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NAVADMIN 124/25

MSGID/GENADMIN/CNO WASHINGTON DC/N1/JUN//

SUBJ/UPDATE IMPLEMENTING POLICY ON PRIORITIZING MILITARY EXCELLENCE AND
READINESS - VOLUNTARY SEPARATIONS//

REF/A/MSG/CNO WASHINGTON DC/N1/192102ZMAY25//
REF/B/MEMO/ASN M&RA/3JUN25//

NARR/REF A IS NAVADMIN 111/25, IMPLEMENTING POLICY ON PRIORITIZING MILITARY
EXCELLENCE AND READINESS - VOLUNTARY SEPARATIONS.
REF B IS ASSISTANT SECRETARY OF THE NAVY FOR MANPOWER AND RESERVE AFFAIRS
MEMORANDUM, ADDITIONAL DIRECTION CONCERNING VOLUNTARY SEPARATION UNDER ALNAV
038/25.//

RMKS/1. This NAVADMIN updates reference (a) to reflect guidance issued in
reference (b).

2. Pursuant to reference (b), Service Members eligible for voluntary
separation under reference (a) with over 15 years, but less than 18 years of
total Active-Duty service, may request an exception to policy (ETP)
authorizing early retirement under Temporary Early Retirement Authority
(TERA). The Under Secretary of Defense (Personnel and Readiness) will serve
as the review authority for such ETPs.

3. Service Members may request an ETP by submitting an early retirement
request pursuant to paragraph 7 of reference (a) via their chain of command.
In the early retirement request, the Service Member must add "I have between
15 and 18 years of Active-Duty service and am requesting an exception to
policy to be approved for early retirement in line with NAVADMIN 124/25. If
my ETP is not approved, I understand my request will be processed as a
request for voluntary separation."

4. Points of Contact:

a. Command triads may contact the Navy Service Central Coordination Cell
(SCCC) at (703) 604-5084/DSN 664 or via e-mail at usn_navy_sccc@navy.mil, the
Navy Personnel Command (NPC) point of contact at molly.bergeron-
conway7.mil@us.navy.mil, or MyNavy Career Center (MNCC) at (833) 330-6622 or
via e-mail at askmncc@navy.mil with questions, concerns, notification of a
member's voluntary separation or retirement, or notification of a member's
placement on administrative absence or temporary duty.

b. Service Members that face issues using the Navy Standard Integrated
Personnel System (NSIPS) may contact the NSIPS helpdesk at nesd@nesd-
mail.onbmc.mil or 1-833-637-3669 (1-833-NESDNOW).

5. This NAVADMIN will remain in effect until superseded or canceled, whichever occurs first.

6. Released by Vice Admiral Richard J. Cheeseaman, Jr., N1.//

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