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NAVADMIN 252/25

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SUBJ/FISCAL YEAR 2027 ACTIVE-DUTY ADVANCEMENT AND SCREEN BOARDS FOR COMMAND
MASTER CHIEF, MASTER CHIEF AND SENIOR CHIEF PETTY OFFICER//

REF/A/MSG/CNO WASHINGTON DC/201856ZMAY25//
REF/B/MSG/CNO WASHINGTON DC/211652ZOCT25//
REF/C/DOC/BUPERS/07FEB22//
REF/D/MSG/CNO WASHINGTON DC/031621ZOCT23
REF/E/MSG/CNO WASHINGTON DC/142115ZSEP23//
REF/F/MSG/CNO WASHINGTON DC/201421ZNOV23//
REF/G/DOC/MILPERSMAN/14JUN18//
REF/H/MSG/CNO WASHINGTON DC/271415ZSEP19//

NARR/REF A IS NAVADMIN 112/25, BILLET BASED ADVANCEMENT UPDATE 2025.
REF B IS NAVADMIN 221/25, ADVANCE CHANGE NOTICE TO ADVANCEMENT MANUAL FOR
ENLISTED PERSONNEL OF THE U.S. NAVY AND U.S. NAVY RESERVE.
REF C IS BUPERSINST 1430.16G CH-1, ADVANCEMENT MANUAL FOR ENLISTED PERSONNEL
OF THE U.S. NAVY AND U.S. NAVY RESERVE.
REF D IS NAVADMIN 237/23, UPDATES TO THE NAVY ENLISTED LEADER DEVELOPMENT
PROGRAM.
REF E IS NAVADMIN 217/23, UNITED STATES NAVY SENIOR ENLISTED ACADEMY UPDATE.
REF F IS NAVADMIN 277/23, HIGH YEAR TENURE PLUS PILOT INDEFINITE EXTENSION.
REF G IS MILPERSMAN 1220-040, SUBMARINE QUALIFICATIONS DESIGNATION FOR
ENLISTED MEMBERS.
REF H IS NAVADMIN 220/19, ELECTRONIC SUBMISSION OF LETTERS TO PROMOTION AND
SELECTION BOARD THROUGH MYNAVY PORTAL.//

RMKS/1. This NAVADMIN provides guidance for Fiscal Year (FY) 2027 Active
Duty (AD) Command Master Chief (CMDCM), Master Chief Petty Officer (E9), and
Senior Chief Petty Officer (E8) advancement and screening boards (Cycle 269).

2. Unless exempted per reference (a), eligible candidates will participate
in the Senior Enlisted Marketplace (SEM) screening board. Exempted
candidates, as well as eligible CMDCM candidates will participate in enlisted
advancement selection boards.

Reference (b) provides forthcoming SEM policy changes. References
(a) and (b) should be read in their entirety.

3. Examination Status Verification Reports will be available no later than
early December 2025 on the Navy Enlisted Advancement System (NEAS) website

<https://neas.ncdc.navy.mil> or via MyNavy Portal (MNP) at <https://mn3p.navy.mil/web/advancement-and-promotion/navy-advancement-center>. Select Advancement Profile Sheet ESO under NEAS Resources.

4. Command Senior Chief (CMDCS) candidates for CMDCM timeline:
 - a. 29 December 2025. CMDCS rating change deadline.
 - b. 19 January 2026, 2359 CST. Letter to the Board (LTB) deadline.
 - c. 29 January 2026. CMDCM advancement board convenes.
 - d. 30 January 2026. CMDCM advancement board scheduled to adjourn.

5. E8 and E9 (In rate, both selection and screen) Timeline:
 - a. 28 February 2026. Change of rating deadline.
 - b. 28 February 2026. Enlisted Leader Development (ELD) Chief Petty Officer Leader Development Course (CPO-LDC) or Naval Special Warfare (NSW) course equivalency; SO and SB Sailors in paygrade E7 must complete the Navy Special Warfare (NSW) platoon leader or NSWDCG team leader courses in lieu of the CPO-LDC course. Completion deadline for all E8 candidates.
 - c. 28 February 2026. Senior Enlisted Academy (SEA) course completion deadline for E9 candidates.
 - d. 20 March 2026, 2359 CST. LTB deadline.
 - e. 30 March 2026. Advancement and screen boards convene.
 - f. 24 April 2026. Advancement and screen boards adjourn.

