

CLASSIFICATION: UNCLASSIFIED/
PRIORITY
P 251100Z APR 25 MID120001895749U
FM COMUSFLTFORCOM NORFOLK VA
TO NAVADMIN
INFO SECDEF WASHINGTON DC
JOINT STAFF WASHINGTON DC
CNO WASHINGTON DC
CMC WASHINGTON DC
CDR USPACOM HONOLULU HI
CDR USEUCOM VAIHINGEN GE
CDR USAFRICOM STUTTGART GE
CDR USCENTCOM MACDILL AFB FL
CDR USNORTHCOM PETERSON AFB CO
CDR USSOUTHCOM MIAMI FL
CDR USSOCOM MACDILL AFB FL
CDR USTRANSCOM SCOTT AFB IL
CDR USSTRATCOM OFFUTT AFB NE
DIRSSP WASHINGTON DC
DARPA ARLINGTON VA
DCMA HQ ALEXANDRIA VA
DFAS HQ ARLINGTON VA
DIA WASHINGTON DC
DLA FT BELVOIR VA
DTRA ALEX WASHINGTON DC
NGA WASHINGTON DC
MDA WASHINGTON DC
NSA FT GEORGE G MEADE MD
USCENTCOM COMMAND CENTER MACDILL AFB FL
COMPACFLT PEARL HARBOR HI
COMUSFLTFORCOM NORFOLK VA
CNIC WASHINGTON DC
BT
UNCLAS

SUBJ/EXERCISE-EXERCISE-EXERCISE ORDER TO ACCOUNT FOR THE NAVY FAMILY
ACCOUNTABILITY AND ASSESSMENT SYSTEM IN CONJUNCTION WITH HURRICANE CHARLIE
AND AREAS OF NC AND VA//

NAVADMIN 094/25

MSGID/GENADMIN/USFFC NORFOLK VA/N1/OCT//

REF/A/DOC/OPNAVINST 3006.1/01MAR2011//
REF/B/DOC/DODINST 3001.02/03MAY2010//
REF/C/DOC/DODINST 1015.15/20MAR2008//
REF/D/DOC/NAVSOP-1000/12DEC2002//
REF/E/MSG/PTC WASHINGTON DC/171821ZMAR09//
REF/F/MSG/PTC WASHINGTON DC/171846ZMAR09//
REF/G/MSG/COMNAVREG MIDLANT NORFOLK VA/221738ZAPR24//

REF/NARR/REF A IS OPNAVINST 3006.1, PERSONNEL ACCOUNTABILITY IN CONJUNCTION
WITH CATASTROPHIC EVENTS, NAVY PERSONNEL ACCOUNTABILITY POLICY.
REF B IS DODINST 3001.02, PERSONNEL ACCOUNTABILITY IN CONJUNCTION WITH
NATURAL OR MAN-MADE DISASTERS.
REF C IS DODINST 1015.15, PROCEDURES AND SUPPORT FOR NON-FEDERAL ENTITIES

AUTHORIZED TO OPERATE ON DOD INSTALLATIONS (ENCL 4).
REF D IS FINANCIAL MANAGEMENT POLICY MANUAL.
REF E IS ALARACT 070/2009, CONUS EVACUATION ALLOWANCES.
REF F IS ALARACT 071/2009, NONCOMBATANT EVACUATION ORDER/OCONUS EVACUATION ALLOWANCES.//

RMKS/1. THIS ORDER TO ACCOUNT APPLIES TO ALL NAVY ACTIVE DUTY, RESERVES, DON CIVILIAN EMPLOYEES, NAF EMPLOYEES, NEX EMPLOYEES, AND APPLICABLE DEPENDENTS WITHIN THE ESTABLISHED GEOGRAPHIC AREA OF INTEREST (GAOI) DESIGNATED IN PARAGRAPH 2. ECHELON II COMMANDERS AND ALL REGIONAL COMMANDERS SHALL ENSURE WIDEST DISSEMINATION TO ALL SUBORDINATE AND TENANT COMMANDS AND DETACHMENTS FOR IMMEDIATE ACTION UPON RECEIPT.

