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NAVADMIN 113/25

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SUBJ/FISCAL YEAR 2027 ACTIVE-DUTY LIMITED DUTY OFFICER, CHIEF WARRANT OFFICER, AND WARRANT OFFICER IN-SERVICE PROCUREMENT BOARD//

REF/A/DOC/OPNAV/03APR25//

AMPN/REF A IS OPNAVINST 1420.2A, ACTIVE-DUTY LIMITED DUTY OFFICER, CHIEF WARRANT OFFICER AND WARRANT OFFICER PROGRAMS.//

RMKS/1. This NAVADMIN announces the solicitation of applications from highly qualified and motivated E5 through E9 Active Duty (AD) and Training and Administration of the Reserves personnel for the Fiscal Year (FY) 2027 Limited Duty Officer (LDO), Chief Warrant Officer (CWO), and Warrant Officer 1 (WO1) programs. Where conflicts with reference (a) exist, this NAVADMIN takes precedence.

The FY27 AD LDO and CWO In-Service Procurement Board (ISPB) board number is 27181. The FY27 AD Nuclear LDO ISPB number is 27182.

2. For the most current information concerning eligible designators refer to enclosure (1) of reference (a).

3. Eligibility. All applicants for the LDO, CWO, and WO1 programs must have a security clearance prior to commissioning, be able to complete operational duty screening, and be worldwide assignable.

a. Refer to pages 5 and 6 of reference (a) for time-in-service (TIS) and time-in-grade requirements.

(1) Cyber Warrant Officer WO1 (7841 only). Six to 14 years TIS for E5 and above. WO1 (7841) applicants refer to the eligibility requirements listed in enclosure (1) of reference (a).

TIS waivers will not be considered for 7841 WO1 applications.

(2) TIS waivers will be only considered for up to 180 days beyond the max number of years for the board you are applying (14 for LDO and 20 for CWO). Furthermore, TIS waivers will not be considered for minimum years of service (8 or 14 years depending on the board you are applying).

(a) TIS waivers must be submitted to [ldocwoocm.fct@navy.mil](mailto:ldocwoocm.fct@navy.mil) no later than 15 July 2025 for adjudication.

Waiver applications received after 15 July 2025 will not be considered.

(b) The TIS waiver template is available at <https://www.mynavyhr.navy.mil/Career-Management/Community-Management/Officer/Active-OCM/LDO-CWO/Applicant-Information/>.

NOTE: The waiver approval letter must be submitted as an enclosure to the application.

b. E6 evaluations due 15 November 2025 will be submitted as an addendum in the guidelines of this NAVADMIN.

c. Navy Sea, Air, and Land (SEAL) CWO (7151) applicants will be considered for selection in one of two Core Competency Areas (CCA): SEAL CORE or SEAL Delivery Vehicle (SDV). To apply, applicants must request a primary CCA and those holding qualifying Navy Enlisted Classifications (NEC) in both fields may request a secondary CCA (i.e., 7151 (CORE)/7151 (SDV)).

d. Intelligence CWO (7831) applicants will be considered for selection into one of three CCAs: Counter Intelligence/Human Intelligence (HUMINT), Geospatial Interpretation (GEOINT)/Targeting, or Operational Intelligence (OPINTEL). To apply, applicants must request a primary CCA, and those holding qualifying NEC in more than one field may request a secondary CCA (e.g., 7831 (HUMINT)/7831 (OPINTEL)).

e. Applicants must maintain eligibility throughout the selection and commissioning process. Applicants who are deemed ineligible after applying must be declared ineligible by their current Commanding Officer (CO) or Officer in Charge (OIC). A sample removal of recommendation format is located at <https://www.mynavyhr.navy.mil/Career-Management/Boards/Administrative/LDO-CWO/>.

f. Nuclear Power LDO (6200) applicants who are deemed ineligible must be declared ineligible by their current CO via letter to the Nuclear Propulsion Program Manager (OPNAV N133).

4. Paragraph 7 of reference (a) provides amplifying guidance and direction to COs and OICs for appraisal boards (not required for Nuclear Power LDO 6200) and interview panel member selection.

Appraisal board members must meet paygrade (not in a select status) eligibility at the time of interview.

a. The names of the approved appraisal board members must be included in the CO/OIC endorsement. Every effort (including teleconference media) should be made to ensure the senior board member is from the LDO or CWO designator's competitive category for which the applicant is applying.

b. Interview appraisal board member preparation for applicant appraisal boards is an important part of the board process. Each appraisal must contain the names of all three panel members.

NAVPERS 1420/6 is located at <https://www.mynavyhr.navy.mil/Career-Management/Boards/Administrative/LDO-CWO/>.

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5. Application Submission. Communication to the board (e.g., application, addendums, etc.) should originate from the applicant via their CO. However, it is acceptable for the command to submit an applicant's package on his or her behalf, provided that the package has been endorsed by the CO and the applicant has been provided a copy of their entire package prior to submission.

Information received that is not under the cover letter of the applicant (e.g., third-party correspondence) and endorsed by the command, or not received by the MyNavy Career Center (MNCC) by the established deadline(s) will not be presented to the board.

