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SUBJ/IMPLEMENTING POLICY ON PRIORITIZING MILITARY EXCELLENCE AND READINESS -
VOLUNTARY SEPARATIONS//

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REF/J/DOC/SECDEF/DODI 1332.43/28NOV17//
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REF/L/DOC/SECDEF/DODI 1332.46/21DEC18//
REF/M/DOC/BUPERS/1001.39, CHANGE 1/03MAY13//
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REF/P/DOC/COMNAVPERSCOM/10MAY17//
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NARR/REF A IS SECRETARY OF DEFENSE MEMORANDUM, IMPLEMENTING POLICY ON
PRIORITIZING MILITARY EXCELLENCE AND READINESS.
REF B IS ALNAV 038/25, IMPLEMENTING POLICY ON PRIORITIZING MILITARY
EXCELLENCE AND READINESS.
REF C IS NAVADMIN 055/25, INITIAL EXECUTION RELATED TO PRIORITIZING MILITARY
EXCELLENCE AND READINESS.
REF D IS NAVADMIN 112/21, INTERIM GUIDANCE FOR SERVICE OF TRANSGENDER NAVY
PERSONNEL.
REF E IS UNDER SECRETARY OF DEFENSE FOR PERSONNEL AND READINESS MEMORANDUM,
ADDITIONAL GUIDANCE ON PRIORITIZING MILITARY EXCELLENCE AND READINESS.
REF F IS CLARIFYING GUIDANCE ON UNDERSECRETARY OF DEFENSE FOR PERSONNEL AND
READINESS MEMORANDUM, ADDITIONAL GUIDANCE ON PRIORITIZING MILITARY EXCELLENCE
AND READINESS.
REF G IS ASSISTANT SECRETARY OF DEFENSE MEMORANDUM, ADDITIONAL GUIDANCE ON
TREATMENT OF GENDER DYSPHORIA.
REF H IS ALNAV 023/25, INITIAL DIRECTION PRIORITIZING MILITARY EXCELLENCE AND
READINESS.
REF I IS UNDER SECRETARY OF DEFENSE MEMORANDUM FOR PERSONNEL AND READINESS
MEMORANDUM, PRIORITIZING MILITARY EXCELLENCE AND READINESS:
IMPLEMENTATION GUIDANCE.

REF J IS DODI 1332.43, VOLUNTARY SEPARATION PAY (VSP) PROGRAM FOR SERVICE MEMBERS.
REF K IS DODI 1332.29, INVOLUNTARY SEPARATION PAY (NON-DISABILITY).
REF L DODI 1332.46, TEMPORARY EARLY RETIREMENT AUTHORITY (TERA) FOR SERVICE MEMBERS.
REF M IS BUPERSINST 1001.39 CHANGE 1, ADMINISTRATIVE PROCEDURES FOR NAVY RESERVE PERSONNEL.
REF N IS MILPERSMAN 1920-200, OFFICER RESIGNATION TYPES AND PROCEDURES.
REF O IS OPNAVINST 1300.20A, DEPLOYABILITY ASSESSMENT AND ASSIGNMENT PROGRAM.
REF P IS MILPERSMAN 1050-270, ADMINISTRATIVE ABSENCES.
REF Q IS MILPERSMAN 1320-314, TEMPORARY DUTY (TDY) TRAVEL ORDERS. //

RMKS/1. Per references (a) and (b), this NAVADMIN incorporates and supersedes reference (c). All actions undertaken in line with reference (c), such as submission of a voluntary separation request, remain valid. This NAVADMIN should be reviewed in its entirety.

a. Effective immediately, all exceptions to policy previously approved in line with reference (d) allowing a member to conform to standards associated with a sex different from their identification in the Defense Enrollment Eligibility Reporting System are revoked and no further exceptions will be approved. Reference (d) is cancelled. Gender marker change requests submitted under reference

(d) will no longer be accepted or processed by MyNavy Career Center (MNCC).

b. Cross-sex hormone therapy for Service Members that meet the criteria listed in reference (g) and began prior to the issuance of reference (g) will be continued for the duration of the Service Member's time in service if recommended by a Department of Defense (DoD) health care provider.

c. Service Members may consult with a DoD health care provider concerning a diagnosis of gender dysphoria and receive mental health counseling for a diagnosis of gender dysphoria.

