CLASSIFICATION: UNCLASSIFIED/
ROUTINE
R 091923Z FEB 26 MID320018527995U
FM CNO WASHINGTON DC
TO NAVADMIN
INFO CNO WASHINGTON DC
BT
UNCLAS
PASS TO OFFICE CODES:
FM CNO WASHINGTON DC//N1//
INFO CNO WASHINGTON DC//N1//

NAVADMIN 024/26

MSGID/GENADMIN/CNO WASHINGTON DC/N1/FEB//

SUBJ/NAVY COUNSELOR PROFESSIONAL DEVELOPMENT TRAINING SYMPOSIUM//

REF/A/DOC/DOD/DNS/5JAN2026/NOTAL//
REF/B/DOC/DOD/06AUG1998//
REF/C/DOC/JTR MANUAL//

NARR/REF A IS DEPARTMENT OF NAVY STAFF APPROVED LETTER FOR NAVY COUNSELOR
PROFESSIONAL DEVELOPMENT TRAINING SYMPOSIUM.
REF B IS DOD PUBLICATION 5500-7-R, JOINT ETHICS REGULATIONS REGARDING
OFFICIAL PARTICIPATION IN NON-FEDERAL ENTITIES.
REF C IS THE JOINT TRAVEL REGULATIONS MANUAL//.

RMKS/1. This NAVADMIN announces the Chief of Navy Personnel, Navy Counselor
Professional Development Training Symposium (NCPDTS) from 4-7 May 2026 at the
Naval Air Station Base Theater, in Lemoore, California. The symposium will
focus on developing Command Career Counselors (CCC) and addressing key "force
of the future" initiatives to enhance career readiness and improve fleet wide
retention.

2. All rated Navy Counselors, and Command Career Counselors holding the (NEC
806-R) are encouraged to attend. Approved attendees are expected to
participate in all four days of the symposium.

3. An additional training session specifically for Training and
Administration of Reserves (TAR) Counselors will be held on 8 May 2026 at the
Naval Reserve Center Lemoore. Both TAR and Active Component (AC) Counselors
are welcome.

4. The curriculum will enhance the skills and knowledge of Career Counselors
and will include the following topics:
    a. CCC and NC rate health, manning and distribution process
    b. CCC organization skills and best practices
    c. Career Way Points(C-WAY)/Professional Apprentice Career Track
    d. Navy Retention Monitoring Systems (NRMS)
    e. Transition Assistance Program (TAP)
    f. Career Information Program Reviews (CIPR)
    g. Career Development Boards (CDB)
    h. Billet Based Advancement (BBA)
    i. Career guidance and the future of the CCC force

5.   Travel Authorization. In line with reference (b), Commanding Officers are authorized to support attendance for the CCCs and may issue orders for attendance at government expense. In line with reference (c) temporary assigned duty (TAD) orders may cover expenses incidental to attendance and participation in the NCPDTS including transportation, lodging and per diem. Commands are encouraged to send only one representative for the CCC training to minimize travel costs. Incoming flights should be scheduled to arrive 3 May 2026. Return flights should not be scheduled prior to 8 May 2026 unless also attending the TAR Career Development Training.

6.   All participants are required to submit registration no later than 14 April 2026 via the website at:
https://forms.osi.apps.mil/Pages/ResponsePage.aspx?id=AD4z43fIh0u2rUXpQt4XUAjd_BMPlHtOiPj8K5583uxURFI4TlpYUjZBNFE4V0E4VTJLUzZGTEU3MC4u

7.   Points of Contact:
     a. Personnel, Manpower, and Training, Fleet Career Counselor.
NCCM James Osborne, at (703)604-5353/DSN 664 or via e-mail at james.r.osborne.mil@us.navy.mil.
     b. U.S. Fleet Forces, Fleet Career Counselor. NCCM Justin McNicol, at (757)836-7780/DSN 836 or via email at justin.r.mcnicol.mil@us.navy.mil.
     c. U.S. Pacific Fleet, Fleet Career Counselor. NCCM Jason Caldera, at (808)474-5848/DSN 315 or via email at jason.caldera.mil@navy.mil.
     d. Naval Forces Europe and Africa, Fleet Career Counselor.
NCCM Lalia M. Canlas, at +39-081-568-3497/DSN 314-626-3497 or via e- mail at lalia.m.canlas.mil@us.navy.mil
     e. Commander, Naval Installation Command Force Counselor. NCCM Yenier Ramirez, at 202-433-2919 or via email at yenier.ramirez2.mil@us.navy.mil
     f. Chief of Naval Reserve Force Counselor. NCCM Melody Rivas, at 703-693-8594 or via email at melody.b.rivas.mil@us.navy.mil
     g. Registration: NCC David Butler, at 850-882-4117 or via email at david.b.butler10.mil@us.navy.mil

8.   Released by Vice Admiral Jeffrey J. Czerewko, N1.//

BT
#0001
NNNN
CLASSIFICATION: UNCLASSIFIED/