

eNavFit Intermittent & Disconnected Ops



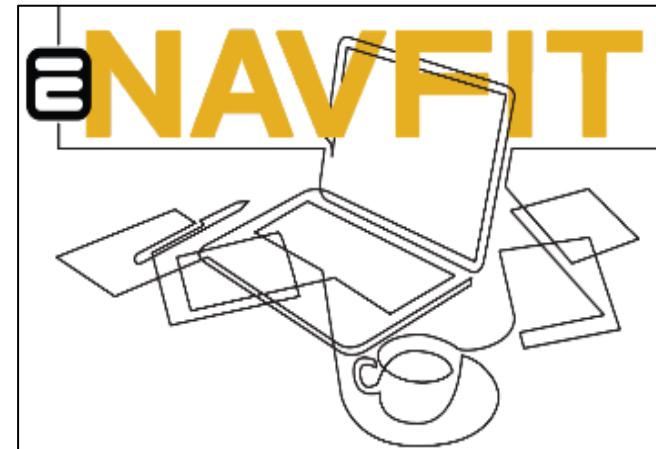
October 2022

Talent Management Task Force
PERS-3, Navy Personnel Command
Performance Evaluation Transformation
eNavFit Innovation Unit

UNCLASSIFIED

Agenda

- eNavFit Intermittent Ops
- eNavFit Disconnected Ops
- eNavFit Support Products
- What's Next?
- Resources
- Questions/Comments



Browser Requirements (Must Do)



Google Chrome



Mozilla Firefox



Apple Safari

- **ENAVFIT WILL NOT FUNCTION PROPERLY IN INTERNET EXPLORER, NOR MS EDGE**



NO IE

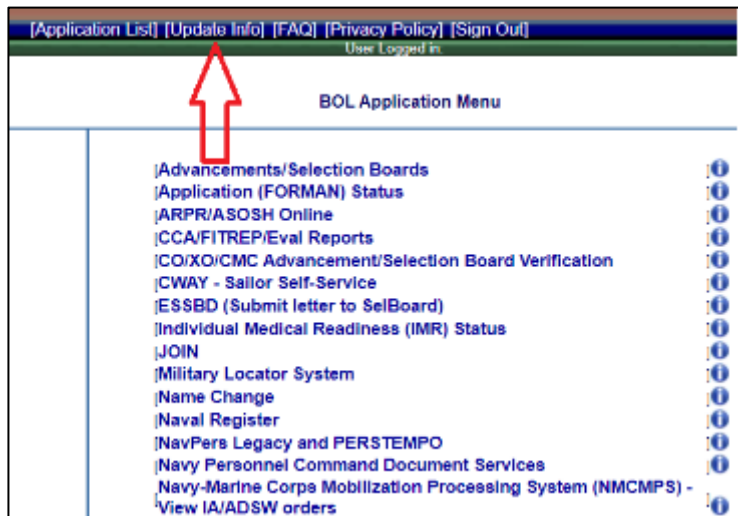


Microsoft Edge

Update BOL Email (Must Do)

- Notifications are only effective if all users have ensured their email is up-to-date in BOL.
- eNavFit email member search is linked to BOL email

1.

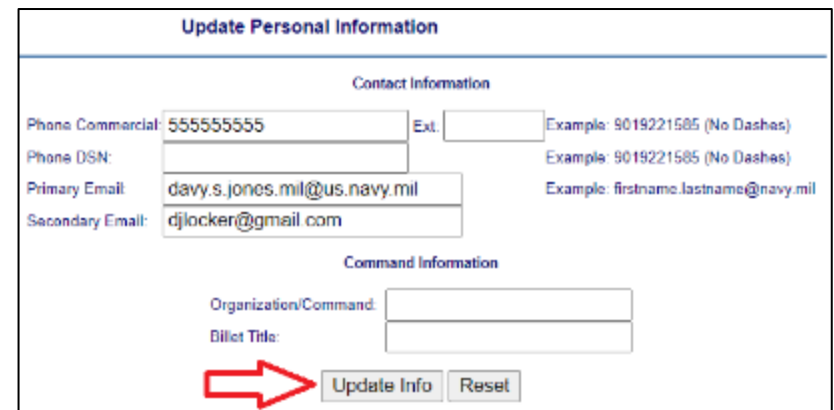


[Application List] [Update Info] [FAQ] [Privacy Policy] [Sign Out]
User Logged in

BOL Application Menu

-]Advancements/Selection Boards
-]Application (FORMAN) Status
-]ARPR/ASOSH Online
-]CCA/FITREP/Eval Reports
-]CO/XO/CMC Advancement/Selection Board Verification
-]CWAY - Sailor Self-Service
-]ESSBD (Submit letter to SelBoard)
-]Individual Medical Readiness (IMR) Status
-]JOIN
-]Military Locator System
-]Name Change
-]Naval Register
-]NavPers Legacy and PERSTEMPO
-]Navy Personnel Command Document Services
-]Navy-Marine Corps Mobilization Processing System (NMCMP) - View IA/ADSW orders

2.



Update Personal Information

Contact Information

Phone Commercial: 55555555 Ext. Example: 9019221585 (No Dashes)
 Phone DSN: Example: 9019221585 (No Dashes)
 Primary Email: davy.s.jones.mil@us.navy.mil Example: firstname.lastname@navy.mil
 Secondary Email: djlocken@gmail.com

Command Information

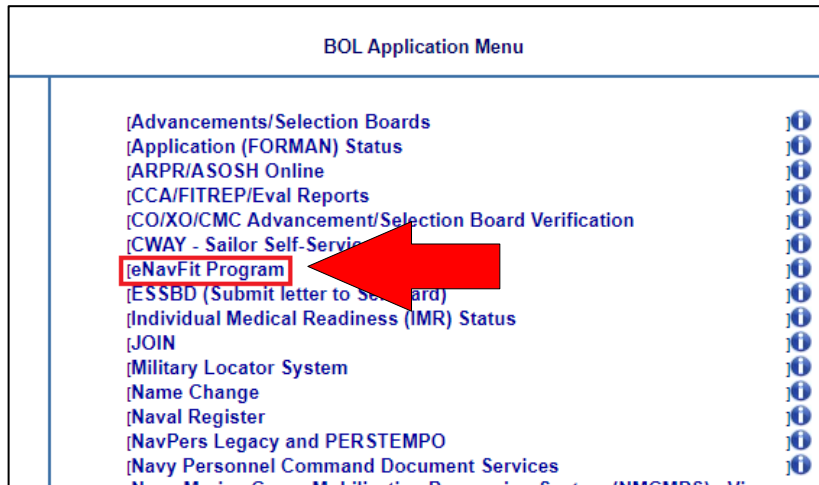
Organization/Command:
 Billet Title:

Where is eNavFit?

