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SUBJ/FY-27 ACTIVE-DUTY NAVY AND NAVY RESERVE E9, E8, AND E7 ADVANCEMENT
SELECTION AND MARKETPLACE SCREEN BOARD MEMBERSHIP APPLICATIONS//

REF/A/DOC/BUPERS/01APR25//

AMPN/REF A IS BUPERSINST 1401.5D, SUPPLEMENTAL GUIDANCE FOR U.S.
NAVY SELECTION BOARDS.//

RMKS/1. This NAVADMIN announces the solicitation of enlisted selection board participants for the Fiscal Year (FY) 2027 Active Duty Navy and Navy Reserve Master Chief (MCPO)/Senior Chief (SCPO), and Chief (CPO) Advancement Selection and Marketplace Screen Boards.

The experience gained from exposure to the board process is beneficial to all senior enlisted leaders. Every MCPO, not otherwise restricted from participating in an enlisted board, is expected to serve as a member of one or more selection boards over the course of their tenure as a MCPO. In order to ensure our board membership requirements are met, Immediate Superior In Command (ISIC) and/or Type Commander (TYCOM) leadership are encouraged to seek out the best board member candidates within your purview and direct them to submit applications for the FY27 enlisted selection boards.

2. Prior to submitting an application, review reference (a) which can be found at: <https://www.mynavyhr.navy.mil/References/BUPERS-Instructions/>.

3. In addition to membership criteria contained in reference (a) and on the Enlisted Selection Board Member/Recorder Application (NAVPERS 1400/2), the following also applies to selection board nominees:

- a. Must not have a relative or personal relationship defined in reference (a) serving on the same board in any capacity.
- b. All Active-Duty and Reserve Navy relatives, to include former military spouses, must be listed on the application along with their rank and rate, even if not board eligible.
- c. Must not have been a member of the same board in the previous year.
- d. Must not be the subject of an investigation of any kind.
- e. If under care for any severe medical issues, the member shall consult with a treating physician regarding the possibility of travel in the time frame indicated. The medical provider is not required to endorse the member's application.

f. Must not have approved leave nor medical treatment scheduled immediately preceding or following the scheduled board.

4. Additional information pertaining to selection board membership:

a. CW05s and CW04s may participate as selection board members and are encouraged to apply.

b. SCPOs who are frocked or Senior Enlisted Marketplace screened for MCPO may serve as members on Active or Reserve E7 selection boards.

c. Enlisted detailers or placement coordinators may serve on enlisted selection boards with the requirement that they include a signed copy of NAVPERS 1070/613 with their application for membership. The NAVPERS 1070/613 should read: I understand that my assignment to Navy Personnel Command provides me unique access to Sailor's career and personal information and that I am expressly forbidden to discuss that information while serving as a member of enlisted selection boards. I also understand that when considering, grading or voting on member's record or potential for success at the next higher paygrade I can only consider information stipulated in a precept, enlisted career path or convening order. Furthermore, if asked to provide information in board spaces as a community lead or expert I can only do so if specifically designated as a rating subject matter expert. I also understand that if I deviate from the policy outlined above, I could be subject to non-judicial punishment.

d. Active Component (AC) and Reserve Component (RC) MCPOs are encouraged to apply for any of the below boards. AC and RC TAR enlisted members may serve on active, SELRES, or TAR enlisted advancement selection boards. RC SELRES enlisted members may serve on SELRES and TAR enlisted advancement selection boards.

e. In select circumstances, Navy Personnel Command (NPC) may provide Permanent Change of Station (PCS) order modifications if an applicant with PCS orders is selected to serve on an enlisted selection board. Selected board members should contact Selection Board Membership (PERS-805) at (901)874-2436/DSN 882 or via e-mail at pers-805.fct@navy.mil, if this applies. Do not contact your detailer directly as they may be eligible before the board.

f. Sailors who are attached to deployed units will not normally be approved. In rare circumstances where a deployed Sailor is required, concurrence from a Fleet Master Chief (FLTCM) is required. Applicants who PCS to a deployable unit after having submitted an application should notify PERS-805. If the unit is due to deploy during or close to the board date, applicants should request that their application be pulled.

g. SCPOs and CPOs (to include frocked) may serve as recorders on any of the above boards for which they are not eligible.

h. Recorders must be stationed in the continental United States, no exceptions.

i. Members and recorders must have an active Government Travel Credit Card (GTCC).

