

CLASSIFICATION: UNCLASSIFIED/
ROUTINE
R 161837Z DEC 25 MID120038488301U
FM CNO WASHINGTON DC
TO NAVADMIN
INFO CNO WASHINGTON DC
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PASS TO OFFICE CODES:
FM CNO WASHINGTON DC//N1//
INFO CNO WASHINGTON DC//N1//

NAVADMIN 253/25

MSGID/GENADMIN/CNO WASHINGTON DC/N1/DEC//

SUBJ/FISCAL YEAR 2027 RESERVE COMPONENT ENLISTED ADVANCEMENT SELECTION BOARDS
FOR COMMAND MASTER CHIEF, MASTER CHIEF AND SENIOR CHIEF PETTY OFFICER//

REF/A/DOC/BUPERS/07FEB22//
REF/B/MSG/CNO WASHINGTON DC/031621ZOCT23
REF/C/MSG/CNO WASHINGTON DC/142115ZSEP23//
REF/D/MSG/CNO WASHINGTON DC/251840ZJUN25//
REF/E/DOC/MILPERSMAN/14JUN18//
REF/F/MS G/CNO WASHINGTON DC/271415ZSEP19//

NARR/REF A IS BUPERSINST 1430.16G CH-1, ADVANCEMENT MANUAL FOR ENLISTED
PERSONNEL OF THE U.S. NAVY AND U.S. NAVY RESERVE.

REF B IS NAVADMIN 237/23, UPDATES TO THE NAVY ENLISTED LEADER DEVELOPMENT
PROGRAM.

REF C IS NAVADMIN 217/23, UNITED STATES NAVY SENIOR ENLISTED ACADEMY UPDATE.

REF D IS NAVADMIN 138/25, HIGH YEAR TENURE PLUS POLICY UPDATE FOR SELECTED
RESERVE AND TRAINING AND ADMINISTRATION OF THE RESERVES ENLISTED COMMUNITIES.

REF E IS MILPERSMAN 1220-040, SUBMARINE QUALIFICATIONS DESIGNATION FOR
ENLISTED MEMBERS.

REF F IS NAVADMIN 220/19, ELECTRONIC SUBMISSION OF LETTERS TO PROMOTION AND
SELECTION BOARD THROUGH MYNAVY PORTAL.//

RMKS/1. This NAVADMIN provides guidance for eligibility and communication to
the boards for the Fiscal Year 2027 Reserve Enlisted Advancement Selection
Boards for Command Master Chief (CMDCM), Master Chief Petty Officer (E9) and
Senior Chief Petty Officer (E8) (Cycle 269). The boards will consider
Training and Administration of the Reserves (TAR) and Selected Reserve
(SELRES) Sailors. Mobilized Individual Ready Reserve personnel are
considered under the SELRES requirements for advancement.

2. Examination Status Verification Reports will be available no later than
early December 2025 on the Navy Enlisted Advancement System (NEAS) website
<https://neas.ncdc.navy.mil> or via MyNavy Portal (MNP) at
<https://mn3p.navy.mil/web/advancement-and-promotion/navy-advancement-center>.
Select Advancement Profile Sheet ESO under NEAS Resources.

3. Command Senior Chief (CMDCS) Candidates for CMDCM Timeline:
- a. 29 December 2025. CMDCS rating change deadline.
 - b. 19 January 2026, 2359 CST. Letter to the Board (LTB) deadline.
 - c. 29 January 2026. Board convenes.
 - d. 30 January 2026. Board adjourns.

4. E8 and E9 (in-rate) Timeline:

- a. 9 February 2026. Change of rating deadline.
- b. 9 February 2026. Enlisted Leader Development (ELD) Chief Petty Officer Leader Development Course (CPO-LDC) or Naval Special Warfare (NSW) Course Equivalency; SO and SB Sailors in paygrade E7 must complete the NSW platoon leader or NSWDG team leader courses in lieu of the CPO-LDC course. Completion deadline for all E8 candidates.
- c. 9 February 2026. Senior Enlisted Academy (SEA) course completion deadline for E9 candidates.
- d. 27 February 2026, 2359 CST. LTB deadline.
- e. 9 March 2026. Board convenes.
- f. 20 March 2026. Board adjourns.

5. Eligibility Criteria. Candidates must meet and maintain the eligibility requirements outlined in chapters 2 and 11 of reference

(a) and this NAVADMIN prior to the board convening date through the adjournment of the board. Enlisted Master File (TAR) and Navy Standard Integrated Personnel System (SELRES) are the authoritative sources. Refer to paragraph 616 of reference (a) for candidate validation procedures.

Eligibility requirements include:

a. The name of the candidate appears on the selection board eligibility list in the correct competitive group on their profile sheet. Sailor access to profile sheets are available via MNP at

<https://mn3p.navy.mil/web/advancement-and-promotion/navy-advancement-center>.

