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R 291816Z JAN 25 MID180001583189U  
FM CNO WASHINGTON DC  
TO NAVADMIN  
INFO CNO WASHINGTON DC  
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NAVADMIN 020/25

PASS TO OFFICE CODES:  
FM CNO WASHINGTON DC//N1//  
INFO CNO WASHINGTON DC//N1//  
MSGID/NAVADMIN/CNO WASHINGTON DC/N1/JAN//

SUBJ/NOTICE OF CONVENING FISCAL YEAR 2026 TRAINING AND ADMINISTRATION OF  
THE RESERVES LIEUTENANT AND LIEUTENANT COMMANDER RETENTION AND  
CONTINUATION SELECTION BOARDS//

REF/A/DOC/SECNAVINST//24JUL19//  
REF/B/DOC/SECNAVMEMO//

NARR/REF A IS SECNAVINST 1920.6D, ADMINISTRATIVE SEPARATION OF OFFICERS.  
REF B IS THE FISCAL YEAR 2025 AND 2026 NAVY RESERVE OFFICER RETENTION AND  
CONTINUATION POLICY AND PLAN.

RMKS/1. This NAVADMIN announces the Fiscal Year (FY) 2026 Training and Administration of the Reserves (TAR) Lieutenant (LT) and Lieutenant Commander (LCDR) Retention and Continuation Selection Boards. The TAR LT and LCDR retention and continuation selection boards will convene, when required, immediately following the corresponding FY26 TAR LCDR and Commander (CDR) promotion selection boards. Eligible TAR LTs and LCDRs on the Reserve Active Status List (RASL) who are fully qualified to remain on Active Duty and meet the requirements in paragraphs 3 and 4, respectively, will be considered for retention on Active Duty, and if required, continuation on the RASL.

2. Effect of Failure of Selection for Promotion:

a. A TAR LT who twice failed of selection (2XFOS) for promotion to LCDR and whose name is not on a promotion list is subject to involuntary release from Active Duty and, if required, removed from the RASL in line with reference (a), enclosure (5) paragraph 4b and 4c, unless the officer is retained on Active Duty and, if required, continued on the RASL, (1) under section 12686 of Title 10, U.S. Code (18-year sanctuary for a regular retirement) or (2) by a TAR LT Retention and Continuation Selection Board as provided under section 14701 of Title 10, U.S. Code. [BBACN1]In line with reference (b), TAR officers in the grade of LT may be continued on Active Duty for up to four opportunities for promotion to LCDR.

b. A TAR LCDR who 2XFOS for promotion to CDR and whose name is not on a promotion list is subject to involuntary release from Active Duty and, if required, removed from the RASL in line with reference (a) enclosure (5) paragraph 4b and 4c, unless the officer is retained on

Active Duty and, if required, continued on the RASL (1) under section 12686 of Title 10, U. S. Code (18-year sanctuary for a regular retirement) or (2) by a TAR LCDR Retention and Continuation Selection Board. [BBACN2]

3. LT unrestricted line, restricted line, and staff corps:

a. 2XFOS LTs with less than 18 Years of Active Service (YOAS) on the date of mandatory release from Active Duty under paragraph 2. Officers selected for retention and continuation will be retained on Active Duty and, if required, continued on the RASL, subject to the limits of paragraph 3d. and not to exceed four opportunities in line with reference (b). Officers released from Active Duty with less than 20 Years of Commissioned Service (YCS) may request affiliation as a drilling reservist in the Selected Reserve (SELRES). To affiliate as a drilling reservist, contact NRRC\_RPAC\_OFFICER@us.navy.mil. Officers released from Active Duty under paragraph 2 with 20 or more YCS will not be continued on the RASL in accordance with section 14701 of Title 10, U.S. Code.

b. 2XFOS LTs with 18-20 YOAS on the date of mandatory release from Active Duty under paragraph 2. Retention Selection Board action is not required for these officers. Officers will be retained on Active Duty and, if required, continued on the RASL until eligible for a regular retirement under section 8323 of Title 10, U.S. Code, subject to the limits of paragraph 3d.

c. 2XFOS LTs with 20 or more YOAS on the date of mandatory release from Active Duty under paragraph 2. Officers who are eligible for a regular retirement under section 8323 of Title 10, U.S. Code, will be retired.

d. In no case will any LT be retained on Active Duty or continued on the RASL beyond the last day of the month in which the officer completes 20 YCS under section 14701 of Title 10, U.S. Code or the last day of the month in which the officer becomes 62 years of age, whichever is earlier.

