



DLA Advance Payment

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BLUF

Dislocation Allowance (DLA) payments will be paid as early as 30 days prior to the approved PCS transfer date for all Sailors entitled to the allowance.

Who needs to know?

- All Sailors and their families
- CPPAs
- RSCs/TSCs
- Command Triads
- Deckplate Leaders – LPO, CPO, DIVO, DH

What you need to know – key points

- Your Command Pay and Personnel Administrators are required to submit your completed NPPSC Form 1300/1 (Rev. 02/23) no less than 60 days prior to the approved PCS transfer date to allow the Travel Processing Center (TPC) sufficient time to process the request.
- TPC will process DLA within 30 days of the approved PCS transfer date.
- All eligibility requirements for Single and Dependent DLA, per the Joint Travel Regulations, still apply. Simplified eligibility requirements can be found on NPPSC Form 1300/1 (Rev. 02/23).

Sample POD/POW Note

- Sailors! Get your Dislocation Allowance (DLA) for PCS moves as early as 30 days prior to your approved PCS transfer date. Submit NPPSC Form 1300/1 (Rev. 02/23) to your CPPA no less than 60 days prior to your approved PCS transfer date to allow time for processing. CPPAs, learn more about this policy by going to Navy Pay and Personnel Support Center OPS ALERT Ser. N3: 003-23 for specific instructions on processing requests for DLA payments.
- Are you PCSing soon?
As part of MyNavy HR's commitment to unburdening Sailors, Dislocation Allowance will now be paid as early as 30 days prior to a Sailor's PCS transfer date. See NAVADMIN 095/23 on the MyNavyHR website.
Share this news with your command and Sailors today!

FAQ

Q. What is a Dislocation Allowance?

A. A Dislocation Allowance (DLA) is a partial reimbursement for sailors, with or without dependents, for expenses incurred in relocating a household during a PCS move.

Q. Who is eligible for a DLA payment?

A. All Sailors are eligible, unless one of the following applies:

- The Sailor is executing a PCS move for the first time and does not have dependents.
- The Sailor is ordered to Active Duty and does not have dependents.



- The Sailor is performing separation or retirement travel.
- The Sailor has received reimbursement for DLA within the same fiscal year (please see Joint Travel Regulations (JTR) U5450 for exceptions).
- The Sailor will be residing in government quarters.

NOTE: Single Sailors, E5 and below, requesting DLA must submit a signed statement from the gaining organization stating he/she will not occupy government quarters. Per OPNAVINST 7220.12, public-private venture (PPV) housing is considered private sector housing and not government quarters.

Q. What is the DLA policy for members who will be residing in government quarters?

A. Sailors who reside in government quarters are not eligible for DLA. Sailors at paygrade E-5 or below requesting Single DLA must submit a signed statement from their gaining command that they will not be residing in government quarters. Per OPNAVINST 7220.12, public-private venture (PPV) housing is considered private sector housing and not government quarters.

Q. How soon can I submit my request for a DLA payment?

A. You can submit your request for a DLA payment to your CPPA prior to your PCS move. CPPAs are required to submit the necessary forms no less than 60 days prior to an approved PCS transfer date.

Q. When will my request be processed by the TPC?

A. The TPC will process the DLA request within 30 days of the approved PCS transfer date provided they receive NPPSC Form 1300/1 (Rev. 02/23) no less than 60 days prior to your approved PCS date.