5. The application (NAVPERS 1400/2) can be downloaded from:

<https://www.mynavyhr.navy.mil/References/Forms/NAVPERS/>. Please note, application must be completed in its entirety. Missing information will invalidate the application.

6. FY27 enlisted board schedule (recorders report one week early for training):

a. Reserve and Training and Administration of the Reserve (TAR) E9/E8 (combined): 9 through 20 March 2026

b. AC E9/E8(combined): 30 March through 24 April 2026

- c. RC/TAR E7: 1 through 13 June 2026
- d. AC E7: 22 June through 17 July 2026

7. Due dates for member and recorder applications to be received by PERS-805:

- a. RC/TAR E9/E8 (combined): 9 December 2025
- b. AC E9/E8 (combined): 14 January 2026
- c. RC/TAR E7: 3 March 2026
- d. AC E7: 24 March 2026

8. Once the deadlines for submission have passed, gaps in memberships will be filled via direct assignment. Recorder and member signed applications must be endorsed by the member's Commanding Officer (CO) and forwarded directly to their cognizant Force Master Chief (FORCM)/(FLTCM). The FORCM/FLTCM will forward endorsed applications to PERS-805 via e-mail at pers-805.fct@navy.mil. In circumstances where the applicant is assigned to a joint command or otherwise does not have a FORCM/FLTCM, the application should be sent to PERS-805 by the command's Senior Enlisted Leader (SEL), provided the SEL is not eligible for advancement on the board for which the applicant is submitting. If you are unsure of your circumstance, please contact PERS-805.

9. Do not use request chits and do not forward applications through your command's administrative office, including those of the Command Master Chief (CMC)/Chief of the Boat (COB) and CO or those of your FORCM/FLTCM. This will compromise board membership and invalidate your application. Applications go directly to the CMC/COB, CO, and FORCM/FLTCM. Nominations received from, or routed through, individuals other than those noted above will not be considered.

10. Board membership will be held in the strictest confidence. Once an application is submitted, a policy of non disclosure has been ordered by Deputy Chief of Navy Personnel (DCNP). Do not discuss applications or selection, if chosen to serve on a board, with anyone other than your CMC/COB, CO, cognizant FORCM/FLTCM, or board support personnel at NPC. It is appropriate for a CMC/COB to be told by a member in the command of that member's board service; however, the CMC/COB may not disclose their own service on a board to anyone other than the CO or next echelon ISIC. Failure to adhere to this policy is a direct violation of the Uniform Code of Military Justice and will result in removal from the board and possible administrative or disciplinary action by DCNP.

11. Careful consideration should be given to a nominee's application and availability to serve as a selection board member. CO concurrence is required. Do not recommend personnel that are under an investigation of any kind or those with severe medical issues. If the CO initiates or becomes aware of an investigation after the initial nomination is submitted, notify the points of contact below immediately. COs, CMCs, COBs, and applicants should understand that once selected, the member is under official orders to the board and requests for removal from board duties will not be granted except in extreme cases as specified in reference (a).

12. Points of contact:

- a. Enlisted Board Membership Clerk at (901) 874-2436/DSN 882
- b. Membership Branch Head at (901) 874-2209/DSN 882
- c. PERS-805 at pers-805.fct@navy.mil

13. This NAVADMIN will remain in effect until superseded or canceled, whichever occurs first.

14. Released by Vice Admiral Jeffrey J. Czerewko, N1.////

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