2. Appointment, Enlistment, or Induction into the Navy.

a. Pursuant to reference (b), applicants for military Service and individuals currently in the Delayed Entry Program who have a current diagnosis, history of, or exhibit symptoms consistent with gender dysphoria are disqualified from military Service.

Individuals with offers of admission to the United States Naval Academy or the Naval Reserve Officers Training Corps who have a current diagnosis or history of, or exhibit symptoms consistent with, gender dysphoria are disqualified from military Service and offers of admission will be rescinded.

b. A history of cross-sex hormone therapy or sex reassignment or genital reconstruction surgery as treatment for gender dysphoria or in pursuit of a sex transition is disqualifying for applicants for military Service, and incompatible with military Service for military personnel.

c. Consistent with reference (b), further articulated in references (e) through (h), personnel subject to this disqualifying condition do not meet requisite standards for reenlistment or delivery of officer appointments.

3. Voluntary Separation Request Deadline. Active Reserve Component Service Members that meet the criteria outlined in reference (e) may request voluntary separation or, for those eligible, retirement no later than (NLT) the following dates:

a. Active Component: 2359Y (UTC-12:00), 6 June 2025.

b. Reserve Component: 2359Y (UTC-12:00), 7 July 2025.

c. In order to meet the deadline, Service Members must submit their voluntary separation request in Navy Standard Integrated Personnel System

(NSIPS) or MyNavy Portal (MNP) by the date listed above or notify Navy Personnel Command (NPC) Point of Contact (POC) and the Service Central Coordination Cell (SCCC) of their intention to submit a voluntary separation request via e-mail.

4. Voluntary Separation Program. Service Members that meet the eligibility requirements for Voluntary Separation Pay (VSP) in line with reference (j), may receive VSP at a rate that is twice the amount of involuntary separation pay for which the Service Member would have been eligible in line with reference (k).

a. VSP is not payable to Service Members with less than 6 Years of Service (YOS) or immediately eligible for retired pay upon separation, to include those who are approved for retirement under Temporary Early Retirement Authority (TERA) in line with reference (j). Additionally, Service Members must have served at least 5 years of continuous Active Duty immediately preceding the date of separation from Active Duty.

b. In line with reference (h), Service Members who receive VSP will not serve in the Ready Reserve.

c. Service Members requesting voluntary separation in line with references (b) and (h) are not required to pay back any bonus payments or incentive pays received for any event prior to 26 February 2025 that triggered the payment of such bonus or incentive pay. This includes the service obligation incurred by the transfer of Post 9/11 GI Bill benefits.

d. Service Members identified after the deadlines above who meet the criteria outlined in paragraph 4.4 of reference (e) and who have not submitted a voluntary separation or retirement request will be subject to involuntary separation and will no longer be eligible for the benefits outlined above and may be required to pay back any bonus payments or incentive payments received where the required obligation has not been met. Procedures for involuntary separation will be promulgated via future guidance.

e. Service Members who submit voluntary separation requests with active orders to transfer commands or execute a Permanent Change of Station (PCS) will have those orders cancelled and will not execute PCS moves. Exceptions may be considered by NPC on a case-by-case basis.

5. Rescission of Prior Voluntary Separation Requests. Pursuant to reference (b), if a Service Member who previously submitted a voluntary separation or retirement request in line with reference (c) desires to rescind that request, they may do so by completing a NAVPERS 1070/613 that acknowledges:

a. That they may remain subject to involuntary separation; and

b. If involuntarily separated, they will not be eligible for twice the amount of involuntary separation pay and may be subject to repayment of any bonuses. Service Members will route this NAVPERS 1070/613 via their Commanding Officer (CO) directly to the SCCC and NPC POCs listed in paragraph 12 NLT 22 May 2025.

6. Voluntary Separation Process. In line with reference (b), the separation authority for all separations pursuant to this policy is the Secretary of the Navy (SECNAV). The process for submitting a request for voluntary separation or retirement is provided below.

