

MILPERSMAN 1070-360

NAVPERS 1070/887 SEX OFFENSE ACCOUNTABILITY RECORD

Responsible Office	OPNAV (N172) Sexual Assault Prevention and Response	Phone:	DSN COM FAX	664-6989 (703) 604-6989 (703) 604-3469
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NAVPERSCOM CUSTOMER SERVICE CENTER	Phone:	Toll Free	1-866-U ASK NPC
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References	(a) Public Law 113-66, National Defense Authorization Act Fiscal Year 2014, §1745 (b) 10 U.S.C. Chapter 47, Uniform Code of Military Justice (UCMJ) (c) Department Of Defense Instruction 6495.02, Sexual Assault Prevention and Response (SAPR) Program Procedures (d) OPNAVINST 1752.1C (e) OPNAVINST F3100.6J, Special Incident Reporting (OPREP-3 Pinnacle, OPREP-3 Navy Blue, and OPREP-3 Navy Unit SITREP) Procedures
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1. Purpose

a. NAVPERS 1070/887 Sex Offense Accountability Record is a form to be used to document sex-related offenses in a Service member's official military personnel file (OMPF) per reference (a). The purpose of including disposition information in the OMPF is to alert commanders, commanding officers (COs), and officers in charge (OICs) of members in their command who received a court-martial conviction or nonjudicial punishment (NJP) for these offenses to reduce the likelihood that repeat offenses will escape the notice of commanders, COs, and OICs.

b. Sex-related offenses include reference (b), articles 120 (rape, sexual assault, aggravated sexual contact, and abusive sexual contact), 120a (stalking), 120b (rape of a child, sexual assault of a child, and sexual abuse of a child), 120c (indecent

viewing, visual recording/broadcasting, forcible pandering and indecent exposure), 125 (forcible sodomy and bestiality), and 80 (attempt to commit one of the offenses listed above).

2. Procedures

a. NAVPERS 1070/887 will be used to annotate the OMPF of any Service member who is convicted at court-martial or awarded NJP for sex-related offense(s), as listed in paragraph 1b above, regardless of recommendation for retention or separation from naval service.

b. The NAVPERS 1070/887 will be submitted within 5 business days of

(1) action being determined/adjudication of NJP, or when the appeal process has been completed; or

(2) adjudication of court-martial. Commands will use the e-Submission (e-Sub) application on BUPERS Online (BOL) for form submission. Commands without e-sub access will mail NAVPERS 1070/887 to:

Navy Personnel Command PERS-313 5720 Integrity Drive Millington, TN 38055-3130

c. NAVPERS 1070/887 will be uploaded to the Service member's OMPF and assigned field code 91 (FC 91). Once the OMPF is updated, the NAVPERS 1070/887 will be available for commanders, COs, and OICs to review using the OMPF command view application on BOL.

d. Commanders, COs, and OICs are required to review all documents in FC 91 for all newly reporting personnel within 30 days of reporting onboard. In order to identify these documents in a member's record, the OMPF can be sorted by NAVPERS 1070/887 or by FC 91. Commanders, COs, and OICs may delegate the record review to trusted agents (i.e., executive officer, administrative officer, administrative clerks); however, it is recommended that the number of trusted agents be kept to a minimum considering the sensitive nature of the subject.

e. NAVPERS 1070/887 requirements do not supersede any requirements for reporting or processing NJP or court-martial actions, or requirements for reporting incidents of sexual assault stipulated in references (c) through (e).

f. NAVPERS 1070/887 is a fillable form and available online at the following Web address located on the Navy Personnel Command Web site: www.public.navy.mil/bupers-npc/reference/forms/Pages/default.aspx.

3. Record Corrections

a. An official document submitted to NAVPERSCOM for filing in the OMPF becomes the property of the Department of Navy. Documents filed in the OMPF may not be removed or changed, except as listed below.

(1) Request for correction of obvious clerical errors must be submitted to Navy Personnel Command (NAVPERSCOM), Records Policy Management Branch (PERS-313). A detailed summary of the requested correction and justification for the correction, to include all supporting documents to substantiate the request, is required. Obvious clerical errors are those that are readily apparent on the face of the document to include, but not limited to, misspelled name, incorrect social security number, or a document misfiled to a member's record.

(2) When a court-martial conviction is overturned as a result of the appeal process or NJP is set aside per reference (f), a member's CO must submit a letter to NAVPERSCOM, Personnel Information Management Department (PERS-3) with the supporting documents (i.e., Memorandum for Appealing Authority) requesting the removal of the NAVPERS 1070/887 from the member's record.

(3) All other requests for correction or removal of documents should be submitted to the Board for Correction of Naval Records per MILPERSMAN 1000-150.

b. A document may be amended or supplemented by correspondence forwarded via official channels.