Proceed to BUPERS Online

www.BOL.navy.mil

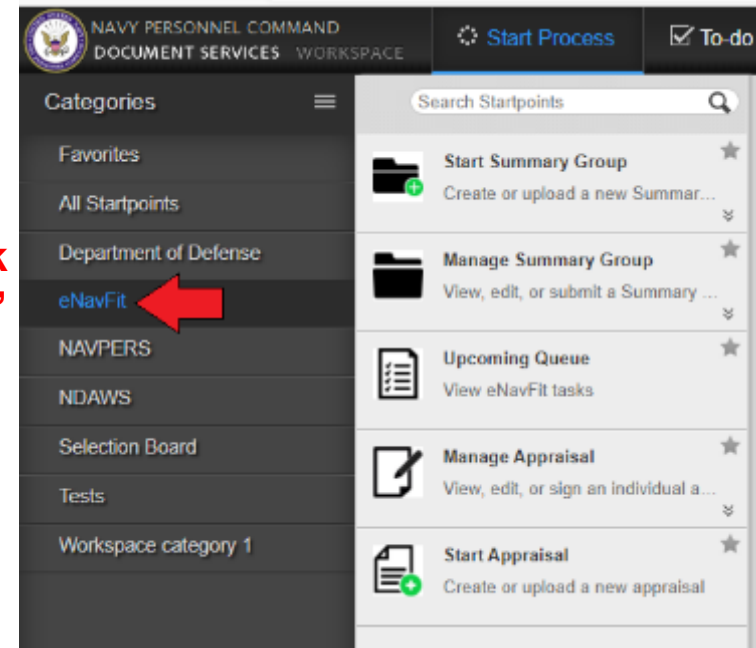
Click “eNavFit Program”



BOL Application Menu

- [Advancements/Selection Boards]
- [Application (FORMAN) Status]
- [ARPR/ASOSH Online]
- [CCA/FITREP/Eval Reports]
- [CO/XO/CMC Advancement/Selection Board Verification]
- [CWAY - Sailor Self-Service]
- [eNavFit Program]**
- [ESSBD (Submit letter to Selection Board)]
- [Individual Medical Readiness (IMR) Status]
- [JOIN]
- [Military Locator System]
- [Name Change]
- [Naval Register]
- [NavPers Legacy and PERSTEMPO]
- [Navy Personnel Command Document Services]

Click
“eNavFit”



NAVY PERSONNEL COMMAND
DOCUMENT SERVICES WORKSPACE

Start Process To-do

Categories

- Favorites
- All Startpoints
- Department of Defense
- eNavFit**
- NAVPERs
- NDAWS
- Selection Board
- Tests
- Workspace category 1

Search Startpoints


- Start Summary Group
- Manage Summary Group
- Upcoming Queue
- Manage Appraisal
- Start Appraisal

Error Validations

eNavFit and the offline .PDF have built-in error validations that prompt the user to make corrections prior to submission to NPC.

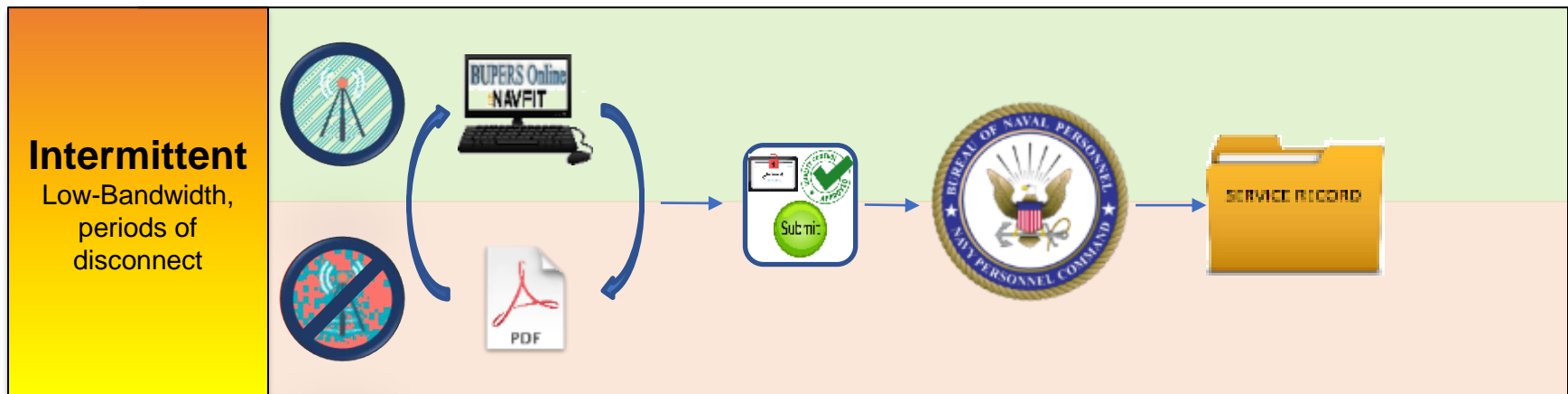
Offline Error Validation (Smart .PDFs)

FITNESS REPORT & COUNSELING RECORD (W2-06) Select an Action...
RCS BUPERS 1610-1

1. Name (Last, First MI Suffix)		2. Grade / Rate LT	3. Designator 1210	4. DoD ID/SSN *****
5. ACT <input type="checkbox"/> FTS <input type="checkbox"/> INACT <input type="checkbox"/> AT/ADSW/265 <input type="checkbox"/>	6. UIC 58401	7. Ship / Station	8. Promotion Status	9. Date Reported (YYMMDD)
Occasion for Report			Period of Report (YYMMDD)	
10. Periodic <input type="checkbox"/>	11. Detachment of Individual <input type="checkbox"/>	12. Detachment of Reporting Senior <input type="checkbox"/>	13. Special <input type="checkbox"/>	14. From: <input type="text"/>
15. To: <input type="text"/>	16. Not Observed Report <input type="checkbox"/>		20. Physical Readiness	
Type of Report		21. Billet Subcategory (if any)		27. DoD ID/SSN
17. Regular <input type="checkbox"/>	18. Concurrent <input type="checkbox"/>	19. Ops Cdr <input type="checkbox"/>		
22. Reporting Senior (Last, FI MI)	Warning: JavaScript Window - eNavFit VIOLATION			
28. Command employment and com	<div style="border: 1px solid red; padding: 5px;">  Form cannot be saved, the following fields must be populated: <ul style="list-style-type: none"> 5. ACT FTS INACT AT/ADSW/265 7. Ship / Station 8. Promotion Status 15. To: 21. Billet Subcategory (if any) 17. Regular 18. Concurrent </div>			
29. Primary / Collateral / Watchstandi				