2. THE FOLLOWING GAOI HAS BEEN ESTABLISHED FOR COASTAL LAND AREAS OF NORTH CAROLINA AND VIRGINIA.

A. THE FOLLOWING COUNTIES WITHIN THE STATE OF NORTH CAROLINA:

BEAUFORT, BERTIE, BRUNSWICK, CAMDEN, CARTERET, CHOWAN, CRAVEN, CURRITUCK, DARE, GATES, HERTFORD, HYDE, JONES, MARTIN, NEW HANOVER, ONSLOW, PAMLICO, PASQUOTANK, PENDER, PERQUIMANS, PITT, TYRRELL, WASHINGTON.

B. THE FOLLOWING COUNTIES WITHIN THE STATE OF VIRGINIA: ACCOMACK COUNTY, AMELIA COUNTY, CAROLINE COUNTY, CHARLES CITY COUNTY, CHESAPEAKE COUNTY, CHESTERFIELD COUNTY, COLONIAL HEIGHTS COUNTY, CULPEPER COUNTY, DINWIDDIE COUNTY, EMPORIA COUNTY, ESSEX COUNTY, FRANKLIN COUNTY, FREDRICKSBURG COUNTY, GLOUCESTER COUNTY, GOOCHLAND COUNTY, GREENSVILLE COUNTY, HAMPTON COUNTY, HANOVER COUNTY, HENRICO COUNTY, HOPEWELL COUNTY, ISLE OF WIGHT COUNTY, JAMES CITY COUNTY, KING AND QUEEN COUNTY, KING WILLIAM COUNTY, LANCASTER COUNTY, LOUISA COUNTY, MANASSAS COUNTY, MATHEWS COUNTY, MIDDLESEX COUNTY, NEW KENT COUNTY, NEWPORT NEWS COUNTY, NORFOLK COUNTY, NORTHAMPTON COUNTY, NORTH-UMBERLAND COUNTY, ORANGE COUNTY, PETERSBURG COUNTY, POQUOSON COUNTY, PORTSMOUTH COUNTY, POWHATAN COUNTY, PRINCE GEORGE COUNTY, RICHMOND COUNTY, SOUTHAMPTON COUNTY, SPOTSYLVANIA COUNTY, SUFFOLK COUNTY, SURRY COUNTY, SUSSEX COUNTY, VIRGINIA BEACH COUNTY, YORK COUNTY.

A. COMMANDING OFFICERS (CO) AND/OR COMMANDING OFFICER REPRESENTATIVES (COR) WILL ENSURE THAT THEIR COMMAND'S NAVY FAMILY ACCOUNTABILITY AND ASSESSMENT SYSTEM (NFAAS) DATABASE IS CURRENT AND ACCURATE, TO INCLUDE PHONE NUMBERS AND ADDRESSES. ENSURE ANY RECENT CHECK-INS TO YOUR COMMAND WHO HAVE NOT HAD THEIR CONTACT INFORMATION UPDATED IN NFAAS, COMMUNICATE RECALL INFORMATION TO THEIR RESPECTIVE CHAIN OF COMMAND.

B. MUSTER AND ACCOUNT FOR ALL NAVY ACTIVE DUTY, RESERVE, DON CIVILIAN EMPLOYEES, NAF EMPLOYEES, NEX EMPLOYEES AND APPLICABLE DEPENDENTS IN THE GAOI AFTER STORM PASSAGE/CPA.

ALL CORS/SPONSORS IN THE AFFECTED GAOI WILL RECEIVE NOTIFICATION FROM NFAAS VIA TEXT/EMAIL TO MUSTER THEMSELVES AND DEPENDENTS IN NFAAS AFTER NAVAL WEAPONS STATION YORKTOWN EVACUATION. RCOS AND/OR CORS WILL ENSURE WIDEST DISSEMINATION FOR ACCURATE AND TIMELY ACCOUNTABILITY VIA NFAAS.

