

CLASSIFICATION: UNCLASSIFIED/
ADMINISTRATIVE MESSAGE
PRIORITY
P 012132Z DEC 25 ZYB MID120012255635U
FM COMPACFLT PEARL HARBOR HI
TO NAVADMIN
INFO SECDEF WASHINGTON DC
JOINT STAFF WASHINGTON DC
CNO WASHINGTON DC
CMC WASHINGTON DC
CDR USPACOM HONOLULU HI
CDR USEUCOM VAIHINGEN GE
CDR USAFRICOM STUTTGART GE
CDR USCENTCOM MACDILL AFB FL
CDR USNORTHCOM PETERSON AFB CO
CDR USSOUTHCOM MIAMI FL
CDR USSOCOM MACDILL AFB FL
CDR USTRANSCOM SCOTT AFB IL
CDR USSTRATCOM OFFUTT AFB NE
DIRSSP WASHINGTON DC
DARPA ARLINGTON VA
DCMA HQ ALEXANDRIA VA
DFAS HQ ARLINGTON VA
DIA WASHINGTON DC
DLA FT BELVOIR VA
DTRA ALEX WASHINGTON DC
NGA WASHINGTON DC
MDA WASHINGTON DC
NSA FT GEORGE G MEADE MD
HQ USPACOM HONOLULU HI
COMUSFLTFORCOM NORFOLK VA
CNIC WASHINGTON DC
COMPACFLT PEARL HARBOR HI
BT
UNCLAS

SUBJ/EXERCISE-EXERCISE-EXERCISE ORDER TO ACCOUNT FOR THE NAVY FAMILY FOR HQ
INDOPACOM PARS/PAAS EXERCISE DEC 2025/

NAVADMIN 240/25

MSGID/GENADMIN/COMPACFLT PEARL HARBOR HI/N1/NOV//

REF/A/DOC/OPNAVINST 3006.1/01MAR2011//
REF/B/DOC/DODINST 3001.02/03MAY2010//
REF/C/DOC/NAVSOP-1000/12DEC2002//
REF/D/MSG/PTC WASHINGTON DC/171821ZMAR09//
REF/E/MSG/PTC WASHINGTON DC/171846ZMAR09//

NARR/REF A IS OPNAVINST 3006.1, PERSONNEL ACCOUNTABILITY IN CONJUNCTION WITH
CATASTROPHIC EVENTS, NAVY PERSONNEL ACCOUNTABILITY POLICY.
REF B IS DODINST 3001.02, PERSONNEL ACCOUNTABILITY IN CONJUNCTION WITH
NATURAL OR MAN-MADE DISASTERS.
REF C IS FINANCIAL MANAGEMENT POLICY MANUAL.
REF D IS ALARACT 070/2009, CONUS EVACUATION ALLOWANCES.
REF E IS ALARACT 071/2009, NONCOMBATANT EVACUATION ORDER/OCONUS EVACUATION
ALLOWANCES.//

RMKS/1. THIS ORDER TO ACCOUNT APPLIES TO ALL NAVY ACTIVE DUTY, RESERVE, DON CIVILIAN EMPLOYEES, CONTRACTORS, AND APPLICABLE DEPENDENTS WITHIN THE ESTABLISHED GEOGRAPHIC AREA OF INTEREST (GAOI) DESIGNATED IN PARAGRAPH 2. ECHELON II COMMANDERS AND ALL REGIONAL COMMANDERS SHALL ENSURE WIDEST DISSEMINATION TO ALL SUBORDINATE AND TENANT COMMANDS AND DETACHMENTS FOR IMMEDIATE ACTION UPON RECEIPT.

2. THE FOLLOWING GAOI HAS BEEN ESTABLISHED HQ INDOPACOM PARS/PAAS EXERCISE DEC 2025.

A. ISLAND OF OAHU, USPACOM HEADQUARTERS (UIC 00038) ONLY.

3. ALL COMMANDS ARE EXPECTED TO:

A. COMMANDING OFFICER (CO) AND/OR COMMANDING OFFICER REPRESENTATIVE (COR) WILL ENSURE THEIR COMMAND'S NAVY FAMILY ACCOUNTABILITY AND ASSESSMENT SYSTEM (NFAAS) DATABASE IS CURRENT AND ACCURATE, TO INCLUDE PHONE NUMBERS AND ADDRESSES.

ENSURE ANY RECENT CHECK-INS TO YOUR COMMAND WHO HAVE NOT HAD THEIR CONTACT INFORMATION UPDATED IN NFAAS, COMMUNICATE RECALL INFORMATION TO THEIR RESPECTIVE CHAIN OF COMMAND.

B. FOLLOWING STORM PASSAGE/CPA, MUSTER AND ACCOUNT FOR ALL NAVY ACTIVE DUTY, RESERVE, DON CIVILIAN EMPLOYEES, NAF EMPLOYEES, NEX EMPLOYEES, AND APPLICABLE DEPENDENTS IN THE GAOI. ALL CORS/SPONSORS IN THE AFFECTED GAOI WILL RECEIVE NOTIFICATION FROM NFAAS VIA TEXT/EMAIL TO MUSTER THEMSELVES AND DEPENDENTS IN NFAAS.