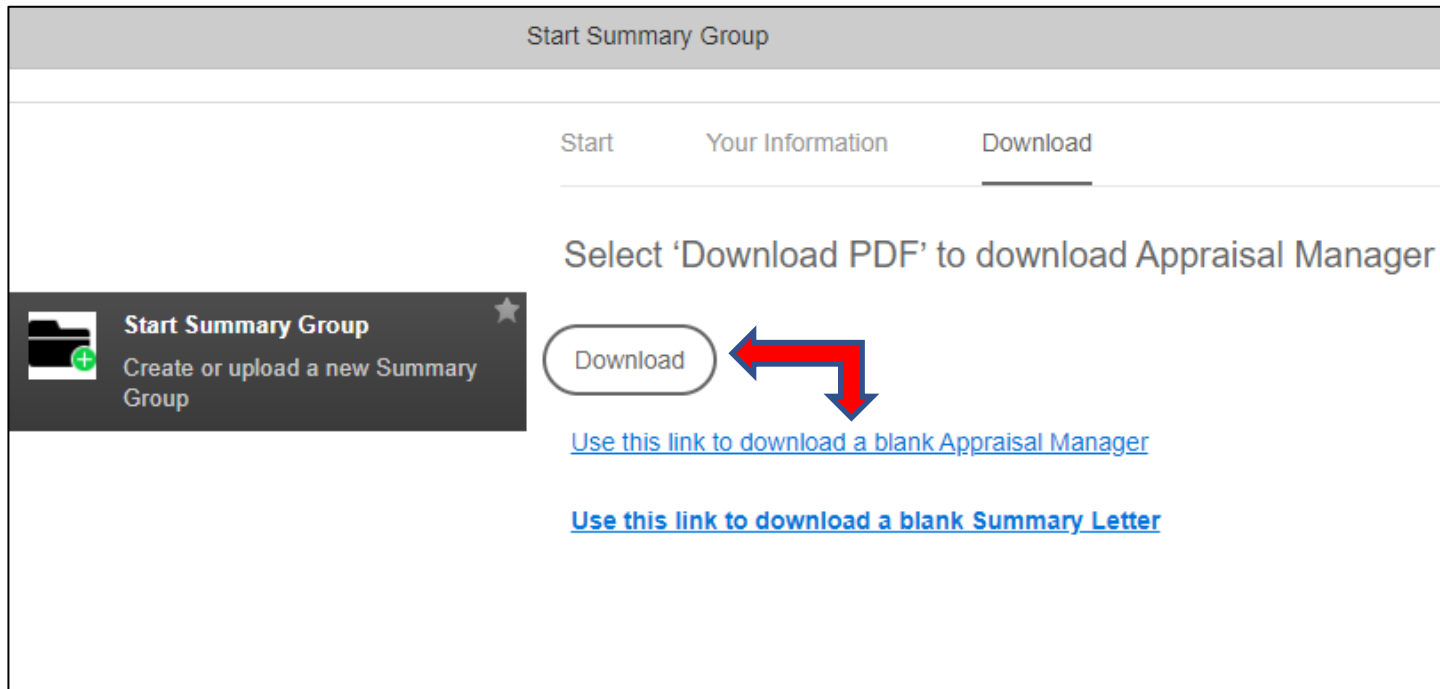
eNavFit Intermittent

- Summary Group created in eNavFit, or via a blank “Appraisal Manager”
- Appraisal Manager downloaded - “Smart” .PDF
- Can continue work on summary group while offline
- REQUIRED to be uploaded back into eNavFit when internet restored for continued processing – **cannot** print forms/summary sheet



Intermittent Appraisal Manager Blank Form

- Downloaded from eNavFit > Start Summary Group > Download
- Form will be labeled “eNavFit-FEManager”
- Always download the latest version



The screenshot shows a web interface titled "Start Summary Group". At the top, there are three tabs: "Start", "Your Information", and "Download", with "Download" being the active tab. Below the tabs, the text reads "Select 'Download PDF' to download Appraisal Manager". On the left side, there is a dark grey sidebar with a "Start Summary Group" button, which includes a plus icon and the text "Create or upload a new Summary Group". In the main content area, there is a "Download" button. A red arrow points from the "Download" button to the text "Use this link to download a blank Appraisal Manager". Below that, there is another link: "Use this link to download a blank Summary Letter".

Intermittent Appraisal Manager

Download Existing Summary Group

- Downloaded from eNavFit > Manage Summary Group > Active > Open (applicable SG) > Download
- Form will be labeled “eNavFit-FEManager-XXX”

Acknowledge Role		Active	Submitted
Name	TEST2	3.00	0
		0	0

Reporting Senior	Summary Group	Reviewer Templates	Reports
Name		Grade	
Email		Title	CO
Phone		Address	

Manage Summary Group ★

View, edit, or submit a Summary Group

Dual-Hatted NO

A "dual-hatted officer" is defined as a Flag Officer specifically identified on the SNDL with two or more separate organizations (as opposed to having one command with multiple UICs.)

Reporting Senior Role

Acknowledge

Download

Submit to PERS

UNCLASSIFIED

Intermittent Appraisal Manager

- Will initially open with three pages (title page, calendar, reporting senior defaults). Scroll to page 3.
- Populate field blocks. Data will be auto-populated on each report added to the summary group. Disregard “RANKING BOARD USER DEFAULTS”
- Select “Continue”

REPORTING SENIOR DEFAULTS ⚙️

Reporting Senior Email

DoD ID/SSN

Check here if Reporting Senior is Dual Hatted

Paygrade (Blk 2):

EVALUATION & COUNSELING RECORD (E7-E9)

22. Reporting Senior Name (Last, First MI Suffix)	23. Grade	24. Designator	25. Reporting Senior Address
25. Reporting Senior Title	26. UIC	27. DoD ID/SSN	
Reporting Senior Phone		ISIC Address	ISIC UIC

Acknowledged

SAMPLE

RANKING BOARD USER DEFAULTS

Email

DoD ID/SSN





Name


Intermittent Appraisal Manager

Add a Report

- After selecting "Continue", this field will appear. Select "View/Edit" folder

E7 SUMMARY GROUPS for null

 Add Group
  Templates
  Schedule
  Defaults

View/Edit	Name	Status	Members	Reviewer Template
		Active	0/0	

View/Edit Summary Group




- After selecting "View/Edit", the Appraisal Manager will open. Select "Add Report"

CHIEF (E7 - E9) MANAGER

Total Number of Members: 0 NOB: None UIC (Blk 6):

Paygrade (Blk 2): E7 Duty/Competitive Status (Blk 5): Promotion Status (Blk 8):

End Date (Blk 15): Report Type (Blk 17-19): Regular and/or Concurrent Billet (Blk 21):

 Home
  Add Report
  Schedule

22. Reporting Senior Name (Last, FI MI) 23. Grade 24. Designator 25. Reporting Senior Title 26. UIC

28. Command employment and command achievements:

Summary Group Average	Significant Problems	Progressing	Promotable	Must Promote	Early Promote	Max. EP+MP:	Max. EP:
0.00	0	0	0	0	0	0	0

View/Edit	Name	Trait	Promotion	Performance Traits						Color	
Reviewers	Name	Average	Recommendation	33	34	35	36	37	38	39	Status

UNCLASSIFIED

Intermittent Appraisal Manager

Add a Member

- After populating the member info into the pop-up, select “OK”, a row will be added for the member.
- Select “View/Edit Reviewers” to open the report.