If a Service Member has already submitted a voluntary separation or retirement request, members and their commands should log into NSIPS or MNP to review the original submission. Upon review, Service Members may update the requested separation date or separation type consistent with the updated guidance in this NAVADMIN. If unable to edit the request, Service Members

should cancel the request in the requisite system and resubmit. For Service Members of the Individual Ready Reserve (IRR) who did not submit an electronic separation request will notify the NPC POC and the IRR Active Status Pool (ASP) counselor of the change to their separation request.

a. The process for requesting voluntary separation or retirement differs depending on rank, time in service, and Active or Ready Reserve status. Requests for voluntary separation or retirement will be submitted to NPC via the applicable process as outlined below. For all submissions via NSIPS, Service Members who receive system notifications that they are ineligible for the type of retirement or separation they are requesting, but are eligible in line with this NAVADMIN, should disregard the notifications and request waivers for all constraining conditions (e.g. Time in Grade (TIG)).

b. The entry of a requested separation date, as directed below, is only a request and is not final until determined by the separation authority. Actual separation dates will be determined after review by SECNAV, as the separation authority, which may result in a separation date before or after the requested date.

c. The Service Member's CO for Active Component and Training and Administration of the Reserves (TAR) or, for Selected Reserve (SELRES) and Voluntary Training Unit (VTU) Service Members, the Navy Reserve Activity (NRA) CO, is required to expeditiously forward the request to NPC with an endorsement. No command endorsement is required for Service Members of the IRR-ASP.

d. All requests must include an affidavit in the form of a permanent NAVPERS 1070/613 signed by the Service Member and witnessed by a command representative with the statement: "In line with Office of the Secretary of Defense memorandums "Additional Guidance on Prioritizing Military Excellence and Readiness" of 26 February 2025, and "Clarifying Guidance on Military Excellence and Readiness" of 28 February 2025, and ALNAV 038/25, I seek to voluntarily separate [or retire, as appropriate] from Naval Service. I certify that I meet the criteria for this program as described in ALNAV 038/25 and understand this is an official statement under the meaning of Article 107 of the Uniform Code of Military Justice. I understand that my eligibility for this program may be verified via medical records, service records, and/or diagnosis by a medical provider." The signed NAVPERS 1070/613 must be uploaded in each of the requisite systems or sent to the appropriate e-mail address as outlined below for each separation or retirement request.

e. In line with reference (i), all voluntary separation requests will be submitted for medical verification to establish that the requesting Service Member meets the separation criteria of a current diagnosis or history of, or exhibiting symptoms consistent with, gender dysphoria. This medical verification will be conducted after NPC receives the voluntary separation request.

f. Service Members that have issues accessing or submitting their separation or retirement request via NSIPS may contact the NSIPS helpdesk using the contact information in paragraph 12.b of this NAVADMIN. Additionally, Service Members must notify the SCCC and NPC POCs identified in the next paragraph of their intent to voluntarily separate while NSIPS troubleshooting is underway.

g. After submitting the separation or retirement request, Service Members will e-mail the NPC POC at molly.bergeron-conway7.mil@us.navy.mil and the SCCC at usn_navy_sccc@navy.mil NLT the dates listed in paragraph 3 of this NAVADMIN with their name and notification that the request for voluntary separation or retirement was submitted in line with ALNAV 038/25.

7. Active Component and TAR Voluntary Separation Process.

a. Officer and enlisted Service Members with 20 years or more of total Active Duty service as of the requested separation date who are regular retirement eligible:

(1) Service Members with 20 years or more of total Active Duty service as of the requested separation date, including TAR Service Members, who wish to voluntarily retire under this policy must submit their request for transfer to the Fleet Reserve/Retired List via NSIPS.

(2) Service Members will complete the following steps:

(a) Log into NSIPS <https://www.nsips.cloud.navy.mil/my.policy>.

(b) Navigate to the "Employee Self-Service" tab.

(c) From the drop-down menu, select "Request Retirement/Separation."

(d) Select "Regular Retirement" or "Fleet Reserve" as the request type as applicable.

(e) Choose a requested separation date.

(f) Request waivers for all constraining conditions as applicable. In the waiver tab of the request, add the following comment as applicable: "Waiver request submitted in line with ALNAV 038/25."

(g) Add the following comment to the Attach/Comment/Recommend tab: "Request submitted in line with ALNAV 038/25."

(h) Upload the signed affidavit under the Attach/Comment/Recommendation tab.

(i) Fill out and edit all remaining paragraphs of the request tab, the Attach/Comment/Recommendation tab, and the contact information tab as applicable.

(j) Route the request for approval using the button at the bottom of the page. Route to either the command separation specialist or command reviewer, as appropriate.

(k) Notify the NPC POC and the SCCC of the retirement request submitted in line with ALNAV 038/25.

