

MILPERSMAN 1070-250

NAVPERS 1070/621, AGREEMENT TO EXTEND ENLISTMENT

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References	(a) NAVSO P-3069, Source Data System Procedures Manual (SDSPROMAN) (b) DFAS-CL (NAVSO P) 3050-2, DFAS Pay/Personnel Procedures Manual (Navy), Volume II (c) Diary Message Reporting System User's Manual (DMRSMAN)
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1. **Policy**. NAVPERS 1070/621 (Rev. 01-00), Agreement to Extend Enlistment is an agreement between the U.S. Government and the enlisted member to extend the current enlistment in the Navy or Naval Reserve.

2. **Preparation**

a. NAVPERS 1070/621 is a one-page paper form. Activities supported by the Source Data System (SDS) use a machine-produced document instead of the preprinted non-SDS form.

b. Prepare NAVPERS 1070/621 per reference (a) or reference (b), and MILPERSMAN 1160-040, 1001-060, and 1160-070.

c. Enter signatures on the original document per MILPERSMAN 1070-190.

3. **Distribution**

a. Send the signed original contract to Navy Personnel Command (PERS-313C1).

b. File a copy in the enlisted field service record per MILPERSMAN 1070-100.

4. **Reporting Requirements**. Submit data entries per references (a) and (c) or Reserve Standard Training Administration Readiness Support (RSTARS) System.