / ECM / LCSRON/ NAS / NSA / NIOC
LTJG — AQDs: CA2, CB2, CD2, LB2	4	CVN / AS / DESRON / EOD	ATG / AFTG / CNATTU / CNSWCEN / COMOMAG / CYBERCOM / DIA / JIOC / NAS / NSA / NPS / OPNAV / OTC / PSD / SPECRECON / TPU / UWDC / VRC
ENS — AQDs: CA1, CB1, CD1, LB2	2		* 1ST TOURS ARE A MANDATORY DETAIL TO AT SEA OR OPERATIONAL UNLESS THERE ARE NO AVAILABLE SEA DUTY BILLETS AT TIME OF COMMISSIONING. SHORE DUTY ASSIGNMENTS SHALL BE ACCOMPANIED BY A FOLLOW-ON AT SEA OR OPERATIONAL TOUR

Note: The billet types listed are not all inclusive. The AQDs listed are the basic ones that can be earned. There are other AQDs that can be earned due to additional duties at a command.