



DEPARTMENT OF THE NAVY
BUREAU OF NAVAL PERSONNEL
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From: Deputy Chief of Naval Personnel

Subj: MANAGEMENT OF DISPOSABLE RAZORS IN NAVY SHORE CONFINEMENT FACILITIES

Ref: (a) SECNAVINST 1640.9C
(b) NAVPERS 15665I

1. Purpose. To issue supplemental policy to Navy shore confinement facilities on management of disposable razors used by prisoners.

2. Background. Management of razors within corrections is a basic safety and security expectation and necessary safeguard for both correctional staff and prisoners.

3. Policy. Navy shore confinement facilities will develop and publish local operating procedures that implement the below guidelines governing the management of disposable razors. This policy does not preclude Navy shore confinement facilities from allowing prisoner use of electric razors, per local policy.

4. Guidelines

a. Use of disposable razors by prisoners is solely for personal hygiene and adherence to grooming and personal appearance requirements.

b. Prisoners are prohibited from purchasing razors through the brig's health and comfort system or receiving them in any manner other than direct issuance from confinement staff.

c. Shore confinement facilities will purchase disposable razors for issuance to prisoners, at no cost to the prisoner. Prisoners may not possess more than one disposable razor at any time.

(1) All disposable razors will be one piece, plastic and have an affixed head with enclosed blade(s).

(2) For general population prisoners, when not in use, within individual cells, prisoners will store all disposable razors openly in a uniform manner easily verifiable by staff as they conduct visual inspections of the cell. In open bays, prisoners will secure all disposable razors in each prisoner's storage container.

(3) For segregation prisoners, correctional staff will issue and collect all razors for each shaving session. Razors not in immediate use will not be accessible to prisoners.

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d. Generally, correctional staff will exchange used disposable razors for a new one on a one-for-one basis each week.

e. During issue of razors, cell searches, or exchange of any razor, correctional staff will inspect the razor to ensure all blades are intact.

f. Correctional staff will observe prisoner disposal of used razors and verify all blades of used razors are intact. Used razors will be disposed of in controlled waste bins to prevent prisoner access after deposit. Waste bins must conform to Occupational Safety and Health Administration requirements.

g. Correctional staff will not reissue any used razors.

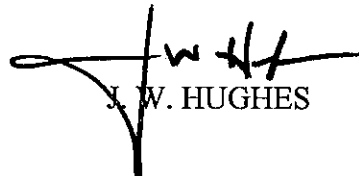
h. Shore confinement facilities will ensure an effective issue and control process is in place that accounts for access, storage, distribution, and disposal of disposable razors.

5. Action

a. Corrections and Programs Office (BUPERS-00D). Coordinate the incorporation of these policy guidelines within next revision of reference (a).

b. Brig Commanding Officers/Officers in Charge. Within 90 days from signature date, shore brig will procure disposable razors and publish local operating procedures that implement the guidelines contained within this guidance letter. Exceptions to these guidelines for medical reasons will be addressed at the command level.

6. Point of Contact. Mr. Timothy Purcell, Director, Corrections and Programs Office (PERS-00D), (901) 874-4452, timothy.purcell1@navy.mil.



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