CO AND/OR CORS WILL ENSURE WIDEST DISSEMINATION OF REQUIREMENT FOR ACCURATE AND TIMELY ACCOUNTABILITY VIA NFAAS.

IF MEMBERS ARE UNABLE TO ACCESS NFAAS, CO/CORS WILL DETERMINE ACCURATE STATUS AND WHEREABOUTS OF THEIR PERSONNEL AND MUSTER AND ACCOUNT FOR THEM AT HOME, WORK, TELEWORK, EVACUATED, OR DISPLACED LOCATION, OR NOT IN THE GAOI WITH SPECIFIED CIRCUMSTANCE (DEPLOYED, TDY/TAD/IA, ON LEAVE, SEPARATED/RETIRED, TRANSFERRED, UA/DESERTER, OTHER).

C. COMMANDS SHALL DIRECT CORS/SPONSORS TO MUSTER IN NFAAS, AT

<https://navyfamily.navy.mil/cas/login?service=https%3A%2F%2Fnavyfamily.navy.mil%2F>

IF NFAAS IS NOT AVAILABLE, COMMANDS/MEMBERS ARE TO REPORT THE STATUS OF PERSONNEL ACCOUNTABILITY (PA) TO THE AFFECTED REGION OPERATIONS CENTER (ROC) OR DIRECT CHAIN OF COMMAND.

D. DO NOT DELAY REPORTING ON PERSONNEL UNTIL ALL INFORMATION IS COMPLETE. REPORT AND ACCOUNT MUSTERING INFORMATION WHEN OBTAINED, INCLUDING THE POSTING OF AMPLIFYING DATA IN THE NOTES AREA ON THE INDIVIDUAL'S ACCOUNTING LINE.

4. ALL CORS/SPONSORS ARE EXPECTED TO:

A. ACCOUNT FOR THEMSELVES AND DEPENDENTS IN NFAAS AT

<https://navyfamily.navy.mil/cas/login?service=https%3A%2F%2Fnavyfamily.navy.mil%2F>.

B. SPONSORS WILL RECEIVE A TEXT NOTIFICATION WHEN THEIR INFORMATION IS UP TO DATE IN NFAAS. RESPONDING TO THE TEXT WILL COUNT AS ACCOUNTING FOR YOURSELF AND FAMILY MEMBERS, AND THERE WILL BE NO NEED TO LOG IN TO NFAAS TO COMPLETE THE PROCESS.

C. IF UNABLE TO ACCESS NFAAS, SPONSORS SHOULD CONTACT THEIR COR, COMMAND MUSTERING OFFICER, OR SUPERVISOR TO CHECK IN (MUSTER).

5. SPONSORS WILL PROVIDE COMMAND REPRESENTATIVES WITH CURRENT RESIDENCE, DISPLACED LOCATION, OR IF NOT IN THE GAOI, WITH SPECIFIED CIRCUMSTANCE (DEPLOYED, TDY/TAD/IA, ON LEAVE, SEPARATED/RETIRED, TRANSFERRED, UA/DESERTER, OTHER).

6. FOR NFAAS TECHNICAL SUPPORT, CONTACT THE NFAAS HELP DESK AT 866-946-9183 OR VIA EMAIL AT NFAAS(AT).NAVY.MIL.

7. IF UNABLE TO MUSTER VIA NFAAS, YOUR COR, YOUR MUSTERING POC, OR YOUR CHAIN OF COMMAND, CONTACT THE BELOW POCS (LOCATION/PHONE/EMAIL) :

- A. NPC ECC/877-414-5358/NPC.CAT.CAPTAIN(AT)NAVY.MIL.
- B. HQ USINDOPACOM POC/808-477-9142/PS2 AILEEN.I.MARINO.MIL (AT)US.NAVY.MIL OR 808-477-7715/ CDR FRANK.J.GATES.MIL(AT)US.NAVY.MIL.
- C. CNIC BWC/202-433-4321/CNIC.N36.BWC(AT)NAVY.MIL.
- D. PACFLT CAT BWC/808-474-5452/5453/CPF.CATBWC(AT)NAVY.MIL.
- E. PACFLT N1 CAT WATCH/808-864-5935/CPF_N1_DSCA(AT)US.NAVY.MIL
- F. NFAAS PROGRAM MGRS/202-207-4402/DOUGLAS.AGUILARQUEZADA.CIV (AT)NAVY.MIL OR 202-433-6770/FC1 ETHAN.T.AUDETAT.MIL(AT)NAVY.MIL.

8. RELEASED BY K. ARCHIBALD, CAPT, DEPUTY DIRECTOR, TOTAL FORCE MANAGEMENT, COMPACFLT N1B.//

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