4. LCDR unrestricted line, restricted line, and staff corps:

a. 2XFOS LCDRs with less than 14 YOAS on the date of mandatory release from Active Duty under paragraph 2. Officers selected for retention and continuation will be retained on Active Duty and, if required, continued on the RASL for a period of 3 years, subject to the limits of paragraph 4e. Officers released from Active Duty with less than 20 YCS may request affiliation as a drilling reservist in the SELRES. To affiliate as a drilling reservist, contact NRRC\_RPAC\_OFFICER@us.navy.mil. Officers released from Active Duty with 20 or more YCS may request continuation on the RASL and may request consideration for affiliation as a drilling reservist. To affiliate as a drilling reservist, contact NRRC\_RPAC\_OFFICER@us.navy.mil.

b. 2XFOS LCDRs with 14-18 YOAS on the date of mandatory release from Active Duty under paragraph 2. Officers selected for retention and continuation will be retained on Active Duty and, if required, continued on the RASL until eligible for a regular retirement under section 8323 of Title 10, U.S. Code, subject to the limits of paragraph 4e. Officers released from Active Duty with less than 20 YCS may request affiliation in the SELRES as a drilling reservist. To affiliate as a drilling reservist, contact NRRC\_RPAC\_OFFICER@us.navy.mil.

c. 2XFOS LCDRs with 18-20 YOAS on the date of mandatory release from

Active Duty under paragraph 2. Retention selection board action is not required for these officers. Officers will be retained on Active Duty and, if required, continued on the RASL until eligible for a regular retirement under section 8323 of Title 10, U.S. Code, subject to the limits of paragraph 4e.

d. 2XFOS LCDRs with 20 or more YOAS on the date of mandatory release from Active Duty under paragraph 2. Officers with 20 or more YOAS, who are eligible for a regular retirement under section 8323 of Title 10, U.S. Code, will be retired.

e. In no case will any LCDR be retained on Active Duty or continued on the RASL beyond the last day of the month in which the officer completes 24 YCS under section 14701 of Title 10, U.S. Code or the last day of the month in which the officer becomes 62 years of age, whichever is earlier.

5. TAR officers on the RASL who meet any of the criteria in paragraph 3 must check Bureau of Naval Personnel Online (BOL), via MyNavy Portal at <https://my.navy.mil/quick-links.html>, after release of the respective selection ALNAV message, to determine if they were selected for retention and continuation. Once logged into BOL, click on Advancements/Selection Boards and then on the appropriate officer (Promotion/Continuation) board to determine the results.

6. Promotion selection board convening dates are as follows:

a. TAR O5 Staff Corps Promotion Selection Board convenes 4 March 2025.

b. TAR O5 Line Promotion Selection Board convenes 11 March 2025.

c. TAR O4 Staff Corps Promotion Selection Board convenes 27 May 2025.

d. TAR O4 Line Promotion Selection Board convenes 16 June 2025.[BBACN3]

7. Correspondence addressed to the promotion selection board will not be forwarded to a subsequent retention and continuation board for consideration.

Officers must communicate with each board separately.

8. Only eligible officers may communicate with a retention and continuation selection board via the Letter to the Board (LTB) process using Electronic Submission of Selection Board Documents (ESSBD).

a. To utilize ESSBD, candidates must access document services through BOL at <https://www.bol.navy.mil/BAM/menu.aspx>. On-screen instructions will direct the submitter thereafter.

b. Submission and subsequent receipt acknowledgement for LTBS submitted via ESSBD or other means does not constitute confirmation of eligibility for the boards to which LTBS are submitted.

c. LTBS must be received by Navy Personnel Command not later than 2359 (Standard time zone) 10 days prior to the convening date of the respective board, as noted below. Submitters are cautioned not to wait until the deadline date to submit LTBS via ESSBD or other available avenues.

Selection Board	Convening Date	Due Date/Time
TAR O4 Staff Ret/Cont Board	4 MAR 25	21 FEB 25/2359 CST

TAR O4 URL/RL Ret/Cont Board	11 MAR 25	28 FEB 25/2359 CST
TAR O3 Staff Ret/Cont Board	27 MAY 25	16 MAY 25/2359 CDT
TAR O3 URL/RL Ret/Cont Board	16 JUN 25	05 JUN 25/2359

CDT[BBACN4]

d. If sending a board package from a non-NMCI network (bumed.mil, eu.navy.mil, etc.), please review procedures listed in NAVADMIN 220/19.

e. The written communication may call attention to any matter concerning the record of the officer that the officer considers important for board consideration. Written communication may include, as enclosures, correspondence regarding the eligible officer from any individual. Correspondence not originated by the eligible officer, including endorsement of the eligible officer and letters written on behalf of that officer, must contain a written acknowledgement from the eligible officer that he or she desires such correspondence be presented to the board. Correspondence included without such an acknowledgement is considered third-party correspondence and will be returned without being presented to the board. Classified correspondence will not be accepted.

9. Questions regarding LTB submission should be directed to MyNavy Career Center by calling 1-833-330-MNCC (1-833-330-6622/DSN: 882-6622).

10. Questions regarding retention and continuation should be directed to Navy Personnel Command (PERS-801) at (901) 874-4533/DSN 882. Additional information is also available at <https://www.mynavyhr.navy.mil/Career-Management/Boards/Officer-Continuation-SERB/>.

11. This NAVADMIN will remain in effect until superseded or on 30 September 2025, whichever occurs first.

12. Released by Vice Admiral Richard J. Cheeseman, Jr., N1.//

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