

NAVCONBRIG CHARLESTON POST-TRIAL PRISONER CHECKLIST

Except in cases of deferral, confinement begins the date the sentence is adjudged. A legal “deferment” is one that is requested by the offender and approved by the Convening Authority ONLY. The following information and checklist is provided to assist you in confining a post-trial prisoner at NAVCONBRIG CHARLESTON:

POINTS OF CONTACT:

Legal Officer

DSN: 794-0996

COMM: (843) 794-0996

DSN: 794-0326 (Fax)

COMM: (843) 794- 0326 (Fax)

Receiving and Release Duty Section

DSN: 794-0149/0052

COMM: (843) 794-0149/0052

NOTE: New confinements and permanent releases do **NOT** require certified brig chasers for escort purposes.

DISCLAIMER: Failure to provide all required items below at time of confinement may delay the confinement process.

Original Confinement Order (DD FORM 2707) Latest Revision

1. Only the current version of the DD 2707 will be accepted.
2. The original confinement order must be **completely** filled out. NO copies accepted. Confining offenses **must** be listed on the confinement order.
3. “Medical Certificate” section (9a-10d) **must** be signed and stamped by a Medical Officer, Nurse Practitioners (NP), or Physician Assistant (PA), certifying fitness for confinement. Any prisoner under the influence of drugs or alcohol (including withdrawal symptoms) and is **NOT** certified as fit for confinement will be turned away.
4. Female prisoners are not authorized for confinement at NAVCONBRIG Charleston.

Results of Trial (ROT). Required for all confinement as a result of Courts-Martial.

Pre-Trial Agreement (PTA) – if applicable.

Charge Sheet (DD FORM 458) Pre-Trial Agreement (PTA). Signed by the accused, the defense counsel, trial counsel and the convening authority.

Victim/Witness Certification and Election Concerning Inmate Status (DD FORM 2704) Latest Revision

1. Only the current version of the DD 2704 will be accepted.
 2. A DD 2704 is required for every sentence to confinement as a result of Courts-Martial even if there are no victims or witnesses.
 3. DD FORM 2704 must be **completely** filled out by the Trial Counsel.
- Prisoner Medical Record** – if no record is available, provide SF 600 with confinement physical documentation.
- Prisoner Dental Record**
- Assignment Orders (PCS Orders)** – U.S. Army prisoners **ONLY**.
- Prisoner's military I.D. card (CAC card)**
- Prisoner Medication Requirements** – If a post-trial prisoner is currently taking medication that medication **must** be brought with the prisoner to the brig at the time of local confinement. The medication **will** remain in the custody of the escort until turned over to brig staff.
- Prisoner Uniform / Health and Comfort (H&C) Items Requirements** –
- Refer to Uniform Requirements section on webpage.
 - Only those (H&C) items that have **not** been previously opened will be accepted.