

MILPERSMAN 1001-145

REQUIREMENTS FOR TRANSFER FROM ACTIVE COMPONENT TO THE INDIVIDUAL READY RESERVE-ACTIVE STATUS POOL, STANDBY RESERVE-ACTIVE, OR STANDBY RESERVE-INACTIVE

Responsible Office	NAVPERSCOM (PERS-93)	Phone: DSN COM	882-6622 1-800-833-330-6622
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References	(a) 10 U.S.C. (b) OPNAVINST 6110.1J (c) NAVMED P-117, Manual of the Medical Department (d) OPNAVINST 5350.4D (e) SECNAV M-5510.30 Department of the Navy Personnel Security Program (f) DoD Instruction 1235.09 of 12 February 2014 (g) DoD Directive 1200.7 of 18 November 1999 (h) COMNAVRESFORNOTE 5400 (APPLY process per current year)
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- Purpose.** To define responsibilities, eligibility requirements, and procedures for transfer of Active Component (AC) Service members under a military service obligation (MSO) to the Individual Ready Reserve (IRR)-Active Status Pool (ASP), Standby Reserve - Active (USNR-S1), or Standby Reserve-Inactive (USNR-S2).
- Definition of IRR-ASP.** The Navy IRR-ASP is a force that consists of personnel who must fulfill their MSO under section 651 of reference (a), personnel fulfilling a service obligation incurred via contract, personnel who fulfilled MSO and are approved for assignment to the IRR-ASP, and personnel participating in special programs and education programs leading to a commission.
- Definition of MSO.** Each person who entered initial military service on or after 1 June 1984 must serve a total period of 8 years from the date of enlistment, appointment, or (when authorized by law) induction. Any part of such service that is

not active duty (ACDU) or initial active duty for training (ADT) must be performed in the Reserve Component (RC) as defined in sections 10101, 10142, 10143, 10145, and 10146 of reference (a). This may be served in the IRR-ASP, USNR-S1, or USNR-S2.

4. **Definition of USNR-S1.** Service members in the USNR-S1 are in an active status and are eligible to participate in a Navy Reserve program without pay for retirement point credit only. They may not receive pay, allowances, or travel allowances for any inactive duty training or ADT. They may be ordered to ACDU in time of war or national emergency if the Secretary of the Navy, with the approval of the Secretary of Defense, determines not enough qualified ready reservists are available in the categories required. Officers continue to be eligible for promotion consideration. Enlisted members in this category are not eligible for advancement, unless they are drilling with a voluntary training unit (VTU), and are not subject to current high year tenure gate restrictions for their pay grade. Service members of the USNR-S1 are subject to mobilization per sections 12301, 12302, and 12306 of reference (a).

5. **Definition of USNR-S2.** Service members of the USNR-S2 are in an inactive status. They may not participate for pay or retirement point credit. They may not be considered for advancement or promotion. If they have been selected for advancement or promotion, but have not been advanced or appointed to the higher rank or grade at the time of their transfer to the USNR-S2, their promotion or advancement will not take effect. Members of the USNR-S2 are subject to mobilization per sections 12301, 12302, and 12306 of reference (a).

6. **Roles and Responsibilities**

a. Commanding officers (CO) are responsible for ensuring Service members meet all requirements for transfer to IRR-ASP.

b. Command career counselors (CCC) are responsible for ensuring that separating members are counseled on IRR-ASP participation requirements, and that the counseling is recorded on [NAVPERS 1070/613](#) Administrative Remarks.

____: I understand that my military service obligation (MSO) is 8 years from my initial entry into military service per title 10 U.S.C. Any portion of my MSO not served on active duty must be performed in the Reserve Component. I further understand that I am being transferred to the Individual Ready Reserve (IRR)-Active Status Pool (ASP) and will be subject to involuntary recall to active duty, per 10 U.S.C. 12031(a) and 12302, to fulfill mobilization requirements. While I am in the IRR-ASP, I am required to:

- Keep Navy Personnel Command (NAVPERSCOM) Reserve Personnel Management Department (PERS-9) informed of any address, phone, and e-mail updates; changes in dependency status; education; licenses or skills; changes in physical or medical condition which could affect readiness for recall to active duty.
- Maintain Navy physical fitness standards and medical readiness and obtain physicals when required.
- Respond to all official correspondence as directed by mail, phone, fax, e-mail, or internet, to include [NAVPERS 1080/3](#) Individual Ready Reserve (IRR) Annual Screening.
- Participate in the Annual Screening Program or report to muster duty, as directed.
- Maintain military uniforms in serviceable condition.

____: I understand that I must contact NAVPERSCOM Individual Ready Reserve Force Management Division (PERS-93) within 30 days of release from active duty.

____: I understand that my obligation end date is _____.
(Eight years from date initially entered military service
(DIEMS))

For additional information on the IRR, refer to BUPERSINST 1001.39F, [MILPERSMAN 1001-125](#), and [1001-145](#), or <https://www.mynavyhr.navy.mil/References/Instructions/BUPERS-Instructions/>.

Correspondence address:
Navy Personnel Command (PERS-93)
5720 Integrity Drive
Millington, TN 38055
E-mail: IRR_counselor@navy.mil
Phone: 1-800-535-2699
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Additionally the CCC is responsible for the completion of [NAVPERS 1080/3](#) Individual Ready Reserve (IRR) Annual Screening.

c. Servicing personnel support detachments (PSD) are responsible for ensuring the IRR-ASP counseling on [NAVPERS 1070/613](#) is added to the separating Service member's official military personnel file.

