

MILPERSMAN 1001-125

REQUIREMENTS FOR TRANSFER FROM SELECTED RESERVE OR INDIVIDUAL READY RESERVE-VOLUNTARY TRAINING UNIT TO THE INDIVIDUAL READY RESERVE-ACTIVE STATUS POOL, STANDBY RESERVE-ACTIVE, OR STANDBY RESERVE-INACTIVE

Responsible Office	NAVPERSCOM (PERS-93)	Phone:	DSN COM	882-662 1-833-330-6622
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My Navy Career Center	Phone: Toll Free	1-833-330-MNCC (6622)
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	MyNavy Portal:	https://my.navy.mil/

References	(a) 10 U.S.C. (b) RESPERS M-1001.5 (c) OPNAVINST 6110.1J (d) NAVMED P-117, Manual of the Medical Department (e) OPNAVINST 5350.4D (f) SECNAV M-5510.30 Department of the Navy Personnel Security Program (g) BUPERSINST 1001.39F (h) DoD Instruction 1235.09 of 12 February 2014 (i) DoD Directive 1200.7 of 18 November 1999 (j) COMNAVRESFORNOTE 5400 (APPLY process per current year)
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1. **Purpose.** To define responsibilities, eligibility requirements, and procedures for transfer of Selected Reserve (SELRES) members and Individual Ready Reserve (IRR)-Voluntary Training Unit (VTU) to the IRR-Active Status Pool (ASP), Standby Reserve-Active (USNR-S1), or Standby Reserve-Inactive (USNR-S2).

2. **Definition of IRR-ASP.** The Navy IRR-ASP is a force that consists of personnel fulfilling their military service obligation (MSO) under section 651 of reference (a), personnel fulfilling a service obligation incurred via contract, personnel who have fulfilled MSO and are approved for assignment to the IRR-ASP, and personnel participating in special programs and education programs leading to a commission.

3. **Definition of MSO.** Each person who entered initial military service on or after 1 June 1984 must serve a total period of 8 years from the date of enlistment, appointment, or, when authorized by law, induction. Any portion of the MSO that is not active duty (ACDU) or initial active duty for training (ADT) must be performed in the Reserve Component as defined in sections 10101, 10142, 10143, 10145, and 10146 of reference (a). This may be served in the IRR-ASP, USNR-S1, or USNR-S2.

4. **Definition of USNR-S1.** Service members in the USNR-S1 are in an active status and are eligible to participate in a Navy Reserve program without pay for retirement point credit only. They may not receive pay, allowances, or travel allowances for any inactive duty training or ADT. They may be ordered to ACDU in time of war or national emergency if the Secretary of the Navy, with the approval of the Secretary of Defense, determines not enough qualified ready reservists are available in the categories required. Officers continue to be eligible for promotion consideration. Enlisted Service members in this category are not eligible for advancement unless they are drilling with a VTU and not subject to current high year tenure (HYT) gate restrictions for their pay grade. Members of the USNR-S1 are subject to mobilization per sections 12301, 12302, and 12306 of reference (a).

5. **Definition of USNR-S2.** Service members of the USNR-S2 are in an inactive status. They may not participate for pay or retirement point credit. They may not be considered for advancement or promotion. If they have been selected for advancement or promotion, but have not been advanced or appointed to the higher rank or grade at the time of their transfer to the USNR-S2, their promotion or advancement will not take effect. Members of the USNR-S2 are subject to mobilization per sections 12301, 12302, and 12306 of reference (a).

6. **Roles and Responsibilities**

a. Navy Personnel Command (NAVPERSCOM), Reserve Personnel Management Department (PERS-9) is the final authority for adjudicating a Service member's status transition into IRR-ASP, USNR-S1, or USNR-S2, and for transfers between statuses.

b. Unit commanding officers, in coordination with Navy Reserve activity (NRA) COs, are responsible for ensuring SELRES and IRR-VTU Service members meet all requirements for transfer as specified in this article. Reference (b) outlines actions to

be taken for Sailors with a drilling obligation (i.e., new accession training (NAT), Prior Service Reenlistment Eligibility-Reserve (PRISE-R), bonus, education benefits).

7. Requirements for Transfer from SELRES or IRR-VTU to IRR-ASP.

A Service member requesting transfer to the IRR-ASP must meet the following requirements:

- a. Physical readiness standards per reference (c).
- b. Medical and dental readiness requirements per reference (d).
- c. No pending medical treatment, review, or benefits evaluation issue (e.g., pending Integrated Disability Evaluation System Processing, pending medical evaluation board, physical evaluation board, line of duty-health care request, medical retention review) per reference (d).
- d. No failed or pending drug screen per reference (e).
- e. No lost, revoked or denied security clearance per reference (f).
- f. Valid or current professional qualifications, credentials, licenses, or privileges as required by individual community managers.
- g. HYT requirements per [MILPERSMAN 1160-120](#) (enlisted only).
- h. Satisfactory participation in SELRES/IRR-VTU as defined in [MILPERSMAN 1001-100](#).
- i. No pending administrative separation processing.
- j. No pending or adjudicated felony offenses.
- k. Complete [NAVPERS 1080/3](#) prior to transfer.