(3) Once in receipt, the command reporting senior will expeditiously review the request and provide comments and recommendations. The comments will include the following: "Request submitted in line with ALNAV 038/25." COs must also state in their comments or endorsement whether the Service Member has any pending misconduct, including but not limited to: undergoing/pending investigation, Non-Judicial Punishment (NJP), Administrative Separation (ADSEP), possible court-martial, or civilian trial.

(4) Submit the request electronically to NPC.

(5) COs will verify that the Service Member has e-mailed the NPC POC and the SCCC as outlined in paragraph 6.g of this NAVADMIN.

b. Officer and Enlisted Service Members eligible for early retirement:

(1) Service Members with over 18 years, but less than 20 years of total Active-Duty service, including TAR Service Members, by the requested separation date are eligible for early retirement under TERA, in line with references (1) and (h). When selecting a separation date, TERA-eligible Service Members should note that TERA is currently authorized until 31 December 2025, pursuant to reference (1). Service Members must submit their early retirement request via NSIPS Retirement and Separations (RnS).

(2) Service Members will complete the following steps:

(a) Log into NSIPS <https://www.nsips.cloud.navy.mil/my.policy>.

(b) Navigate to the "Employee Self-Service" tab.

(c) From the drop-down menu, select "Request Retirement/Separation."

(d) Under the request "Request details" section, select "Regular TERA (Early Retirement)."

(e) Choose the requested separation date.

(f) Request waivers for all constraining conditions as applicable. In the waiver tab of the request add the following comment as applicable: "Request submitted in line with ALNAV 038/25."

(g) Upload the signed affidavit under the Attach/Comment/Recommendation tab.

(h) Fill out and edit all remaining sections of the request tab, the Attach/Comment/Recommendation tab, and the contact information tab as applicable.

(i) Route the request for approval using the button at the bottom of the page. Route to either the command separation specialist or command reviewer as appropriate.

(j) Notify the NPC POC and the SCCC of the retirement request submitted in line with ALNAV 038/25.

(3) Once in receipt, the command reporting senior will expeditiously review the request and provide comments and recommendations. The comments will include the following: "Request submitted in line with ALNAV 038/25." COs must also state in their comments or endorsement whether the Service Member has any pending misconduct, including but not limited to: undergoing/pending investigation, NJP, ADSEP processing, possible court-martial, or civilian trial.

(4) Submit the request electronically to NPC.

(5) COs will verify that the Service Member has e-mailed the NPC POC and the SCCC as outlined in paragraph 6.g of this NAVADMIN.

c. Enlisted Service Members not eligible for retirement as of the requested separation date:

(1) Requests for voluntary separation from enlisted Service Members with less than 18 YOS by date of separation will be submitted to NPC Career Progression Division (PERS-8) for Active Component Service Members via their CO. The separation request will be submitted through MNP, not NSIPS.

(2) Service Members may initiate this process by filling out and submitting NAVPERS 1306/7, electronic Personnel Action Request (ePAR). To initiate this request, log into MNP at <https://www.my.navy.mil/> and complete the following steps:

(a) Select "Career and Life Events" at the top right of the webpage.

(b) Select "Career Planning."

(c) Select "Submit/Manage an ePAR."

(d) Select "Sailor Submit."

(e) Under the section labeled "electronic Personnel Action Request", select "CONTINUE."

(f) Fill in the required information on the electronic form.

(g) Under the "Requested Action, Reason for Submission" section, write the following: "Request submitted in line with ALNAV 038/25." Add any additional information in this section as applicable.

(h) Under the "Requested Action, Date Available" section, input the requested separation date. Enlisted Service Members eligible for VSP, pursuant to reference (j), should note that there is currently no statutory authority to grant VSP beyond 31 December 2025.

(i) When ready to submit to the Command Career Counselor (CCC), click "Send" at the bottom right of the page.

(j) After clicking "Send," a pop-up window will appear. Attach the signed affidavit and any other supporting documents to the ePAR by clicking "choose file" and following the prompt to attach a file.

(k) Click "Continue" to submit.

(l) Notify the NPC POC and the SCCC of the voluntary separation request submitted in line with ALNAV 038/25.

(3) CCCs will expeditiously route the NAVPERS 1306/7 (ePAR) through the chain of command to obtain command endorsement.