C. RCOS/CORS WILL DETERMINE ACCURATE STATUS AND WHEREABOUTS OF THEIR PERSONNEL AND MUSTER AND ACCOUNT FOR THEM AT HOME, WORK, EVACUATED, OR DISPLACED LOCATION, OR NOT IN THE GAOI WITH SPECIFIED CIRCUMSTANCE (DEPLOYED, TDY/TAD/IA, ON LEAVE, SEPARATED/RETIRED, TRANSFERRED, UA/DESERTER, OTHER).

D. COMMANDS SHALL DIRECT RCOS/CORS/SPONSORS TO MUSTER IN NFAAS, AT <https://navyfamily.navy.mil/>. IF NFAAS IS NOT AVAILABLE, COMMANDS/MEMBERS ARE TO REPORT THE STATUS OF PERSONNEL ACCOUNTABILITY (PA) TO THE AFFECTED REGION OPERATIONS CENTER (ROC) OR DIRECT CHAIN OF COMMAND.

E. DO NOT DELAY REPORTING ON PERSONNEL UNTIL ALL INFORMATION IS COMPLETE. REPORT AND ACCOUNT MUSTERING INFORMATION WHEN OBTAINED, INCLUDING THE POSTING OF AMPLIFYING DATA IN THE NOTES AREA ON THE INDIVIDUAL'S ACCOUNTING LINE.

4. ALL CORS/SPONSORS ARE EXPECTED TO:
- A. ACCOUNT FOR THEMSELVES AND DEPENDENTS IN NFAAS
AT <https://navyfamily.navy.mil/>.
 - B. IF UNABLE TO ACCESS NFAAS, SPONSORS SHOULD CONTACT THEIR COR, COMMAND MUSTERING OFFICER, REGIONAL COMMANDING OFFICER REPRESENTATIVE (RCO) AND OR SUPERVISOR TO CHECK IN (MUSTER).
 - C. SPONSORS WILL PROVIDE COMMAND REPRESENTATIVES WITH CURRENT RESIDENCE, DISPLACED LOCATION, OR IF NOT IN THE GAOI, WITH SPECIFIED CIRCUMSTANCE (DEPLOYED, TDY/TAD /IA, ON LEAVE, SEPARATED/RETIRED, TRANSFERRED, UA/DESERTER, OTHER).
5. A NEEDS ASSESSMENT HAS BEEN INITIATED.
6. FOR NFAAS TECHNICAL SUPPORT, CONTACT NFAAS HELP DESK VIA EMAIL AT PAAS(AT)NAVY.MIL.
7. IF UNABLE TO MUSTER VIA NFAAS, YOUR COR, YOUR MUSTERING POC, OR YOUR CHAIN OF COMMAND CONTACT THE BELOW POCS (LOCATION/PHONE/EMAIL):
- A. NPC ECC/877-414-5358/NPC_CAT.CAPTAIN(AT) NAVY.MIL.
 - B. CNRMA PA REP/757-322-2816/
CHRISTOPHER.J.DIAZ24.MIL(AT)US.NAVY.MIL.
 - C. NFAAS PROGRAM MGR/202-433-9833/
ETHAN.T.AUDETAT.MIL(AT)US.NAVY.MIL.
 - D. USFFC N1 PERS WATCH/757-836-5608/CATPERS1.FFC.FCT(AT)NAVY.MIL
 - E. USFFC BWC/757-836-5397/5398/5359/BWC.FFC.FCT(AT)NAVY.MIL.
 - F. CNIC BWC/202-433-4321/CNIC.N36.BWC(AT)NAVY.MIL.
8. RELEASED BY J. D. POE, CAPT, ACTING DIRECTOR, FLEET PERSONNEL DEVELOPMENT AND ALLOCATION, USFF N1.//

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