

CLASSIFICATION: UNCLASSIFIED//
ROUTINE
R 131854Z FEB 25 MID120001739224U
FM CNO WASHINGTON DC
TO NAVADMIN
INFO CNO WASHINGTON DC
BT
UNCLAS

NAVADMIN 025/25

PASS TO OFFICE CODES:
FM CNO WASHINGTON DC//N1//
INFO CNO WASHINGTON DC//N1//

MSGID/GENADMIN/CNO WASHINGTON DC/N1/FEB//

SUBJ/CALL FOR 2024 NAVY LANGUAGE PROGRAM AWARDS//

REF/A/DOC/OPNAV/18MAY21//
AMPN/REF A IS OPNAVINST 5400.46A, COMMAND LANGUAGE PROGRAMS AND AWARDS.//

RMKS/1. This NAVADMIN solicits nominations for Fiscal Year (FY) 2024 Language Professional of the Year (LPOY), Command Language Program of the Year (CLPOY), and Linguist of the Year (LOY) Awards in line with reference (a).

2. Each year, the Navy recognizes the most outstanding Command Language Program (CLP), military and civilian language professionals, and non-career linguists who contribute to mission success using foreign language. The top Navy CLP and winner of the Shannon M. Kent Award for Language Professional Excellence will go on to compete at the Department of Defense (DoD) level.

The DoD program is managed by the Defense Language Institute Foreign Language Center and recognizes the most outstanding military language professionals (E6 and junior) and CLPs across the military Services.

3. Award Criteria:

a. CLPOY. Established by Chief of Naval Operations as an annual recognition of the top Navy CLP.

b. LPOY. Recognizes Sailors and Navy civilians whose occupational specialties require proficiency in a foreign language.

(1) Shannon M. Kent Award for Language Professional Excellence (Cryptologic Technician - Interpretive (CTI) rating only, E6 and junior).

(2) Senior LPOY (CTI rating only, E7 to E9).

(3) Officer LPOY (Foreign Area Officers (FAO) only).

(4) Civilian LPOY.

c. LOY (open to all communities except CTI and FAO). Recognizes personnel who have distinguished themselves while using foreign language skills, even though their primary duties do not require foreign language proficiency.

(1) LOY (E6 and junior).

(2) Senior LOY (E7 and senior).

(3) Officer LOY.

(4) Civilian LOY.

4. Nomination Process. Navy may submit only one nomination to DoD for LPOY and CLPOY; therefore, Type Commanders (TYCOM) and equivalent commands are requested to solicit nominations from subordinate units and submit only their best LPOY and CLPOY candidates to Navy Language, Regional Expertise, and Culture Office (OPNAV N13F) for consideration. Reference (a) provides additional nomination criteria and package requirements; for award templates, visit <https://www.mynavyhr.navy.mil/Career-Management/Language-Culture/>.

Essays are required for LPOY and LOY nominees only, and FY24 essay topics will be available once finalized. The period of consideration for all awards is 1 October 2023 to 30 September 2024.

5. Submission. Submit nomination packages by e-mail or DoD SAFE to OPNAV N13F (ALTN_N13F1@navy.mil). Packages without an endorsement from the TYCOM (or equivalent command) will not be considered. Packages should include draft citation and unsigned Personal Award Recommendation (OPNAV 1650/3) in an editable format. Due to processing delays of traditional mail, hardcopy packages are not preferred.

6. Deadline. All nomination packages must be received no later than 31 March 2025 to be considered.

7. Point of Contact. OPNAV N13F, ALTN_N13F1@navy.mil.

8. This NAVADMIN will remain in effect until 31 May 2025.

9. Released by Vice Admiral Richard J. Cheeseman, Jr., N1.//

BT

#0001

NNNN

CLASSIFICATION: UNCLASSIFIED//