(4) COs should endorse the Service Member's request and must add the following statement to their endorsement: "Request submitted in line with ALNAV 038/25." COs must also state in their comments or endorsement whether the Service Member has any pending misconduct, including but not limited to: undergoing/pending investigation, NJP, ADSEP processing, possible court-martial, or civilian trial.

(5) Commands will submit requests via MNP or via e-mail to MNCC at askmncc@navy.mil.

(6) COs will verify that the Service Member has e-mailed the NPC POC and the SCCC as outlined in paragraph 6.g of this NAVADMIN.

d. Officers not eligible for retirement as of the requested separation date:

(1) Officers with less than 18 years of total Active Duty service by their separation date who wish to voluntarily separate under this policy will submit their resignation request via NSIPS RnS.

(2) To initiate the resignation request, complete the following steps:

(a) Log into NSIPS <https://www.nsips.cloud.navy.mil/my.policy>.

(b) Navigate to the "Employee Self-Service" tab.

(c) From the drop-down menu, select "Request Retirement/Separation."

(d) Select "Regular Officer Resignation" as the request type.

(e) Choose the requested separation date. Officers eligible for VSP, pursuant to reference (j), should note that there is currently no statutory authority to grant VSP beyond 31 December 2025.

(f) Reason for Separation will be "Other."

(g) Add the following comment to the Attach/Comment/Recommend tab: "Request submitted in line with ALNAV 038/25."

(h) Request waivers for all constraining conditions as applicable. In the waiver tab of the request add the following comment: "Request submitted in line with ALNAV 038/25."

(i) Upload the signed affidavit under the Attach/Comment/Recommendation tab.

(j) Fill out and edit all remaining paragraphs of the request tab, Attach/Comment/Recommendation, and the contact information tab as applicable.

(k) Route the request for approval using the button at the bottom of the page. Route to either the command separation specialist or command reviewer as appropriate.

(l) Notify the NPC POC and the SCCC of the resignation request submitted in line with ALNAV 038/25.

(3) The command reporting senior will expeditiously review the request and provide comments and recommendations. The comments will include the following: "Request submitted in line with ALNAV 038/25."

(4) COs will verify that the Service Member has e-mailed the NPC POC and the SCCC as outlined in paragraph 6.g of this NAVADMIN.

8. Reserve Voluntary Separation Process.

a. SELRES and VTU Service Members with 20 or more years of qualifying service (YQS) as of the requested separation date who wish to request non-regular retirement will use the process outlined in paragraph 7.a.(2) through (5) of this NAVADMIN. NRA COs will provide the endorsement.

b. SELRES and VTU Service Members who request voluntary separation are not eligible for TERA.

c. SELRES and VTU Service Members with fewer than 20 YQS as of the requested separation date who request separation from the service will use the following process:

(1) Enlisted SELRES VTU Service Members will submit a NAVPERS 1306/7 (ePAR) to Reserve Personnel Management Department (PERS-9) via their NRA CO using the process outlined in paragraph

7.c.(2) through (6) of this NAVADMIN.

(2) Officer SELRES VTU Service Members will submit a resignation request via NSIPS using the procedure outlined in paragraph 7.d.(2)(a) through (1) of this NAVADMIN.

d. For Reservists in the IRR-ASP, S1 or S2, all requests for separation will include the required NAVPERS 1070/613 and will be submitted directly to the IRR counselor mailbox at irr_counselor@navy.mil. No command endorsement is required as these Service Members are directly assigned to IRR Administration (PERS- 93).

e. In alignment with the guidance provided in paragraph 11 of this NAVADMIN, NRAs may submit authorized absences for Service Members being processed for resignation or retirement.

9. Service Members, Active and Reserve Component, unable to submit a voluntary separation or retirement request electronically.

a. If unable to complete a voluntary separation or retirement request electronically as outlined above, Service Members may submit a paper request to their CO or NRA CO and must notify the NPC POC and SCCC NLT the deadlines identified above indicating their desire and intention to voluntarily separate or retire from the Service.

b. The process and required paperwork will mirror the processes outlined in paragraphs 7 and 8 of this NAVADMIN.

(1) Officer and enlisted Service Members eligible for retirement as of the requested separation date:

(a) Service Members will submit requests via the Officer Personnel Information System or the NSIPS Career Information Management System as applicable and if able.

(b) Reservists submitting applications for voluntary retirement or transfer to Retired Reserve status will submit their request in the format shown in figure 20-4 of reference (m).