Select Advancement Profile Sheet Individual under NEAS Resources.

Candidates should register for e-mail notification for profile sheet updates via MNP. Select Advancement Profile Sheet Individual email notification under NEAS Resources. Information may change on a weekly basis and both commands and Sailors should continue to verify.

b. ELD course completion is a required prerequisite to be eligible for selection to E8 in line with reference (b). E8 candidates must complete the CPO-LDC. Sailors who have completed the course should verify their Electronic Service Record (ESR) has been updated with the 8LDC Navy Enlisted Classification (NEC). If NEC 8LDC does not reflect in the ESR of an E8 candidate, the requisite course completion certificate must be made available to Selection Board Eligibility Branch (PERS-802) via email and the board president via LTB. LTBs are not made available to PERS-802.

Failure to send the requisite course completion certificate to PERS-802 and to the board president via LTB will result in a candidate being not considered by the selection board. SEA course completion does not satisfy the CPO-LDC requirement.

c. SEA course completion is a required prerequisite to be eligible for selection to E9 in line with reference (c). Sailors who have completed the course should verify their ESR has been updated with the 8SEA NEC. If NEC 8SEA does not reflect in the ESR of an E9 candidate, the requisite course completion certificate must be made available to PERS-802 via email and the board president via LTB. LTBs are not made available to PERS-802. Failure to send the requisite course completion certificate to PERS-802 and to the board president via LTB will result in a candidate being not considered by the selection board.

d. Terminal eligibility date: 1 October 2026.

e. Time-In-Rate dates:

(1) For E8: On or before 1 September 2023.

(2) For E9: On or before 1 July 2023.

f. High Year Tenure (HYT).

(1) In line with reference (d), HYT Plus Pilot indefinite extension has concluded for TAR and SELRES Sailors effective 30 September 2025. Sailors may still serve past established HYT length of service gates but must submit standard individual waiver requests.

(2) HYT date or approved HYT Waivers for SELRES CMDCMs and CMDCSs as well as TAR E9s and CMDCSs is 1 July 2026 or later.

(3) Reference (d) should be read in its entirety.

g. Modification to reference (a), paragraph 208, only Sailors with an approved voluntary fleet reserve request will not be considered by the selection board. Commands/candidates MUST request revalidation of eligibility based on a Navy Personnel Command (NPC) approved fleet reserve request cancelation by sending an e-mail with the reason for revalidation to PERS-802.

h. Security clearance requirements (if required). Refer to chapter 2 of reference (a). Ratings requiring a security clearance are AC, AE, AG, AO, AT, AWF, AWO, AWR, AWS, AZ, CTI, CTR, CTT, CWT, EOD, ET, ETV, FC, FCA, GM, HT, IS, IT, ITR, ITN, LN, MA, MC, MMA, MN, ND, OS, QM, SB, SO, STG, STS, and YN.

i. Rate specific and competitive group eligibility requirements. Candidates must meet special requirements for certain ratings, as outlined in paragraph 203 of reference (a).

j. Refer to reference (e) for non-nuclear submarine Sailors designations for advancement eligibility.

6. Competitive Groups. The below listed rating is separated into competitive groups for candidates in the TAR component:

NC (TAR): Career Recruiter - Group 1, Fleet Group 2.

7. For record review and communication with selection boards, refer to reference (f). Board numbers are: 212 (SELRES CMDCM), 213 (TAR CMDCM), 205 (SELRES E8 and E9) and 206 (TAR E8 and E9). LTBs should be submitted via the Electronic Submission of Selection Board Documents (ESSBD). If unable to use ESSBD and for more information on LTBs, visit the following link:

<https://www.mynavyhr.navy.mil/Career-Management/Boards/Reserve-Enlisted/General-Information/>.

8. Board results will be posted via BUPERS Online and released by subsequent NAVADMIN. Board selectee profile sheets will be published by Naval Education and Training Professional Development Center (NETPDC) via NEAS and MNP websites within 30 days of selection board results being released.

9. Additional information regarding this cycle is available on the MyNAVY HR website at <https://www.mynavyhr.navy.mil/Career-Management/Boards/Reserve-Enlisted/>.

10. Points of Contact (Do not utilize to submit LTBs):

a. MyNavy Career Center, (833)330-6622 or via e-mail at askmnc@navy.mil.

b. Board Eligibility Concerns, including BUPERS INVAL profile sheet status: Selection Board Eligibility Branch (PERS 802): (901)874-4537/DSN 882 or via e-mail at NPC_enlisted_selbd_elig.fct@navy.mil.

c. NETPDC (N321), (850)473-6148/DSN 753 or via e-mail at usn.pensacola.netpdc.mbx.netpdc-n321-discrepancies@us.navy.mil.

11. This message will remain in effect until superseded or cancelled.

12. Released by VADM Jeffrey J. Czerewko, N1.//

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