

# **POST-TRIAL PRISONER REQUIREMENTS CHECKLIST**

The following information and checklist is provided to assist you in confining a post-trial prisoner at PEARL HARBOR BRIG:

## **POINTS OF CONTACT:**

### **Marine/Army/Navy/Coast Guard/Air Force Liaison (Monday-Friday 0630-1530)**

DSN: 315-472-3110

COMM: (808) 472-3110

DSN: 315-472-0520

COMM: (808) 472-0520

DSN: 315-472-0202

COMM: (808) 472-0202

### **Master Control Center (Available 24/7)**

DSN: 315-472-0123

COMM: (808) 472-0123

**NOTE:** New confinements and permanent releases do not require certified brig chasers for escort purposes.

**DISCLAIMER:** Failure to provide all required items below at time of confinement will delay the confinement process.

**Original Confinement Order (DD FORM 2707) Latest Revision**

1. Only the current version of the DD FORM 2707 will be accepted.
2. The original confinement order must be **completely** filled out. NO copies accepted. Confining offenses **must** be listed on the confinement order.
3. "Medical Certificate" section (9a-10d) **must** be signed and stamped by a Medical Officer, Nurse Practitioners (NP), or Physician Assistant (PA), certifying fitness for confinement. Any prisoner under the influence of any drug or alcohol (including withdrawal symptoms) and is **NOT** certified as fit for confinement and will be turned away.
4. If a female is being confined, a pregnancy test **is** required and the results must be indicated on the confinement order.

**Results of Trial (ROT).** Required for all confinement as a result of Courts-Martial.

**Pre-Trial Agreement (PTA)** – if applicable.

**Charge Sheet (DD FORM 458) Pre-Trial Agreement (PTA).** Signed by the accused, the defense counsel, trial counsel and the convening authority.

**Victim/Witness Certification and Election Concerning Inmate Status (DD FORM 2704) Latest Revision**

## **POST-TRIAL PRISONER REQUIREMENTS CHECKLIST**

1. Only the current version of DD FORM 2704 will be accepted.
  2. A DD 2704 is required for every sentence to confinement as a result of Courts-Martial even if there are no victims or witnesses.
  3. DD FORM 2704 must be **completely** filled out by the Trial Counsel.
- Prisoner Medical Record** – if no record is available, provide SF 600 with confinement physical documentation.
- Prisoner Dental Record**
- Prisoner's military I.D. card (CAC card)**
- Prisoner Medication Requirements:** – If a post-trial prisoner is currently taking medication that medication **must** be brought with the prisoner to the brig at the time of local confinement. The medication **will** remain in the custody of the escort until turned over to brig staff.
- Prisoner Uniform / Health and Comfort (H&C) Items Requirements –**
- Refer to Uniform Requirements section on webpage.
  - Only those (H&C) items that have **not** been previously opened will be accepted.