Enter a 10 digit DoD ID:



User Info

Name

Email

Uic Grade/Rate Designator

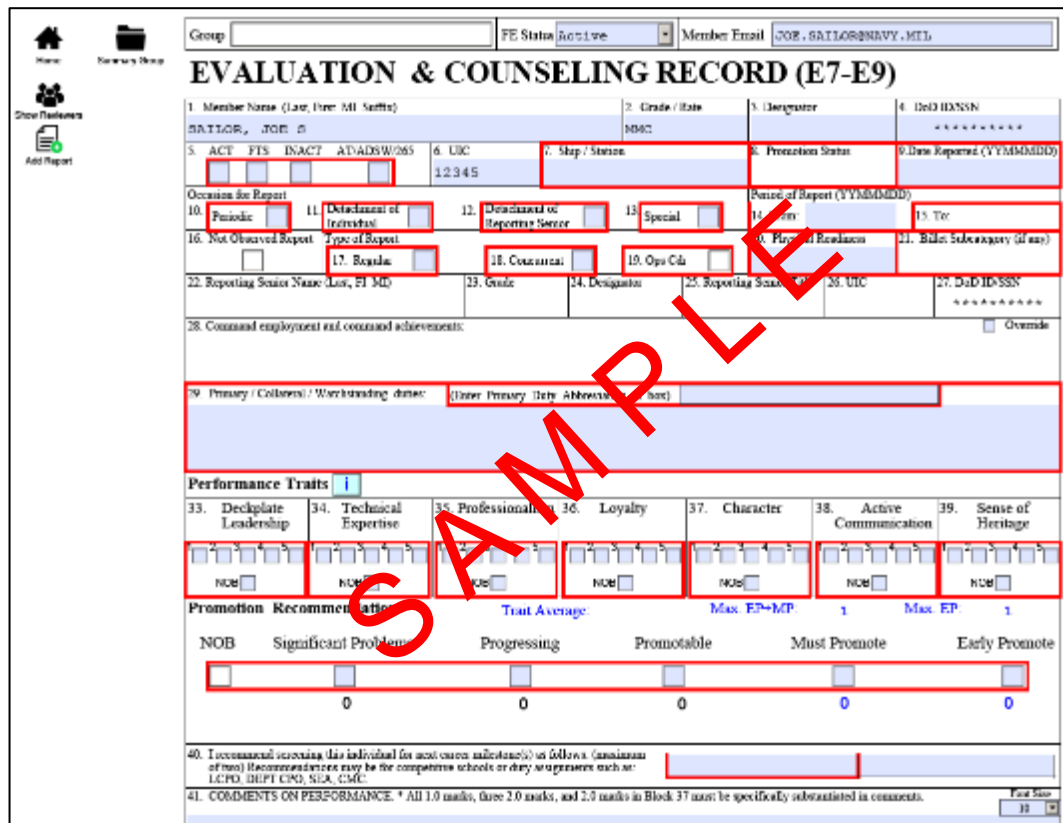
OK Cancel

View/Edit Reviewers	Name	Average	Recommendation	Performance Traits						Color	Status	
				33	34	35	36	37	38	39		
 0	SAILOR, JOE S			▼	▼	▼	▼	▼	▼	▼	 Clear	Active ▼

Intermittent Appraisal Manager

Editing a Report

- Report will look different than a normal EVAL, CHIEF EVAL, FITREP
- Only meant for intermittent operations – must be returned to eNavFit
- Can add as many reports as required

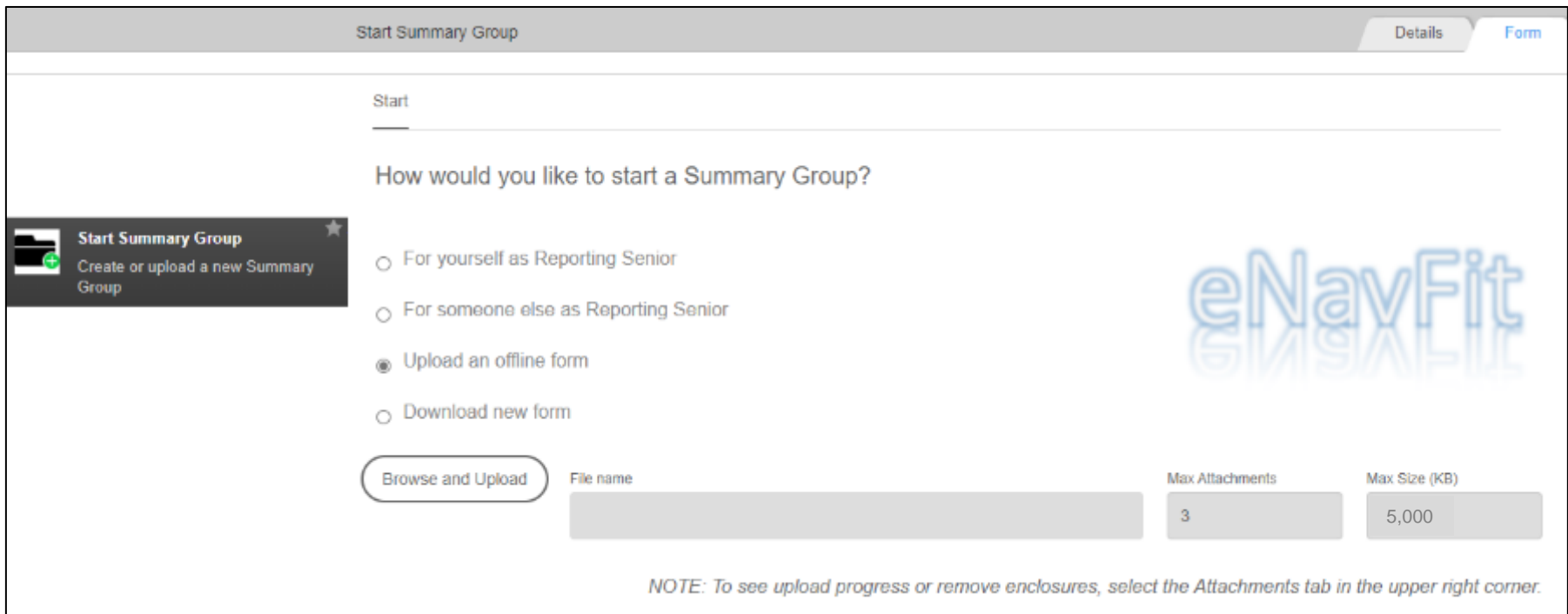


The screenshot shows the 'EVALUATION & COUNSELING RECORD (E7-E9)' form. The form is filled with sample data and has a large 'SAMPLE' watermark overlaid. The form includes sections for member information, evaluation details, performance traits, and promotion recommendations.

