

## MILPERSMAN 1050-150

### LEAVE EN ROUTE IN EXECUTION OF ORDERS

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<b>Governing Directives</b>	DOD Directive 1327.5 of 24 Sept 85
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1. **General Policy**. Any delay authorized in orders directing a permanent change of station (PCS) in excess of allowed proceed time or travel time is chargeable to leave.

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2. **Specific Policy**

a. Authorized delay granted in PCS orders may be expressed

(1) in the form of number of days, or

(2) as a specific DELREP date, and may include excess leave in those instances considered necessary by the commanding officer.

b. When the orders direct the reporting at one or more places for Temporary Duty (TEM DU), Temporary Duty Under Instruction (TEM DUINS), Temporary Duty Involving Flight Operations (TEM DIFOPS), or TEM DIFINSOPS, en route to a new ultimate permanent or temporary duty station, the orders may stipulate a "not earlier than" and/or "not later than" date to report at one or more of such places.

(1) The total number of days delay authorized in orders may be exceeded provided neither the detaching month nor the report-no-later-than date is affected.

(2) Any travel time in excess of constructive travel time allowed by the direct route shall be charged as leave.

(3) Any cost of travel in excess of that allowed over the direct route shall be borne by the member.

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3. **When May Delay be Taken.** Unless otherwise precluded by the terms of the orders and without being specifically stated in the orders, any portion of delay authorized in PCS orders, including those directing consecutive tours of overseas duty, may, at the discretion of the member and as appropriate according to the location of old and new duty stations, be taken prior to or after

a. arrival in the 48 contiguous United States or District of Columbia,

b. reporting to TEMDU station(s) en route, or

c. departure from the contiguous 48 United States or District of Columbia.

**NOTE:** Delay to be used in visiting foreign countries requires compliance with the article on visits to foreign countries.

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4. **Rule for Use of Authorized Delays for Officers at POE's**

a. **When** PCS orders for officers authorize delay in reporting for a specific number of days or until a specific date at the port of entry (POE) for transportation to a new destination,

b. **then** such orders preclude the use of the authorized delay after departure from the POE,

c. **and** the date of reporting at the POE must be met unless the orders are modified to the contrary.

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5. **Address Changes.** Keep old and new duty stations advised of address.

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6. **Charging Leave, Proceed, and Travel Time**. Proceed time, travel time, and leave are charged in that order. Only that portion of the period between stations which is not authorized as proceed or travel time is chargeable as leave, except that travel time authorized in the orders but in excess of the time properly allowable will be charged as leave. Use the rules in the table below to charge leave or proceed/travel time for given special circumstances:

WHEN ...	THEN ...
the member reports for duty at the new duty station before the stipulated reporting date,	the member shall not be charged with leave equal to the full amount authorized in the orders, but with only so much of it as is actually used after proceed and/or travel time have been deducted.
only proceed and travel time are involved, i.e., leave is not authorized or the member uses a period of time less than the properly allowable combined total of proceed and travel time,	proceed time shall be reduced to the time remaining, if any, after the allowable travel time has been deducted.

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7. **Examples**. The following examples are set forth in the table following to aid in determining reporting dates, inclusive leave dates, and amount of leave used. The examples are given in the context of two situations, where the orders authorize

- a. proceed, travel, and leave time.
- b. only leave time.

IF orders authorized	AND if the member	THEN
4 days proceed, 3 days travel, 10 days leave, and departure date is 1 August,	used the maximum time allotted,	the periods would be accounted for as follows: <ul style="list-style-type: none"> <li>• 1 August - date detached (day of duty).</li> <li>• 1 to 10 August, inclusive - period of leave.</li> <li>• 11 to 14 August, inclusive - proceed time.</li> <li>• 15 to 17 August, inclusive - travel time.</li> <li>• 18 August, day reported is day of duty.</li> </ul>
	reports on 15 August,	the periods would be accounted for as follows: <ul style="list-style-type: none"> <li>• 1 August - detached</li> <li>• 1 to 7 August, inclusive - period of leave (7 days).</li> <li>• 8 to 11 August, inclusive - proceed time.</li> <li>• 12 to 14 August, inclusive - travel time.</li> <li>• 15 August - date reported is day of duty.</li> </ul>
	reports on 7 August	the periods would be accounted for as follows: <ul style="list-style-type: none"> <li>• 1 August - date detached.</li> <li>• 1 to 3 August, inclusive - proceed time.</li> <li>• 4 to 6 August, inclusive - travel time.</li> <li>• 7 August - Report date (day of duty).</li> </ul>
10 days leave, no proceed time, no travel time, and date of detachment is 1 August,	used the maximum time allotted,	the periods would be accounted for as follows: <ul style="list-style-type: none"> <li>• 1 August - date detached.</li> <li>• 1 to 10 August - leave period.</li> <li>• 12 August - reporting date (day of duty).</li> </ul>