7. **Requirements for Transfer to the IRR-ASP.** A Service member under an initial MSO who does not reenlist in the AC or RC with Selected Reserve (SELRES) affiliation must be transferred to the IRR-ASP, USNR-S1, or USNR-S2 for the remainder of their obligation based on eligibility. Service members must meet the following requirements for transfer to IRR-ASP.

- a. Physical readiness standards per reference (b).
- b. Medical and dental readiness requirements per reference (c).
- c. No pending medical treatment, review, or benefits evaluation issue (e.g., pending Integrated Disability Eligibility System processing, medical evaluation board, physical evaluation board) as defined in reference (c).
- d. No failed drug screen per reference (d).
- e. No lost, revoked or denied security clearance per reference (e).
- f. Valid or current professional qualifications, credentials, licenses, or privileges as required by individual community managers.
- g. No pending administrative separation processing.
- h. No pending or adjudicated felony offenses.
- i. Completion of [NAVPERS 1080/3](#).

8. **Conditions for Transfer to USNR-S1 Status.** Service members may be transferred to USNR-S1 status, per reference (f) and [MILPERSMAN 1001-100](#), for reasons including the following:

- a. Service member has a temporary hardship per reference (g) with intent to return to SELRES or VTU.

b. Service member is designated as a key employee in the Federal Government or designated as a key non-Federal public or private employee.

c. Service member is a theology student at an accredited theological or divinity school (other than those participating in a military chaplain candidate or theology student program).

9. **Conditions for Transfer to USNR-S2 Status.** Service members may be transferred to the USNR-S2, per reference (f) and [MILPERSMAN 1001-100](#), for reasons including the following:

a. Service members with MSO or time remaining on enlistment contract, but have not met the requirements for IRR-ASP.

b. Service members with medical conditions that restrict member from mobilization readiness.

c. Any other disqualifying mobilization readiness requirements as defined by [MILPERSMAN 1001-100](#) and [MILPERSMAN 1001-150](#).

d. Service members who are eligible for transfer to the USNR-S1 and placed in USNR-S2 pursuant to regulations prescribed by the Secretary of the Navy when such action will prevent an inequity with regards to individuals pay, promotion, or retirement points.

e. Service members not required to remain in an Active Reserve status who possess requisite military skills as determined by the Secretary of the Navy that may be required for ACDU per section 12306 of reference (a).

10. **Transfer from the USNR-S1 or USNR-S2 to Ready Reserve**

a. Officers may remain in the USNR-S1 until resolution of reason for transfer to the USNR-S1. Officers may remain in the USNR-S2 for up to 1 year. After that time, officers will be screened and considered for discharge, unless they initiate status request per [MILPERSMAN 1001-100](#).

b. Enlisted Service members may remain in the USNR-S1 until resolution of reason for transfer to the USNR-S1. If member will reach end of contract prior to resolution of reason

for transfer to the USNR-S1, reenlistment or extension may be requested via Navy Personnel Command (NAVPERSCOM) Reserve Personnel Management Department (PERS-9). Enlisted members may remain in the USNR-S2 until completion of current contract or may be returned to Ready Reserve status per [MILPERSMAN 1001-100](#).

11. **Service in the IRR-ASP.** IRR-ASP Service members are subject to involuntary recall to ACDU per sections 12301 and 12302 of reference (a). Members of the IRR-ASP must be mobilization ready and maintain satisfactory participation requirements per [MILPERSMAN 1001-150](#).

a. Service members who do not maintain satisfactory participation requirements will be transferred to the USNR-S2 per [MILPERSMAN 1001-100](#).

b. Upon completion of initial 8-year MSO (officer or enlisted) or current contract (enlisted), the Service member will no longer be eligible to remain in the IRR-ASP, with the exception of members who have obtained 16 qualifying years for retirement as of 30 September 2017. Members who desire continued service may request affiliation with SELRES or IRR VTU. Lieutenant commanders and below, with the exception of officers who wish to re-affiliate via Navy Reserve Forces Command and the senior officer non-command billet screening and assignment board "APPLY" process, who would like to transfer to a drilling status must contact their local recruiter to affiliate with SELRES or IRR VTU. Commanders and above must use the "APPLY" process per reference (h). Aviation designated officers may apply for Reserve aviation billets via Commander, Naval Air Force Reserve and Chief of Naval Air Training approved processes.

12. **Procedures.** All Service members separating from the AC and subsequently transferring to the IRR-ASP must be counseled prior to their discharge from AC regarding their continued military status and participation requirements while in the IRR-ASP. Counseling must be documented in the member's permanent military service record as a [NAVPERS 1070/613](#) entry.

a. CCCs must record counseling of continued military service on electronic service record [NAVPERS 1070/613](#) via Navy Standard Integrated Personnel System (NSIPS).

b. PSD must verify [NAVPERS 1070/613](#) is in NSIPS prior to processing loss document.

c. NAVPERSCOM Functional Integration Division (PERS-94) **must** provide gains reports to NAVPERSCOM Individual Ready Reserve Force Management Division PERS-93 (as required).

d. PERS-9 must make final status determination on transferring Service member, and execute transfer of member to IRR-ASP or USNR-S2 (as appropriate).