Personal Letters to the Board (LTB), without a CO's endorsement, will not be accepted.

a. The application template and sample addendum letter (both with sample CO/OIC endorsement) are located at

<https://www.mynavyhr.navy.mil/Career-Management/Boards/Administrative/LDO-CWO/>. NOTE: For board processing purposes the full social security number of the applicant is required on both the application and endorsement.

b. All applications must include a command endorsed LDO/CWO Eligibility Checklist (NAVPERS 1420/5). The checklist is located at <https://www.mynavyhr.navy.mil/Career-Management/Boards/Administrative/LDO-CWO/>.

c. Each applicant and CO/OIC must ensure applications and addendums are complete and accurate. Incomplete applications could result in non-selection. The application endorsement and any addendum must be signed by the CO/OIC of the applicant or the designated Acting CO.

d. CO/OIC endorsements must contain the following statement on command Letterhead:

"Applicant meets all requirements outlined in OPNAVINST 1420.2A, NAVADMIN 113/25, the physical fitness standards of OPNAVINST 6110.1K, and is worldwide assignable."

e. Applicants must ensure a copy of their most recent periodic evaluation is included in the application or provided via addendum for board review and continuity if it is not already in the applicant's Official Military Personnel File (OMPF).

f. Applicants must submit sequentially numbered enclosures to the application and addendums, annotated on the bottom right corner of each page. Annotate last name and full social security number of the applicant in the top right corner. Addendums must include a command endorsement.

g. Applications must be received by MNCC no later than 1 October 2025. Submit applications via e-mail to [cscselboard@navy.mil](mailto:cscselboard@navy.mil). E-mails must be encrypted using a military e-mail account to protect Personally Identifiable Information (PII).

For a tutorial on loading certificates required for encrypting e-mails, go to <https://www.mynavyhr.navy.mil/Career-Management/Community-Management/Officer/Active-OCM/LDO-CWO/Applicant-Information/>.

h. Applicants who are unable to submit applications as outlined above due to current operational locations may mail their application via U.S. Postal Service (USPS) to the address listed below. When mailing PII, individuals must use Privacy Act Data Cover Sheet (DD Form 2923) and double wrap the package. DD Form 2923 may be accessed by using the following web address: <https://www.disa.mil/-/media/Files/DISA/About/Privacy-Office/dd2923.pdf>. The inner package must be labeled with the privacy warning "CUI - PRIVACY SENSITIVE. Any misuse or unauthorized disclosure may result in both civil and criminal penalties."

i. Correspondence mailed via USPS must use the following address:

Navy Personnel Command Customer Service Center (BUPERS-074) President,  
FY27 Active Duty LDO/CWO In-service Procurement Board FY-27181  
5720 Integrity Drive  
Millington TN 38055

j. Electronic Submission of Selection Board (ESSBD) via BUPERS Online is not supported and is not an authorized means to submit applications or addendums. Applicants who are unable to submit applications as outlined in subparagraph 5.g of this NAVADMIN are authorized to submit their application via DoD Safe to [cscselboard@navy.mil](mailto:cscselboard@navy.mil) as a last resort only.

k. Mailed applications must be postmarked no later than 1 October 2025. Addendums to applications must be received no later than 15 December 2025.

6. Nuclear Power LDO (6200) applications must be sent to [pers-422b\\_desk.fct@navy.mil](mailto:pers-422b_desk.fct@navy.mil). Applications should be scanned and submitted via encrypted email. Applicants who are unable to submit applications as outlined due to operational commitments must contact the selection board

sponsor at nukeldo@navy.mil for alternate delivery methods. Nuclear Power LDO (6200) applicants will submit in addition to their application:

a. Information applicants consider pertinent to their application not contained in their OMPF.

b. Nuclear Power LDO (6200) E6 applicants must submit a copy of their E7 examination profile sheet as enclosure (2) to their application.

c. Engineering watch supervisor or propulsion plant watch supervisor qualification as documented by NEC N33Z is required to apply for Nuclear Power LDO (6200).

d. Sailors selected for Nuclear Power LDO (6200) will require a separate technical interview at Naval Reactors to receive a commission. Sailors who do not complete a final technical interview will maintain their enlisted status and will not be commissioned.

Additionally, these Sailors are ineligible to submit future applications to the Nuclear Power LDO (6200) program. Technical interviews will be scheduled by Nuclear Placement and Assignments (PERS-422) and selectees notified via separate correspondence.

7. Board Convene Dates. The FY27 AD LDO and CWO ISPB and FY27 AD Nuclear Power LDO ISPB will convene at dates to be determined in January 2026 and February 2026. For the most current board dates, visit

<https://www.mynavyhr.navy.mil/Career-Management/Boards/Selection-Board-Support/> and select FY27 board schedule when available. NOTE: The ESSBD paragraph on this web page does not apply to the LDO/CWO ISPB.

8. For additional information, current application, eligibility checklist, and interviewer's appraisal sheet, visit

<https://www.mynavyhr.navy.mil/Career-Management/Boards/Administrative/LDO-CWO/>. This site also contains guidance such as how to monitor receipt of applications and addendums, status after Enlisted Administrative Selection Board Branch (PERS-803) review, and how to reconcile application errors via addendum if items or corrections are required for completeness or eligibility.

9. Points of Contact:

a. For all application/addendum and eligibility questions, contact the ISPB Sponsor at (901) 874-3170/DSN 882, or via e-mail at npc\_ldo-cwo\_selbd.fct@navy.mil.

b. For general LDO/CWO career path and policy questions contact the LDO/CWO Officer Community Managers at (901) 874-2236/DSN 882, or via email at ldocwoocm.fct@navy.mil.

c. For nuclear-trained Sailor application and eligibility questions, contact the LDO/CWO Nuclear Officer Detailer, at (901) 874-3938/DSN 882, or via e-mail at nukeldo@navy.mil.

10. This NAVADMIN will remain in effect until superseded or 30 September 2026, whichever occurs first.

11. Released by Vice Admiral Richard J. Cheeseman, Jr., N1.//

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