Group		FE Status	Member Email
		Active	JOE.SAILOR@NAVY.MIL
EVALUATION & COUNSELING RECORD (E7-E9)			
1. Member Name (Last, First MI, Suffix)		2. Grade / Rate	3. Designator
SAILOR, JOE D		MS0C	
4. DoD ID#	5. Duty Station	6. Promotion Status	7. Date Reported (YYMMDD)
8. Occasion for Report			
9. Periodic	10. Detachment of Interest	11. Discontinuation of Reporting Source	12. Special
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
13. Not Observed Report		14. Physical Readiness	15. Bilateral Supervisory (if any)
<input type="checkbox"/>	16. Regular	17. Concurrent	18. Ops Cd
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
19. Reporting Source Name (Last, FI MI)		20. Grade	21. Designator
22. Command employment and command achievements:		<input type="checkbox"/> Override	
23. Primary / Colloquial / Working title: (Date Primary Duty Abbreviated)			
Performance Traits			
33. Deckplate Leadership	34. Technical Expertise	35. Professionalism	36. Loyalty
37. Character	38. Active Communication	39. Sense of Heritage	
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
40. Promotion Recommendation			
Trait Average: Max. EP+MP: 1 Max. EP: 1			
NOB	Significant Problem	Progressing	Promotable
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
41. COMMENTS ON PERFORMANCE. * All 1.0 marks, three 2.0 marks, and 2.0 marks in Block 37 must be specifically substantiated in comments.			

Intermittent Appraisal Manager Upload into eNavFit

- Once all appraisals added and updates made, save.
- Upload back into eNavFit (ENSURE FULLY UPLOADED)
 - (Start Summary Group > Upload an offline form > Browse and Upload)
- Summary group can then be accessed via “Manage Summary Group”



The screenshot shows the 'Start Summary Group' form in eNavFit. The form has a title bar with 'Start Summary Group' and tabs for 'Details' and 'Form'. Below the title bar is a 'Start' section with a horizontal line. The main question is 'How would you like to start a Summary Group?' with four radio button options: 'For yourself as Reporting Senior', 'For someone else as Reporting Senior', 'Upload an offline form' (which is selected), and 'Download new form'. To the left of the form is a dark sidebar with a 'Start Summary Group' button and a description: 'Create or upload a new Summary Group'. Below the radio buttons is a 'Browse and Upload' button. To the right of this button are three input fields: 'File name' (empty), 'Max Attachments' (set to 3), and 'Max Size (KB)' (set to 5,000). A large, faint 'eNavFit' watermark is visible in the background. At the bottom of the form, there is a note: 'NOTE: To see upload progress or remove enclosures, select the Attachments tab in the upper right corner.'

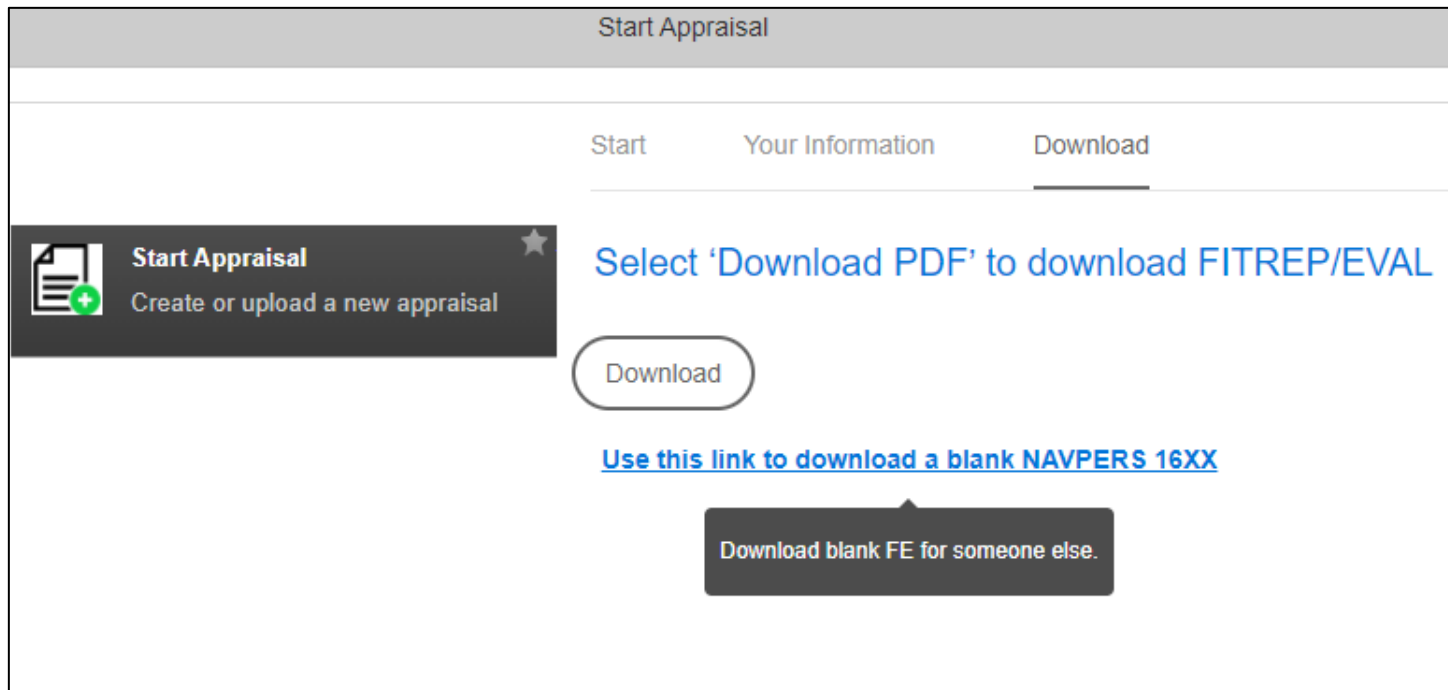
User has no access to the internet. Capable of drafting, wet-signing, and completing a dynamic (Smart) .PDF form that has built-in error validation (16XX). User submits a wet-signed appraisal and Summary Sheet to NPC via postal mail.

