

## MILPERSMAN 1200-050

### ORGANIZATION OF THE ENLISTED CLASSIFICATION PROGRAM

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<b>References</b>	(a) OPNAVINST 1223.1B
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#### 1. Administration and Technical Control

a. Deputy Chief of Naval Operations (DCNO), Manpower and Personnel (OPNAV (N1)) is the principal advisor to Chief of Naval Operations (CNO) on manpower and personnel policy matters in consonance with the programming and appraisal of Navy's total force programs.

b. DCNO, Navy Selection and Classification Office (OPNAV (N132G)) provides oversight for the enlisted classification policy and program. OPNAV (N132G) is responsible for development, evaluation, and improvement of methods, techniques, and procedures for administration of the enlisted personnel classification program.

2. Bureau of Naval Personnel (BUPERS), Production Management Office (PMO) (BUPERS-00C2). BUPERS-00C2 **exercises operational control of the enlisted classification process** during the Navy enlisted accession supply chain by directives and guidelines to all post-accession Enlisted Classification Units.

#### 3. Enlisted Classification Units

a. Enlisted Classification Units are established within Personnel Support Activity Detachments (PERSUPPDETs) that support Navy Recruit Training Command (NAVCRUITRACOM) and training sites to ensure recruits and students requiring reclassification are appropriately counseled and reclassified per reference (a) to best match the Sailor's aptitudes to Navy needs and in the new career path.

b. Enlisted Classification Units at NAVCRUITRACOM test, interview, and counsel recruits for Class "A" Service Schools

and for general apprenticeships. Enlisted classifiers appraise and counsel each recruit concerning Navy career opportunities in relation to their own potential, and recommend them for school and apprenticeships per established selection criteria.

c. Enlisted Classification Units review classification data and when necessary test, interview, and counsel all transient personnel.

(1) All transients available for further assignment are screened for eligibility for Class "A" and "C" Service Schools and, if qualified, are recommended by the Enlisted Classification Unit.

(2) Report all reclassification actions to BUPERS-00C2.

#### 4. **Training Commands**

a. Training commands are responsible for

(1) conducting Academic Review Boards for students.

(2) referring students dropped from training and recommended for further service to the Enlisted Classification Unit at the supporting PERSUPPDET.

b. Training commands are further responsible for reporting all enrollees and graduates of formal training courses electronically to the Corporate Enterprise Training Activity Resource System (CeTARS). This ensures recording of course completion and recommendation to award Navy Enlisted Classifications (NECs) in the Manpower, Personnel, and Training Information System (MAPTIS).