

MILPERSMAN 1000-030

ACTIVE DUTY SERVICE DATE (ADSD) FOR ENLISTED PERSONNEL

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1. **Definition of Active Duty Service Date (ADSD)**. The (ADSD) for enlisted personnel is the actual or adjusted date from which the amount of active military service performed is calculated. The ADSD reflects all periods of active Federal military service in a commissioned officer, warrant officer, or enlisted status.

2. **How to Calculate the ADSD for Enlisted Personnel**

a. For members who have no prior active military service, the ADSD is the date of entry on their current tour of active duty.

b. For members who have prior active military service, subtract the total of their prior periods of active service from the date of entry on their current tour of active duty. If there is lost time, that period of time of at least 24 hours is not included in determining cumulative years of service.

(1) Example of ADSD calculation follows:

Beginning date of current tour is 3 January 2015.
 Member has 3 years, 6 months, and 2 days of prior active service. Member experienced 15 days of lost time due to unauthorized absence (UA).

	To properly calculate the number of months, "borrow" 12 months from 2015 in the year
<u>YR MM DD</u>	column and add 12 to the month column (13 months)
2014 13	Adjusted begin date of current tour is 2014 13 03
2015 01 03	3 January 2015, per above description. Subtract all
- 03 06 02	prior active service (3 yr, 6 mo, 2 dd)
2011 07 01	

Add inclusive day per Department of Defense 7000.14-R, DoD
Financial Management Regulation (DoDFMR) (see note below)

2011 07 01
+ 01

2011 07 02

Adjusted ADSD if no lost time

When applicable, additional adjustment is required for lost time, which is not to be credited for ADSD. The ADSD will be moved forward by the number of days of lost time (e.g., UA, absence without leave, confinement). Other examples of lost time are included in [MILPERSMAN 1600-100](#).

2011 07 02 From above
+ 15 15 days lost time due to UA

2011 07 17 New adjusted ADSD, forwarded by 15 days.

NOTE: DoDFMR volume 7A, chapter 1, paragraph 010401.B.4 states: Any period of service is at least 1 day. For each non-continuous period of service, add 1 day to account for inclusive days.

(2) For lost time during current period of active duty, advance the ADSD by the number of days of lost time.

(3) Rules

(a) Count, on a day-for-day basis, all periods of lost time and periods of active duty or active duty for training of 30 days or less.

(b) Subtract the first day of the tour from the last day of the tour and add 1 day to the remainder for tours in excess of 30 days.