

## MILPERSMAN 1070-220

### CITIZENSHIP ENTRIES IN THE ENLISTED PERSONNEL RECORD

<b>Responsible Office</b>	NAVPERSCOM (PERS-313)	Phone:	DSN COM FAX	882-3406/3407 (901) 874-3406/3407 882-2664/2743
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NAVPERSCOM CUSTOMER SERVICE CENTER	Phone: Toll Free	1-866-U ASK NPC
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<b>Reference</b>	(a) BUPERSINST 1070.27C
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#### 1. Policy

a. An enlisted member's citizenship is recorded on

(1) DD 1966 Record of Military Processing - Armed Forces of the United States; or

(2) NAVPERS 1070/601 Immediate Reenlistment Contract.

b. Photocopies of original U.S. citizenship verification documents must be filed in the member's official military personnel file (OMPF) per reference (a). This includes naturalization certificates and other documents issued by the U.S. Citizenship and Immigration Services.

**Note:** The U.S. Armed Forces are authorized to copy documents used for citizenship eligibility determinations, to include documents which state that it is "unlawful to reproduce" or "copying is not authorized."

#### 2. Reporting Citizenship Changes for Service Members Enlisted as Non-U.S. Citizens

a. Member's Responsibility. A Service member who changes their citizenship from another country to the United States is required to take the original U.S. citizenship verification documents to their personnel office to report the change in citizenship.

b. Personnel Office Requirements

(1) Ensure citizenship changes are effected via Navy Standard Integrated Personnel System (NSIPS) event.

(2) Electronically submit a photocopy of the naturalization or citizenship certificate to the OMPF via e-submission application procedures located on the NPC Web site at: <http://www.public.navy.mil/BUPERS-NPC/CAREER/RECORDSMANAGEMENT/Pages/eSubmiss.aspx>.

(3) On all photocopies, write or type the statement "ORIGINAL DOCUMENT SIGHTED AND REPRODUCED FOR MILITARY RECORDS AND REFERENCE PURPOSES ONLY" in a conspicuous location, followed by the date, rank or grade, signature, and title of the verifying official. Original documents will be immediately returned to the member.