Disconnected
No connectivity



Download Blank Offline Appraisal – NAVPERS 16XX

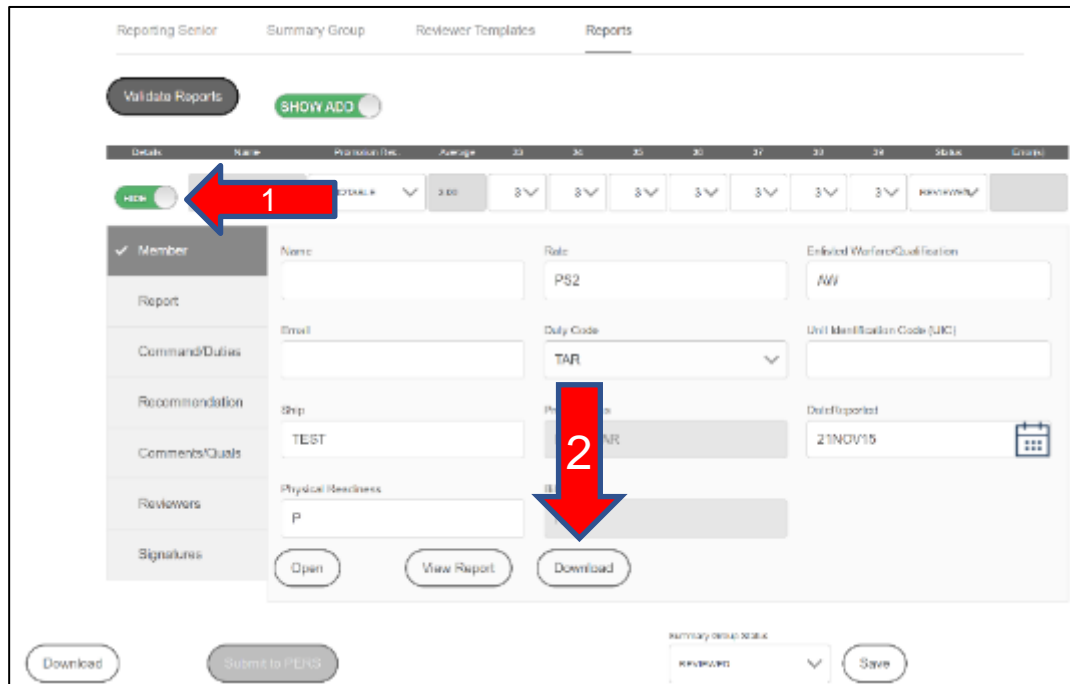
- Downloaded from eNavFit > Start Appraisal > Download
- Form will be labeled “eNavFit-NAVPER16XX”
- * Ensure to Download BEFORE losing connectivity



The screenshot shows the 'Start Appraisal' page in the eNavFit system. At the top, there are three tabs: 'Start', 'Your Information', and 'Download', with 'Download' being the active tab. On the left side, there is a dark grey sidebar with a 'Start Appraisal' button, which includes a document icon with a green plus sign and the text 'Create or upload a new appraisal'. The main content area features a blue instruction: 'Select 'Download PDF' to download FITREP/EVAL'. Below this is a 'Download' button. Further down, there is a blue link: 'Use this link to download a blank NAVPERS 16XX'. A dark grey callout box with a pointer points to the 'Download' button, containing the text: 'Download blank FE for someone else.'

Download Existing Appraisal

- eNavFit > Manage SG > Active > Reports > Download button
- Form will be labeled “eNavFit-NAVPER16XX-Member’s Name”
- * Ensure to Download BEFORE losing connectivity



The screenshot shows the 'Reports' section of the eNavFit system. At the top, there are tabs for 'Reporting Senior', 'Summary Group', 'Reviewer Templates', and 'Reports'. Below these are buttons for 'Validate Reports' and 'SHOW ADD'. A table with columns 'Details', 'Name', 'Period (Yr)', 'Average', and several '3' columns is visible. A red arrow labeled '1' points to a 'CHECK' button in the table header. Below the table is a form for a 'Member' with fields for Name, Rate (PS2), Enlisted Warfare Qualification (AW), Email, Duty Code (TAR), Unit Identification Code (UIC), Ship (TEST), Physical Readiness (P), and Date Reported (21NOV15). At the bottom of the form are buttons for 'Open', 'View Report', and 'Download'. A red arrow labeled '2' points to the 'Download' button. At the very bottom of the page, there are buttons for 'Download', 'Submit to PDF', and 'Save'.

UNCLASSIFIED

Offline Form – 16XX

- 16XX Form renders EVAL, CHIEF EVAL, & FITREP
- Must input Member email, name, & DODID
- Select “Continue” to render the selected form

EVALUATION & COUNSELING RECORD (E7-E9)

eNavFit

Form Type

EVAL (E1-E6)

CHIEFEVAL (E7-E9)

FITREP (W2-O6)

	Email Address	DoD ID	Name
Member*			LAST, FIRST MI SUFFIX
Reporting Senior			LAST, FI MI

REVIEWERS + Add Reviewer

Email Address	DoD ID	Name (LAST FIRST MIDDLE SUFFIX)	Type	Completed	
					Del

Reset Table

Continue

Form Version: 2.0

UNCLASSIFIED

Offline Form – 16XX

- Policy validation and tool-tips built into the form, like in eNavFit
- Embedded “Input Report” (aka brag sheet)
- Form[s] must be wet-signed and mailed to PERS
- Summary group average (block 45) must be manually entered

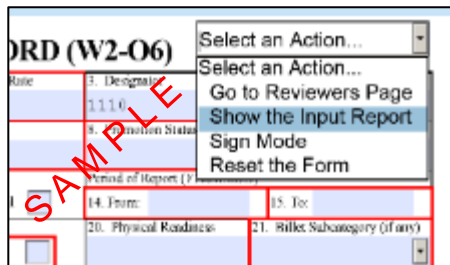
EVALUATION & COUNSELING RECORD (E7-E9) Select an Action...
RCS BUPERS 1610-1

1. Name (Last, First MI Suffix) D		2. Grade / Rate		3. Designator		4. DoD ID/SSN 123456789	
5. ACT <input type="checkbox"/> FTS <input type="checkbox"/> INACT <input type="checkbox"/> AT/ADS/W/263 <input type="checkbox"/>		6. UIC		7. Ship / Station		8. Promotion Status	
9. Date Reported (FYMMDD)		10. Occasion for Report		11. Period of Report (FYMMDD)		12. From	
13. Detachment of Individual <input type="checkbox"/>		14. Detachment of Reporting Senior <input type="checkbox"/>		15. To		16. Not Observed Report <input type="checkbox"/>	
17. Regular <input type="checkbox"/>		18. Concurrent <input type="checkbox"/>		19. Ops Cdr <input type="checkbox"/>		20. Special Assignments	
21. Billet Subcategory (if any)		22. Reporting Senior (Last, FI MI)		23. Grade		24. Designator	
25. Title		26. UIC		27. DoD ID/SSN		28. Command employment and nominal achievements.	
29. Primary / Collateral / Watchstanding duties. (Enter Primary Duty Abbreviation in box)							
30. Date Counseled		31. Reporting Senior (Last, FI MI)		32. Signature of Individual Counseled			
For Mid-term Counseling Use (When completing EVAI, enter 30 and 31 from counseling worksheet and sign 32.)							
PERFORMANCE TRAITS: 1.0 Below standards; 2.0 Below standards and progressing or UNSAT in any one standard; 3.0 Does not yet meet all 3.0 standards; 4.0 Exceeds most 3.0 standards; 5.0 Meets overall criteria and most of the specific standards for 5.0. Standards are not all inclusive.							
PERFORMANCE TRAITS	1.0* Below Standards	2.0 Progressing	3.0 Meets Standards	4.0 Above Standards	5.0 Greatly Exceeds Standards		
33. DECKPLATE LEADERSHIP:	Neglects growth/development or welfare of Junior Officers and Enlisted Sailors. - Presence not felt on the deckplate. Does not set or achieve goals relevant to command mission and vision. - Does not tailor leadership style to situation or individual.	Effectively ensures growth/development in Junior Officers and Enlisted Sailors. - Visible and engaged on the deckplate; sets positive tone. Sets/Archives useful, realistic goals that support command mission. - Tailors leadership to situation to accomplish mission.	Inspires motivation and trains Junior Officers and Enlisted Sailors to reach highest level of growth and development. - Always visible and engaged on the deckplate; consistently sets positive tone across Command. - Leadership achievements demonstrably further command mission and vision. - Sensitively tailors leadership to each Sailor's strengths, weaknesses and goals to maximize				

NAVPERS 16XX Input Field

- Accessed from the NAVPERS 16XX form
- Select “Show the Input Report” from the “Select an Action” menu
- Provides 25 fields to prompt Sailors for input (i.e. – the brag sheet)

NAVPERS 16XX



ORD (W2-O6)

Select an Action...