8. Conditions for Transfer from SELRES or IRR-VTU to USNR-S1 status. Service members meeting the requirements for IRR-ASP may be transferred to USNR-S1 status per references (g), (h), and [MILPERSMAN 1001-100](#) for reasons including the following:

- a. Service member has a temporary hardship per reference (i) with intent to return to SELRES or VTU.
- b. Service member is designated as a key employee in the Federal Government or designated as a key non-Federal public or private employee.
- c. Service member is a theology student at an accredited theological or divinity school (other than those participating in a military Chaplain Candidate or Theology Student Program).

9. **Conditions for Transfer from Reserve-Active Status (SELRES, IRR, or USNR-S1) to Reserve-Inactive Status (USNR-S2).** Service members may be transferred to the USNR-S2, per references (g), (h), (j), and [MILPERSMAN 1001-100](#) for reasons including:

- a. Service members with MSO or time remaining on enlisted contract, but who have not met the requirements for IRR-ASP.
- b. Service members with medical conditions that restrict member from mobilization readiness.
- c. Any other disqualifying mobilization readiness requirement(s) as defined in reference (b) and [MILPERSMAN 1001-150](#).

10. **Transfer from the USNR-S1 or USNR-S2 to Ready Reserve**

- a. Officers may remain in the USNR-S1 until resolution of reason for transfer to the USNR-S1. Officers may remain in the USNR-S2 for up to 1 year. After that time, officers will be screened and considered for discharge, unless they initiate status request per [MILPERSMAN 1001-100](#).
- b. Enlisted Service members may remain in the USNR-S1 until resolution of reason for transfer to the USNR-S1. If member will reach end of contract prior to resolution of reason for transfer to the USNR-S1, reenlistment or extension may be requested via PERS-9. Enlisted members may remain in the USNR-S2 until completion of current contract. Enlisted members may be returned to Ready Reserve status per [MILPERSMAN 1001-100](#).

11. **Service in the IRR-ASP.** IRR-ASP Service members are subject to involuntary recall to ACDCU per sections 12301 and 12302 of reference (a). Members of the IRR-ASP must be

mobilization ready and maintain satisfactory participation per [MILPERSMAN 1001-150](#).

a. Service members who do not maintain satisfactory participation will be transferred to the USNR-S2 per [MILPERSMAN 1001-100](#).

b. Upon completion of initial 8-year MSO (officer or enlisted) or current contract (enlisted), the Service member will no longer be eligible to remain in the IRR-ASP, with the exception of members who have obtained 16 qualifying years for retirement as of 30 September 2017. Members who desire continued service may request affiliation with SELRES or IRR VTU. Lieutenant commanders and below, with the exception of officers who wish to re-affiliate via Navy Reserve Forces Command and the senior officer non-command billet screening and assignment board (APPLY) process, who would like to transfer to a drilling status, must contact their local recruiter to affiliate with SELRES or IRR VTU. Commanders and above must use the APPLY process per reference (j).

12. **Procedures for Requesting Transfer to IRR-ASP from SELRES or IRR-VTU.** Service member must submit request for transfer to the IRR-ASP using Navy Standard Integrated Personnel System (NSIPS) selecting Retirements and Separations(R&S), and accompanied by IRR-ASP Eligibility Checklist (see exhibit 1), [NAVPERS 1070/613](#) Administrative Remarks (IRR-ASP Statement of Understanding), and [NAVPERS 1070/613](#) (Transfer from Selected Reserve (SELRES) Status Counseling) via the chain of command for approval.

I understand that my military service obligation (MSO) is 8 years from my initial entry into military service per 10 U.S.C. Any portion of my MSO not served on active duty must be performed in the Reserve Component. I further understand that I am being transferred to the Individual Ready Reserve (IRR)-Active Status Pool (ASP) and will be subject to involuntary recall to active duty, per 10 U.S.C., section 12031(a) and 12302, to fulfill mobilization requirements. While I am in the IRR-ASP, I am required to:

- Keep Navy Personnel Command (NAVPERSCOM), Reserve Personnel Management Department (PERS-9) informed of any address, phone, and e-mail updates; changes in dependency status; education; licenses or skills; or changes in physical or medical condition which could affect readiness for recall to active duty.
- Maintain Navy physical fitness standards and medical readiness and obtain physicals when required.
- Respond to all official correspondence as directed by mail, phone, FAX, e-mail, or internet, to include [NAVPERS 1080/3](#) Individual Ready Reserve (IRR) Annual Screening.
- Participate in the annual screening program or report to muster duty (as directed).
- Maintain military uniforms in serviceable condition.
- Complete [NAVPERS 1080/3](#) prior to any Reserve status change.