6. Eligibility Criteria. Candidates must meet and maintain the eligibility requirements outlined in chapters 2 and 11 of reference (c) and references (a) through (e), and this NAVADMIN prior to the board convening date through the adjournment of the board. Enlisted master file is the authoritative source. Refer to paragraph 616 of reference (c) for candidate validation procedures. Eligibility requirements include:
 - a. The name of the candidate appears on the board eligibility list in the correct competitive group on their profile sheet. Sailor access to profile sheets are available via MNP at <https://mn3p.navy.mil/web/advancement-and-promotion/navy-advancement-center>. Select Advancement Profile Sheet Individual under NEAS Resources. Candidates should register for email notification for profile sheet updates via MNP. Select Advancement Profile Sheet Individual email notification under NEAS Resources. Information may change on a weekly basis and both commands and Sailors should continue to verify.
 - b. ELD course completion is a required prerequisite to be eligible for selection to E8 in line with reference (d). E8 candidates must complete the CPO-LDC. Sailors who have completed the course should verify their Electronic Service Record (ESR) has been updated with the 8LDC Navy Enlisted Classification (NEC). If NEC 8LDC does not reflect in the ESR of an E-8 candidate, the requisite course completion certificate must be made available to Selection Board Eligibility Branch (PERS-802) via email and the board president via LTB. LTBs are not made available to PERS-802. Failure to send the requisite course completion certificate to PERS-802 and to the board president via LTB will result in a candidate being not considered by the selection board. SEA course completion does not satisfy the CPO-LDC requirement.
 - c. SEA course completion is a required prerequisite to be eligible for selection to E-9 in line with reference (e). Sailors who have completed the course should verify their ESR has been updated with the 8SEA NEC. If NEC 8SEA does not reflect in the ESR of an E-9 candidate, the requisite course completion certificate must be made available to PERS-802 via email and the board president via LTB. LTBs are not made available to PERS-802. Failure to send the requisite course completion certificate to PERS-802 and to the

board president via LTB will result in a candidate being not considered by the selection board.

d. Terminal eligibility date: 1 October 2026

e. Time-In-Rate dates:

(1) For E8: On or before 1 September 2023.

(2) For E9: On or before 1 July 2023.

f. High Year Tenure (HYT).

(1) In line with reference (f), HYT plus remains available to all AD paygrades with the exception of CMDCMs, CMDCSs, and nuclear trained Master Chiefs.

(2) HYT date or approved HYT Waivers for CMDCMs, CMDCSs, and nuclear trained Master Chiefs is 1 July 2026 or later. In line with reference (f), Sailors who otherwise would have reached HYT on or after 1 July 2026, and opt to transfer to the Fleet Reserve will be deemed a voluntary separation and will not be considered by the selection/screening board.

(3) Reference (f) should be read in its entirety.

g. Modification to reference (c), paragraph 208, only Sailors with an approved voluntary Fleet Reserve request will not be considered by the selection board. Commands/candidates MUST request revalidation of eligibility based on a Navy Personnel Command (NPC) approved Fleet Reserve request cancelation by sending an email with the reason for revalidation to Selection Board PERS-802.

h. Security clearance requirements (if required). Refer to chapter 2 of reference (c). Ratings requiring a security clearance are AC, AE, AG, AO, AT, AWF, AWO, AWR, AWS, AWV, AZ, CTI, CTM, CTR, CTT, CWT, EOD, ET, FC, FCA, GM, HT, IC, IS, IT, LN, MA, MC, MN, ND, OS, QM, RW, SB, SO, STG, STS, and YN as well as all nuclear and submarine ratings.

i. Rate specific and competitive group eligibility requirements. Candidates must meet special requirements for certain ratings, as outlined in paragraph 203 of reference (c).

j. Non-nuclear submarine Sailors designated SG or SP as of board convening date are not eligible for advancement, in line with reference (g).

7. Competitive Groups. The below listed ratings are separated into competitive groups as applicable to the component of the candidate:

a. CTI (E8): Middle East and North Africa (Group 1), East and Far East Asia (Group 2), Latin and South America (Group 3) and Eastern Europe (Group 4).

b. EMN, ETN and MMN: Submarine (Group 1), Surface (Group 2).

c. MU: Premier Band (Group 1), Fleet Band (Group 2).

d. NC: Career Recruiter (Group 1), Fleet (Group 2).

e. ND (E8): Master Diver (Group 1), First Class Diver (Group

2).

8. For record review and communication with the boards, refer to reference (h). Board numbers are: Board 211 (CMDCM advancement board), 210 (E9 SEM screen board), 214 (E9 advancement board (SEM exempted ratings)), 235 (E8 SEM screen board) and 236 (E8 advancement board (SEM exempted ratings)). LTBs should be submitted via the Electronic Submission of Selection Board Documents (ESSBD).

If unable to use ESSBD and for more information on LTBs, visit the following link: <https://www.mynavyhr.navy.mil/Career-Management/Boards/Active-Duty-Enlisted/General-Information/>.

9. Board results will be posted via BUPERS Online and released by subsequent NAVADMIN, with follow on guidance for the MyNavy Assignment process for

Sailors screened to compete in the marketplace. Board selectee profile sheets will be published by Naval Education and Training Professional Development Center (NETPDC) via NEAS and MNP websites within 30 days of selection board results being released.

10. Additional information regarding this cycle will be posted on the MyNavy HR website at <https://www.mynavyhr.navy.mil/Career-Management/Boards/Active-Duty-Enlisted/>.

11. Points of Contact (Do not utilize to submit LTBs):

a. MyNavy Career Center, (833) 330-6622 or via email at askmncc@navy.mil.

b. Board Eligibility Concerns, including BUPERS INVAL profile sheet status: Selection Board Eligibility Branch (PERS 802): (901)- 874-4537/DSN 882 or via email at NPC_enlisted_selbd_elig.fct@navy.mil.

c. NETPDC (N321), (850) 473-6148/DSN 753 or via email at usn.pensacola.netpdc.mbx.netpdc-n321-discrepancies@us.navy.mil.

12. This message will remain in effect until superseded or cancelled.

13. Released by VADM Jeffrey J. Czerewko, N1.//

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