Select an Action...

Go to Reviewers Page

Show the Input Report

Sign Mode

Reset the Form

1. Name: (Last, First MI Suffix)

2. Rate: 1110

3. Designator: 1110

4. DoD ID: *****

5. Promotion Status: [dropdown]

6. Duty Status: [dropdown]

7. Date of Rate: (YYMMDD)

8. Date Reported to Command: (YYMMDD)

9. Ending Date of Last Report: (YYMMDD)

10. Employment Status: [dropdown]

11. Periods of Leave, Training and Travel, etc: (list commands, inclusive dates, and dates for courses)

12. Primary Duties: (Number of months assigned)

13. Collateral Duties: (Number of months assigned)

14. Job Information: (Primary activities and responsibilities, such as equipment operated or qualified to operate and customer served, if applicable)



PERFORMANCE EVALUATION INPUT
NAVPERS 1610/19 (11-2016) Supporting Directive BUPERSINST 1610.10

Active Enlisted Reserve Officer

Please fill out completely. Do not leave any sections blank. Indicate "N/A" if section does not apply. Submit Date: (YYMMDD) 22Oct11

1. Name: (Last, First MI Suffix) 2. Rate: LT 3. Designator: 1110 4. DoD ID: ***** 5. Promotion Status: [dropdown] 6. Duty Status: [dropdown]

7. Date of Rate: (YYMMDD) 8. Date Reported to Command: (YYMMDD) 9. Ending Date of Last Report: (YYMMDD) 10. Employment Status: [dropdown]

11. Periods of Leave, Training and Travel, etc: (list commands, inclusive dates, and dates for courses)

12. Primary Duties: (Number of months assigned)

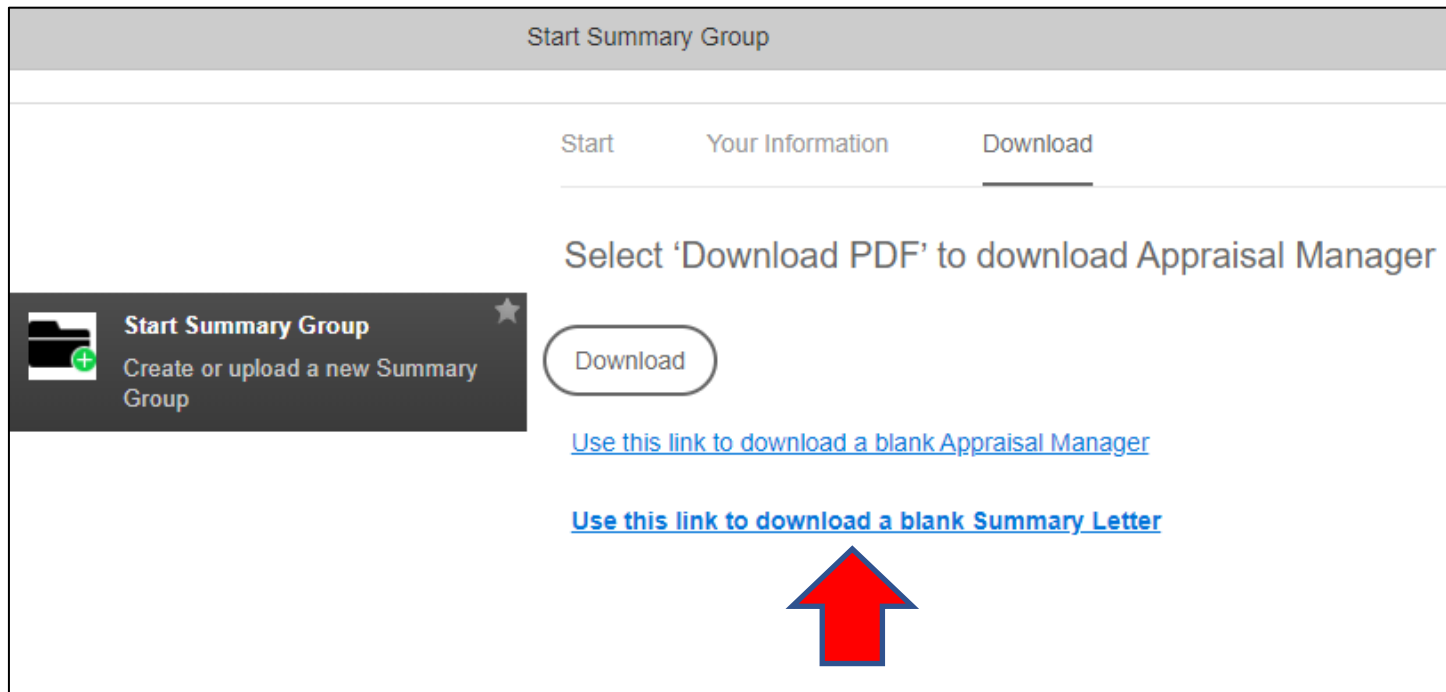
13. Collateral Duties: (Number of months assigned)

14. Job Information: (Primary activities and responsibilities, such as equipment operated or qualified to operate and customer served, if applicable)

UNCLASSIFIED

Offline Form – Summary Letter

- Downloaded from eNavFit > Start Summary Group > Download
- Form will be labeled “NAVPERS_1610-1_Rev11-11” (has not changed – same as on MyNavy HR website)
- * Ensure to download BEFORE losing connectivity



The screenshot shows a web interface titled "Start Summary Group". At the top, there are three tabs: "Start", "Your Information", and "Download", with "Download" being the active tab. Below the tabs, the text reads "Select 'Download PDF' to download Appraisal Manager". A "Download" button is visible. Below the button, there are two blue hyperlinks: "Use this link to download a blank Appraisal Manager" and "Use this link to download a blank Summary Letter". A large red arrow points to the second link. On the left side of the interface, there is a dark grey sidebar with a folder icon and a plus sign, containing the text "Start Summary Group" and "Create or upload a new Summary Group".