For additional information on the IRR, refer to BUPERSINST 1001.39F or <https://www.mynavyhr.navy.mil/References/Instructions/BUPERS-Instructions/>

Correspondence address:
Navy Personnel Command (PERS-93)
5720 Integrity Drive
Millington, TN 38055

(Service member Signature)

(Witness Signature)

(Date): I have been counseled on, and understand, that transfer from a SELRES status will affect the following incentives and benefits:

Incentives/Bonus: RESPERSMAN 1100-010

Failure to complete the terms of the incentive obligation will result in termination of the bonus entitlement, unless the transfer is required due to a medical situation. Additionally, recoupment of the bonus, or a prorated amount, will be collected based on the type of bonus received and the amount of obligated service completed.

Montgomery GI Bill-Selected Reserve Eligibility: COMNAVRESFORINST 1780.1
SELRES transferring from a pay status are no longer eligible for MGIB-SR education benefits, unless approved for a period of suspension or medical situation. Unless previously approved for a period of suspension, eligibility cannot be reinstated upon re-affiliation.

Post-9/11 Transferability: OPNAVINST 1780.4

Transfer of education benefits must be completed prior to leaving the SELRES. Failure to complete the obligated service will result in termination of the eligibility and recoupment of benefits used by the Veterans Administration. Personnel precluded from completing their obligation due to Navy or DoD policy, or Federal statute must agree to serve the maximum amount of time allowed by such policy or statute to avoid termination of benefits.

Servicemembers' Group Life Insurance (SGLI)/Family Servicemembers' Group Life Insurance (FSGLI): BUPERSINST 1001.39F - Active status pool personnel are not eligible for SGLI/FSGLI coverage; however, they are eligible to convert to Veteran's Group Life Insurance (VGLI) during the 120 day period after their change of status takes effect. Specific information concerning conversion to VGLI and other coverage options is available by contacting the Office of Servicemembers' Group Life Insurance, 290 West Mt. Pleasant Ave, Livingston, NJ 07039, 1-800-419-1473.

TRICARE Dental Program (TDP): www.tricare.mil/dental.aspx

Upon transfer from SELRES status, Service members and their dependents are eligible for continued TDP coverage. Coverage will continue for personnel who transfer from SELRES to the Individual Ready Reserve (ASP), but the premium costs will increase.

TRICARE Reserve Select (TRS): www.tricare.mil/TRS

Upon transfer from SELRES status, Service members and their dependents are ineligible for continued TRS coverage. However, if members were paying for TRS as a SELRES, members and their dependents may be eligible for coverage under the Continued Health Care Benefit if enrolled within 60 days of transfer out of a pay status. Enrollment can be completed on the TRICARE Web site.

(Service member's Signature)

(Witness Signature)

a. Command Level Access Manager (CLAM). The CLAM must ensure that routing is properly established prior to submission of the request. The final approval authority in the routing is NAVPERSCOM/Commander, Navy Reserve Forces Command (COMNAVRESFORCOM) approval authority.

b. NRA Reporting Senior must:

(1) Make recommendation via NSIPS selecting Retirements and Separations (R&S). Forward requests to COMNAVRESFORCOM for Sailors with a drilling requirement per reference (g).

(2) Ensure command career counselors counsel Sailors transferring on IRR-ASP participation requirements via [NAVPERS 1070/613](#).

(3) Ensure all [NAVPERS 1070/613](#) are signed accordingly and verified via NSIPS prior to processing loss transaction. Sign the IRR-ASP Eligibility Checklist, exhibit 1.

(4) Process and release loss transaction via NSIPS.

c. COMNAVRESFORCOM must adjudicate transfer to IRR-ASP for Service members with a drilling obligation (i.e., New Accession Training Program, PRISE-R, bonus, education benefits).

d. PERS-9 must make final status determination on transferring Service member, and transfer to IRR-ASP or USNR-S2 (as appropriate).

EXHIBIT 1
Individual Ready Reserve - Active Status Pool (IRR-ASP)
Eligibility Checklist

1. Service member meets physical fitness standards.
Signature of Command Fitness Leader: _____

 2. Medical and dental requirements for mobilization readiness have been met.
Signature of Medical Department Rep: _____

 3. Service member does not have pending medical benefits or treatment issue.
Signature of Medical Department Rep: _____

 4. Service member has no failed or pending drug-screen.
Signature of Urinalysis Program Coordinator: _____

 5. Service member does not have a lost, revoked, or denied security clearance.
Signature of Security Manager: _____

 6. Service member does not have lost or outdated professional qualifications, credentials, licenses, or privileges.
Signature of Community Rep: _____

 7. Service member is not subject to high year tenure.
Signature of Command Career Counselor: _____

 8. Review of inactive duty training detail and annual training/active duty for training completion report has been conducted. Service member is in a satisfactory drill status.
Signature of Manpower Department Rep: _____

 9. Service member has completed [NAVPERS 1080/3](#).
Signature of Admin Department Rep: _____

 10. Service member has not been convicted of a felony or does not have pending NJP, Administrative separation or civil actions.
Signature of Legal Department Rep: _____
- I certify that all requirements have been met.
Signature of Commanding officer: _____