MILPERSMAN 1001-170

RESERVE FAMILY MEMBER IDENTIFICATION CARDS AND DEFENSE ENROLLMENT ELIGIBILITY SYSTEM (DEERS) ENROLLMENT PROGRAM

Responsible Office	NAVPERSCOM (PERS-9)	Phone: DSN COM	1-833-330-MNCC (6622)

MyNavy Career Center	Phone: Toll Free E-mail: MyNavy Portal:	1-833-330-MNCC (6622) askmncc@navy.mil https://my.navy.mil/

References	(a) DoD Manual 1000.13 of 23 January 2014 (b) DoD Instruction 1000.13 of 23 January 2014 (c) DoD Instruction 1341.02 of 18 August 2016

1. **Policy**. Certain Reserve Service members and their family members are eligible for uniformed services identification (ID) cards. This article contains information concerning the Defense Enrollment Eligibility System (DEERS) for Reserve family members and family member ID cards.

2. **Guard and Reserve DEERS Enrollment Program**. This program is used to enroll Ready Reserve, Standby Reserve, and retired reservist who are under age 60 in a without pay status but who are entitled to retired pay at age 60 (also referred to as gray area retirees), and their family members in DEERS. Sponsors and their family members are maintained in a pre-eligible status for future entitlement to benefits. If the sponsor is called for more than 30 consecutive days of active duty or additional duty for training, DEERS will verify that the family members are eligible for full benefits for a period of up to 180 days. After 180 days, the family members' relationship to the sponsor must be revalidated to retain eligibility. Military sponsors are responsible for ensuring all eligible family members are enrolled in DEERS, all information is accurate, and changes in relationship are promptly reported to the nearest Real-time Automated Personnel Identification System (RAPIDS) site. Members and their families are enrolled when they apply for their ID cards. Standby reservists do not participate in the Guard and Reserve DEERS Enrollment Program unless previously enrolled while in another status.

3. **Department of Defense Guard and Reserve Family Member Identification**

    a. DD 1173-1S United States Uniformed Services Identification and Privilege Card (Reserve Dependent)(Red) is used to identify individuals as family members or as unmarried or unremarried surviving spouses of Ready reservists, former Service members who are not on active duty in excess of 30 consecutive days, Standby reservists, or retired reservists (without pay and in receipt of a Notice of Eligibility (NOE)). If the sponsor is called for more than 30 consecutive days of active duty, the form extends access to full benefits when accompanied by a copy of the sponsor's active duty orders and will activate the family members' pre-eligibility enrollment in DEERS.

    b. Issuance of the DD 1173-1S is mandatory for family members of Ready reservists, former Service members, and retired reservists (without pay and in receipt of an NOE) as part of the Guard and Reserve DEERS Enrollment Program. Family members of Standby reservists will be issued a DD 1173-1S at the sponsor's request.

4. **Eligibility for DD 1173-1**. Spouses, children, stepchildren, and wards of Ready reservists, Standby reservists, former Service members, and retired reservists (without pay and in receipt of an NOE) are eligible to be issued a DD 1173-1S. Unremarried surviving spouses, children, stepchildren, and wards of retired reservists (without pay and in receipt of an NOE) whose sponsor dies prior to reaching age 60 are also eligible to be issued a DD 1173-1S. Children or stepchildren normally must be under the age of 21 to be eligible, per reference (a).

5. **DD 1173-1S Issuance Procedures**. DD 1172-2 Application for Identification Cards/DEERS Enrollment will be used to apply for issuance of a DD 1173-1S. The DD 1172-2 will also be used to enroll eligible individuals in DEERS or to update an eligible individual's DEERS record by submitting the form to a verifying official (VO) at any RAPIDS site. Specific information regarding application procedures and preparation of the ID card is contained in reference (b).

    a. For dependents already enrolled in DEERS, command access card (CAC)-enabled sponsors may logon to the RAPIDS Self-Service (RSS) portal to verify their dependents online and digitally

create and sign the DD 1172-2. Once the CAC-enabled sponsor verifies the dependent via the RSS portal, the DD 1172-2 is saved under the dependent's DEERS record and must be printed and submitted to a VO at a RAPIDS site to support card issuance. The milConnect Web site is https://milconnect.dmdc.osd.mil/milconnect

b. Non-drilling members of the Individual Ready Reserve, Standby Reserve, Retired Reserve, and former Service members (without pay and in receipt of an NOE) may apply by mail or in person at the nearest RAPIDS location.

6. **Updating DEERS Information**. Once a Service member is registered in DEERS, the member is responsible for keeping his or her DEERS records updated when personal eligibility information changes. This includes changes in military career status, address, and family status (marriage, divorce, birth, and adoption). Methods to update DEERS information:

a. In-Person: Visit the nearest RAPIDS location

b. Phone: 1-800-538-9552

c. Fax: 1-831-655-8317

d. Mail: Defense Manpower Data Center
        Support Office
        400 Gigling Road
        Seaside CA 93955-6771

e. Online: Visit the milConnect Web site