Applications may be faxed to the Reserve Retirement Branch (PERS-912) at (901) 874-7044 or mailed to:

Commander Navy Personnel Command (PERS-912)
5720 Integrity Drive
Millington, TN 38055

Upon submission of the request, Service Members will e-mail the NPC POC and the SCCC of their retirement request submitted in line with ALNAV 038/25.

(c) Enlisted Service Members may submit a TIG waiver request to their Enlisted Community Manager via a NAVPERS 1306/7 (ePAR) form.

(2) Enlisted Service Members not eligible for retirement:

(a) Service Members will print out NAVPERS Form 1306/7 (ePAR) and fill out the form as directed in paragraph 7.c(2) through (4) of this NAVADMIN. Route the request with the signed affidavit as an enclosure to the CCC for processing. The CCC will expeditiously review and route to the CO for endorsement.

Commanders should endorse the Service Member's request and must add the following statement: "Request submitted in line with ALNAV 038/25."

(b) Upon submission of the request, Service Members will e-mail the NPC POC and the SCCC of their voluntary separation request submitted in line with ALNAV 038/25.

(3) Officers not eligible for retirement as of the requested separation date:

(a) Active and Reserve Component Officers will submit an Unqualified Resignation request using the appropriate format provided in reference (n) to PERS-8 for the Active Component or PERS-9 for the Reserve Component, via their CO or NRA CO and as directed by reference (n).

(b) Upon submission of the request, Service Members will e-mail the NPC POC and the SCCC of their voluntary resignation request submitted in line with ALNAV 038/25.

10. Command Actions on Voluntary Separation Request.

a. In addition to forwarding the separation or retirement request to NPC, commands will verify that notification of the Service Member's voluntary separation, retirement, and/or placement on administrative absence or temporary duty is sent to the NPC POC at molly.bergeron-conway7.mil@us.navy.mil and the SCCC at usn_navy_sccc@navy.mil.

b. Service Members who request separation will be placed in an administrative non-deployable status. They will be assigned a "Category 3" Deployability Category code, identifying them as temporarily non-deployable, as described in reference (o).

11. Administrative Absences. In line with references (b), (e) and (h), administrative absence is authorized for Active and Reserve Component Service Members who elect voluntary separation when in the best interest of the unit and well-being of the Service Member.

Additionally, where rescission of an exception to policy will impact good order and discipline, the CO may consider placing the Service Member on administrative absence. Administrative absence or temporary duty is not required but should be considered based on the criteria below. In either case, commands will follow the procedures outlined in reference (p) or (q) as applicable. Service Members will still be required to complete separation processing requirements while in an administrative absence status.

a. Pursuant to reference (b), all Service Members with an approved exception to policy that is revoked pursuant to paragraph

1.a above and who have requested voluntary separation will be offered administrative absence status pending action on the Service Member's separation request.

b. COs should consider the impact to good order and discipline within their unit, the well-being of the Service Member, and their ability to maintain effective oversight and support for the Service Member during the process. Administrative absence in excess of 30 days is authorized, provided commands notify appropriate POCs in reference (p), as well as the NPC POC and SCCC in paragraph 12 below.

c. Regardless of the administrative absence duration, COs will proactively communicate with the impacted Service Member, ensure they have accurate and up to date contact information, monitor their well-being, and keep the Service Member apprised of their status. COs will provide an update on their Service Members in an administrative absence status to the NPC POC and SCCC in paragraph 12 every 30 days.

d. Service Members will receive full pay and benefits until their separation is complete.

12. Points of Contact:

a. Command triads may contact the SCCC at (703) 604-5084/DSN 664 or via e-mail at [usn navy sccc@navy.mil](mailto:usn_navy_sccc@navy.mil), the NPC POC at molly.bergeron-conway7.mil@us.navy.mil, or MNCC at (833) 330-6622 or via e-mail at askmncc@navy.mil with questions, concerns, notification of a Service Member's voluntary separation or retirement, or notification of a Service Member's placement on administrative absence or temporary duty.

b. Service Members that face issues using NSIPS may contact the NSIPS helpdesk at nesd@nesd-mail.onbmc.mil or 1-833-637-3669 (1-833- NESDNOW).

13. This NAVADMIN will remain in effect until superseded or canceled, whichever occurs first.

14. Released by Vice Admiral Richard J. Cheeseman, Jr., N1.//

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CLASSIFICATION: UNCLASSIFIED/