UNCLASSIFIED

Offline Form – Summary Letter

- Summary Letter must be manually populated
- Once all Performance averages entered, summary group average will be calculated to input on each appraisal

Save Form Clear Form

RCS BUPERS 1610-1

FITREP/EVAL SUMMARY LETTER

FILENAME: _____

1. Name of Reporting Senior (BK22)		2. Grade (BK23)		3. SSN (BK27)		4. LJC (BK26)	
5. Paygrade (BK2)		6. Promotion Status (BK6)		7. Date (Off Only)		8. Duty Status (BK5)	
9. Billet Subcategory (BK21)		10. Report Type (BK17-19)		11. MBR LIC (Enl Only)		12. Rpt End Date (BK15)	

13. BREAKOUT		Significant Problems	Progressing	Promotable	Must Promote	Early Promote
TOTAL:	0					

Last Name (ALPHA Order)	SSN (Last 4)	Trait Average	Last Name (ALPHA Order)	SSN (Last 4)	Trait Average

REPORT SUBMITTED ON TIME: YES NO

NUMBER OF INDIVIDUALS:

Signature of Reporting Senior (Sign and Date) _____ Date: _____

SUMMARY GROUP AVERAGE

3.86

UNCLASSIFIED

Support Materials

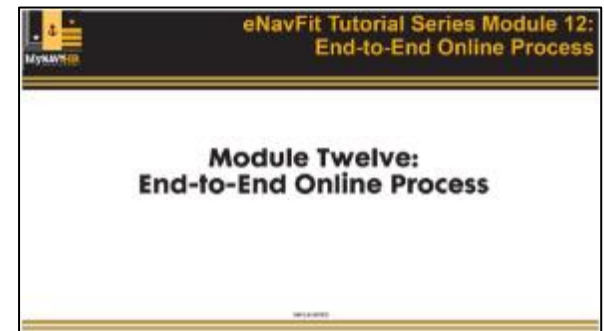
<https://www.mynavyhr.navy.mil/Career-Management/Performance-Evaluation/eNAVFIT/>

- User Guide 2.0



- SAAR How-to

- Video Tutorial Series



- Tips, Tricks, and Best Practices

eNavFit Tips, Tricks, and Best Practices

This list is your go-to source for tips, tricks, and best practices while using eNavFit. The eNavFit team is diligently working toward an optimal user experience. Stay tuned!

1. **What is the best way to complete an EVAL/FITREP using eNavFit?**
Whether one or 100 reports, all require a Summary Group (SG). Though there are several ways to create and submit a report online, the best practice is outlined below:
 - a. While in eNavFit, select "Start Summary Group"
 - b. If you are the reporting senior, select "For yourself as Reporting Senior"; if you are a Trusted Agent, select "For someone else as Reporting Senior"

***NOTE TO TRUSTED AGENTS* - DO NOT acknowledge the role of the RS. If you have, see #15 below.**

 - c. On the next tab, either verify your information as the Reporting Senior (RS), or search for your RS via the DCD ID (preferred) or email.
 - d. "Summary Group" tab - name the Summary Group (SG) (name, grade, period of report, date, etc...) and populate the SG info
 - e. "Reviewer Templates" tab - build row, or add later under "Manage SG". Remember, E7 and above reports do not have Rates/Senior Rates. If a reviewer template is desired, leave the "type" blank. Also, "Regular RS" is for concurrent reports only.
 - f. "Members" - add all members of the summary group here. **THIS WILL CREATE A SHELL REPORT FOR THE MEMBER TO ACCESS. As long as the SG is in**

UNCLASSIFIED

- FAQs

ENAVFIT FREQUENTLY ASKED QUESTIONS

[SECTION 1 - GENERAL ENAVFIT QUESTIONS](#)

[SECTION 2 - ACCESSING ENAVFIT](#)

[SECTION 3 - ENAVFIT TRAINING SUPPORT](#)

[SECTION 4 - REPORTING SENIOR & TRUSTED AGENTS IN ENAVFIT](#)

[SECTION 5 - APPRAISAL INFORMATION IN ENAVFIT](#)

[SECTION 6 - ENAVFIT ROUTING & STATUS INFORMATION](#)

[SECTION 7 - ENAVFIT ERROR VALIDATION](#)

[SECTION 8 - SUMMARY GROUPS IN ENAVFIT](#)

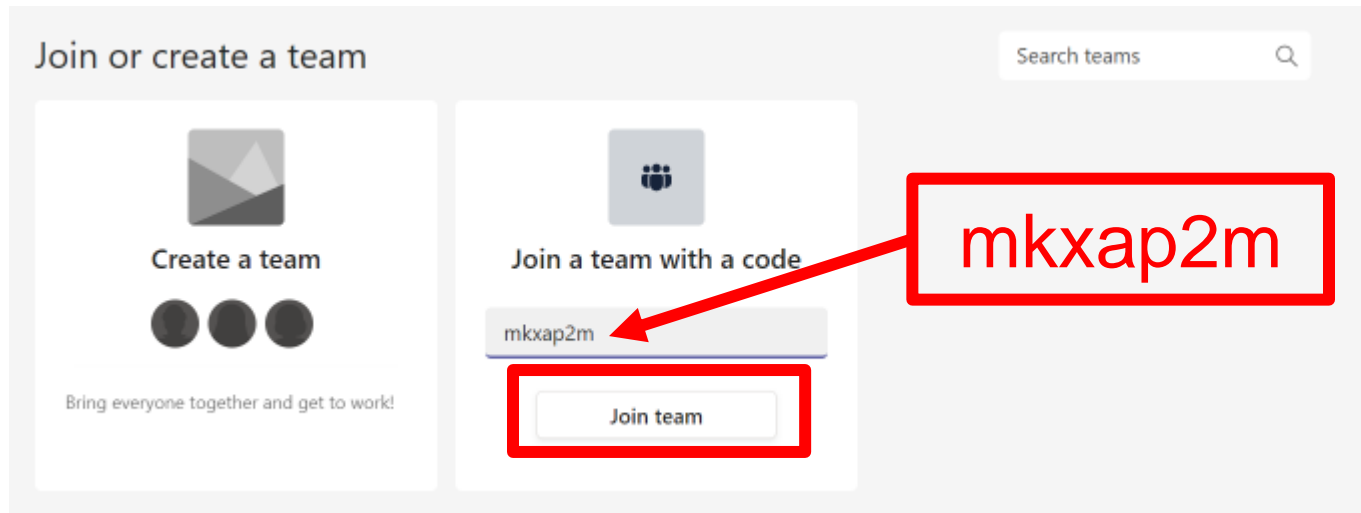
SECTION 1 - GENERAL ENAVFIT QUESTIONS

1.a. What is eNavFit?
The eNavFit interface is a technology bridge between NAVRISBA and the Navy's future performance appraisal application. Despite being an interim change, eNavFit boasts many benefits for the Navy and its Sailors, including electronic routing and submission, digital signatures, user and policy validation, and PE reduction for FITREPs and Evaluations. It is located in BUPERS Online (BOU) under Navy Personnel Command

Join us on FS Teams!

The eNavFit Training Team is here to help!

1. While logged into FS Teams, click the “Teams” icon on the left, then “Join or create a team” in the bottom left corner.
2. Enter the code **mkxap2m** and click “*Join Team*”.



All sessions recorded and available in the Teams Channel!

Questions/Comments



UNCLASSIFIED