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A NAVADMIN 112/23 announced updates to the Tuition Assistance (TA) policy and guidance on Sailor enrollment with the U.S. Naval Community College (USNCC).

Tuition Assistance Policy Update Fact Sheet

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Who needs to know?

- Sailors, both enlisted and officers
- Triads, Chiefs Mess
- Command approvers



Scan to learn more about Tuition Assistance/NCPACE

What you need to know – key points

- Use your benefits! Tuition Assistance and NCPACE are great ways to complete a degree that will enhance your professional skills and afford you greater opportunity in the future!
- NAVADMIN 112/23 has made TA more available for Sailors.
- Active duty and Training and Administration of the Reserve (TAR) enlisted Sailors with less than 16 years of active service may now have at least 6 months (vice 12) remaining from the course start date until their end of active obligated service (EAOS) or as extended.
- Enlisted Reservists must be on active duty orders and must have at least 6 months remaining from the course start date until the end date of their orders.
- All TA/NCPACE funded courses must be completed while the member is on active duty.
- The two course limit per fiscal quarter announced in NAVADMIN 214/21 is rescinded. Sailors may be enrolled in up to two courses which run concurrently. Required laboratory courses with unique course identification numbers are exempt from this limit.
- Officers with eight years of prior enlisted service may use TA or NCPACE upon commissioning. All other officers become eligible upon promotion to O-3.
- Sailors can now submit applications in MyNavy Education between 7-120 days from course start date.
- Command approval and application forwarding must occur at least 7 days prior to the course start date.
- It is the Sailor's responsibility to ensure timely submission and command approval of TA and NCPACE applications.
- TA/NCPACE course terms shall not overlap with USNCC course terms. Command approvers will verify this.
- TA/NCPACE courses which transfer to USNCC will count toward the 120 semester hour career cap on TA/NCPACE.

Sample POD/POW Notes

TUITION ASSISTANCE UPDATE: NAVADMIN 112/23 made changes to TA policy. Sailors can now submit applications as soon as 7 days from course start dates; Sailors who have 6 months left on EAOS and are under 16 years of active service are eligible to use TA; Sailors can be enrolled in two courses that run concurrently. See the NAVADMIN or talk to [\[insert your command's ESO contact info here\]](#) for more info!

FAQ

Q. Who does this NAVADMIN affect?

A. This NAVADMIN affects Sailors interested in using TA or NCPACE and meet all current requirements. Additionally, command approvers must be aware of the changes and verification requirements.



Q. What are the actual changes from previous policy?

A. Sailors are now given an additional week to submit TA applications. They now have to submit the TA application between 7 and 120 days from course start date.

Sailors (both active and Reserve) must have 6 months left on EAOS (vice 12 months in previous update) if under 16 years active duty.

The two course limit per fiscal quarter is rescinded. Sailors may now be enrolled in up to two courses which run concurrently.

Officers with eight years of prior enlisted service may use TA/NCPACE upon commissioning. All other officers become eligible upon promotion to O-3.

Q. When will the policy updates take place?

A. The policy changes will commence with the release of NAVADMIN 112/23.

Q. What guidance is given to those Sailors who use both TA and USNCC?

A. TA/NCPACE course terms shall not overlap with USNCC course terms. Command approvers will verify this.

Additionally, TA or NCPACE courses which transfer to USNCC will count toward the 120 semester hour career cap on TA and NCPACE.

Courses funded by USNCC do not count toward the 120 semester hour career cap on TA and NCPACE.

Q. Who can I contact for questions regarding TA or NCPACE eligibility, degree plans, or other education funding options?

A. Sailors can contact the Navy College Virtual Education Center (NCVEC) by calling 1-833-330-MNCC (6622) and choosing option 3, "Education and Training," then option 1, "NCVEC." Sailors can also submit an inquiry via the Issue Tracker feature in MyNavy Education portal (myeducation.netc.navy.mil) located on the top right-hand side of their record.

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