

## MILPERSMAN 1160-070

### REENLISTMENT/EXTENSION OF ENLISTMENT IN THE INDIVIDUAL READY RESERVE (IRR)

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<b>References</b>	(a) 10 U.S.C. 651 (b) DFAS-DJMS, Procedures Training Guide (c) COMNAVRESFORINST 1780.1A
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1. **Policy.** Navy Reservists on inactive duty who meet qualifications for reenlistment may extend their enlistment in increments of 1 or more months, provided such extension together with any other extension does not exceed an aggregate of 48 months. Extensions of fewer than 24 months are considered **conditional extensions** and shall normally be executed only for specific reasons listed in MILPERSMAN 1160-040.

a. Members of the Individual Ready Reserve (IRR), who are **disqualified for reenlistment by body composition requirements**, may extend their enlistment one time for 6 months to conform to standards.

b. Personnel **not eligible for reenlistment** may not extend their enlistment without prior approval of Navy Personnel Command (NAVPERSCOM), IRR Force Management Section (PERS-4933).

#### 2. Definitions

a. "Agreement to Extend Enlistment," or "enlistment as extended," refers to the legal document, **NAVPERS 1070/621 (Rev. 01-00), Agreement to Extend Enlistment** (page 1A of the service record), and not an unofficial agreement or personal assurance of intention to extend. Agreements on other than NAVPERS 1070/621 are of an informal and unofficial nature and could be repudiated or withdrawn by member.

b. "Execution of the Agreement to Extend Enlistment," or "execution of extension," refers to NAVPERS 1070/621 signed by

the member and an official authorized to accept the agreement on behalf of Navy.

c. "**Extension becomes operative**," or "**operative date**," refers to the effective date of the extension, normally

- the day following the expiration of enlistment, or
- the day of expiration of enlistment as voluntarily extended, or
- as extended for the purpose of making up time not served.

Extension agreements may not be canceled after the operative date. In cases where it appears that the extension should have been canceled, the second portion of NAVPERS 1070/621 shall be completed and the case referred to NAVPERSCOM (PERS-4933).

d. "**Extension becomes binding**" refers to the date on which the extension is executed (signed), after which it may not be canceled except per the provisions of this manual in effect at the time the agreement is signed.

### 3. General Requirements for Reenlistment

a. Members of the IRR may be reenlisted in person or by mail. To reenlist, such members must furnish evidence of

(1) a satisfactory physical examination completed within the preceding 12 months at a Navy Reserve activity,

(2) evidence of a satisfactory body composition assessment (BCA) completed within the preceding 3 months by a command fitness leader (CFL), and

(3) a signed statement affirming, to the best of the member's knowledge and belief, the member's physical condition is substantially the same as found in the reported physical examination.

b. The **Oath of Allegiance**, which is mandatory, shall be administered by any active, inactive, or retired commissioned officer of any component of the Navy, Marine Corps, Army, Air Force, or Coast Guard.

4. **Not Eligible for Reenlistment**. Personnel not eligible for reenlistment may not extend their enlistment without prior approval of NAVPERSCOM (PERS-4933).

5. **Extension of Enlistment After Release From Active Duty**.

Members who enlisted in the Regular Navy, and were subsequently released from active duty and transferred to the IRR to complete their military service obligation under reference (a), are not required to reenlist at expiration of obligated service to continue service in the Navy Reserve. Such members, if authorized by NAVPERSCOM (PERS-4933), may extend their Ready Reserve obligation by using NAVPERS 1070/621 with the following modifications:

a. Disregard the preprinted statement of agreement/understanding.

b. Include the following statement below the preprinted statement of agreement/understanding:

"I agree to remain a member of the Ready Reserve for the period of this extension, unless properly relieved by competent authority. Having been transferred to the U.S. Navy Reserve on (day after date of release from active duty (RELACDU)), I voluntarily agree to extend my Ready Reserve obligation for a period of \_\_\_\_\_ months. I understand the provisions of this agreement and I acknowledge that no promises of any kind have been made to me."

6. **Procedure for Agreement to Extend Enlistment**

a. Extensions shall be prepared on the latest revision of NAVPERS 1070/621 and, except as noted below, shall be witnessed and accepted on behalf of Navy by an official having custody of the member's service record, and authorized per the provisions of this manual to sign service record pages. When it is inconvenient or impracticable for the member to appear for the purpose of executing the extension of enlistment at the activity having custody of the member's service record, the extension form may be mailed to the member for execution and return. See paragraphs below for further information regarding requirements of extensions executed by mail. To be valid, NAVPERS 1070/621 shall be executed by the member concerned before, or on the date of, expiration of enlistment. Mail NAVPERS 1070/621 in

sufficient time to ensure receipt and execution is completed, not later than the member's expiration of enlistment.

b. A member normally should not be permitted to extend an enlistment for more than 3 months before the end of the enlistment, unless agreement to extend is required to acquire sufficient obligated service (OBLISERV) for recall to active duty, or eligibility for Montgomery GI Bill (see reference (b)). In all cases, enter appropriate reason on NAVPERS 1070/621, citing the directive, as appropriate, for the OBLISERV; otherwise, enter reason as follows:

"To continue career. I understand that this extension becomes binding upon execution and may not thereafter be canceled, except as provided in MILPERSMAN 1160-070."

c. The provisions of this manual and the procedures in reference (c) will be followed for completion of NAVPERS 1070/621. Special instructions for completion and return of the form to the originating activity will accompany each extension mailed to a member for execution. Prior to mailing, the originating activity shall fill in the upper portion of the extension form. In the case of a member executing an extension agreement by mail, an official authorized to sign service record pages may witness the member's signature and accept the extension agreement on behalf of Navy. If such official is not available, a commissioned officer of any component of Navy, Marine Corps, Army, Air Force, or Coast Guard; or a notary public may act as witness by signing immediately below the member's signature. The member will then return the extension to the activity having custody of the member's service record, and the authorized official accepting on behalf of Navy will modify the form by deleting the words "**witnesses and**" prior to signature.

7. Criteria for Canceling Agreements to Extend Enlistment.  
NAVPERSCOM (PERS-4933) will cancel NAVPERS 1070/621s of IRR members, prior to effective dates, in the following cases:

a. When the member, upon being physically examined for the extension, is found to be **not physically qualified** for retention in the service.

b. When the member is **not considered qualified** for retention in the service.

c. When the member, through no fault of the member's own, **has not received any of the benefits** for which the extension was executed by the day preceding the operative date of the extension.

d. When the member **reenlists or agrees to extend enlistment**, provided the reenlistment or extension is for an authorized period not less than the term of the extension agreement(s) being canceled. The extension agreement(s) shall then be canceled as of the date of reenlistment or execution of new extension.

8. **Procedure for Canceling Agreement to Extend Enlistment**. In all cases of cancellation of an agreement to extend enlistment, the lower portion of NAVPERS 1070/621 shall be completed, per instructions in reference (b). A statement concerning whether the member is recommended for reenlistment will be made on NAVPERS 1070/613 (Rev. 7-06), Administrative Remarks of the service record. If the member is not recommended for reenlistment, a full statement of the reasons shall be entered.