CLASSIFICATION: UNCLASSIFIED//
ROUTINE
R 281707Z JAN 25 MID180001577933U
FM CNO WASHINGTON DC
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PASS TO OFFICE CODES:
FM CNO WASHINGTON DC//N1//
INFO CNO WASHINGTON DC//N1//
MSGID/GENADMIN/CNO WASHINGTON DC/N1/JAN//

SUBJ/CALENDAR YEAR 2025 E4 MERITORIOUS ADVANCEMENT PROGRAM (CORRECTED COPY)//

REF/A/MSG/CNO WASHINGTON DC/121529ZMAR24//
REF/B/MSG/CNO WASHINGTON DC/281643ZAUG24//
REF/C/MSG/CNO WASHINGTON DC/272200ZJUL23//

NARR/REF A IS NAVADMIN 052/24, 2024 MERITORIOUS ADVANCEMENT PROGRAM SEASON ONE.
REF B IS NAVADMIN 174/24, 2024 MERITORIOUS ADVANCEMENT PROGRAM SEASON TWO.
REF C IS NAVADMIN 168/23, NAVY-WIDE APPRENTICE (E1-E4) ADVANCEMENT CHANGES.//

RMKS/1. This NAVADMIN announces policy and guidance for Calendar Year (CY) 2025 E4 Meritorious Advancement Program (MAP) for Active Duty, Training and Administration of the Reserves (TAR). References (a) through (c) removed MAP opportunities for E2 through E4 Sailors in CY23 in order to support transition to advancements based on Time in Service (TIS). In order to give apprentice band Sailors an opportunity to advance, E4 MAP will run from 1 February through 31 December 2025.

2. E4 MAP quotas will be distributed throughout CY25 to select and reward the top-performing Sailors to be advanced prior to reaching 30 months TIS. E3 Sailors must have a minimum of 12 months TIS to be eligible for MAP to E4.

3. Timeline: CY25 E4 MAP Season: 1 February - 31 December 2025.

4. In line with reference (c), the E4 Professional Military Knowledge Eligibility Exam (PMK-EE) is no longer a requirement for any advancement program.

5. Commands are required to have two Navy Standard Integrated Personnel System (NSIPS) MAP user roles (command reviewer and command reporting senior) in order to submit MAP advancements, Exception to Policy (ETP), and additional MAP quota requests. NSIPS Web Afloat users and commands without access to NSIPS should refer to paragraph 5a for instructions on

submitting their MAP advancements. The system uses authoritative data to determine eligibility. For training on user roles, log into NSIPS via https://www.nsips.cloud.navy.mil/, click on training tab, then click MAP tutorial (JPA).

    a. NSIPS Web Afloat users and commands without access to NSIPS must submit a MAP nomination request via e-mail directly to their Immediate Superior in Charge, Type Commander or Budget Submitting Office (BSO)/echelon 2 command using the Meritorious Certification Letter (MCL). The letter must be signed by the commanding officer and should address any ETP and/or additional quotas requested. Sample MCLs and detailed information regarding the offline process can be found via MyNavy Portal at https://www.mnp.navy.mil/group/advancement-and-promotion/a-enlisted-advancement-resources-and-links, then select the websites tab in the blue banner, then select the MAP homepage.

    b. Quota usage, modifications, and distribution will be managed within the NSIPS environment. Quotas will be distributed to the BSO.

6. MAP Website. MAP information and frequently asked questions can be found at https://www.mynavyhr.navy.mil/Career-Management/Community-Management/Enlisted-Career-Admin/Advancement/MAP/.

7. For additional questions or support, contact MyNavy Career Center (MNCC) at (833) 330-6622 or email at askmncc@navy.mil.

8. This NAVADMIN will remain in effect until superseded or canceled, whichever comes first.

9. Released by Vice Admiral Richard J. Cheeseman, Jr., N1.//

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