MILPERSMAN 1220-102

Self-Contained Underwater Breathing Apparatus (SCUBA) Diver Program

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References	a) COMNAVCRUITCOMINST 1130.8Q, Navy Recruiting
	Manual-Enlisted Volumes I-V
	b) NAVMED P-117, Manual of the Medical
	Department
	c) NAVSEA SS521-AG-PR0-010, U.S. Navy Diving
	Manual (NOTAL)
	d) SECNAVINST 5510.30C
	e) NAVPERS 18068F, Manual of Navy Enlisted
	Manpower and Personnel Classifications and
	Occupational Standards, Volume II
	f) NAVPERS 15839I, Manual of Navy Officer
	Manpower and Personnel Classifications,
	Volume 1
	g) COMSUBLANT/COMSUBPACINST 3500.3, Continuous
	Training and Qualifications Manual -
	available on SIPR
	h) DFAS-DJMS, Navy Procedures Training Guide
	(DFASPTG)
	i) OPNAVINST 5350.4E
	j) SECNAVINST 1920.6D

1. <u>Purpose</u>. This article discusses personnel aspects of the Navy Self-Contained Underwater Breathing Apparatus (SCUBA) Diver Program.

SCUBA Diving Program Topics and Cited Paragraph are Contained in the Following Table:

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2. Overview. SCUBA divers perform duties using SCUBA while conducting day and night general underwater searches, detailed ship-bottom searches, and routine inspections using an underwater compass, depth indicators, and associated underwater equipment. They must perform adjustments and field shop maintenance on SCUBA and underwater accessories and are required to understand diving gas laws and principles and recognize all types of decompression sickness and diving accidents.

3. Suitability for Assignment

a. <u>Accession Prerequisites</u>. The distinct purpose and nature of duties involved in the SCUBA Diver Program require strict adherence to eligibility criteria, procedures, and policy for training and assignment within the program.

b. **Professional Performance**. While the highest standards of personal conduct, reliability, and judgment are required of all Service members of the naval service, it is especially important that Service members assigned to duties involving the performance and supervision of SCUBA diving operations display unquestioned personal conduct, reliability, judgment, and observance of military regulations.

4. **NEC and AQD Requirements**. Awarding of NEC 840A and AQD SD7 requires the successful completion of SCUBA Diver Course (CIN A-433-0023) and can only be awarded when completed in its entirety. Approval to attend training will be based on the needs of the Navy and the billet for which the member is being assigned, requiring SCUBA qualification and as determined by competent authority at the applicant's command, per the requirements verified by the Office of the Chief of Naval Operations (OPNAV) Undersea Warfare Division (N97) Submarine Forces Diving Officer (N4311).

a. Except where specified "no waiver", Bureau of Naval Personnel (BUPERS) Enlisted Community Management Expeditionary Branch Navy Diver (ND) Enlisted Community Manager Technical Advisor (BUPERS-329G) may waive one or more entry requirements if the applicant is considered otherwise qualified.

b. Due to the cost of permanent change of station orders, historical high attrition training rates, and to prevent undue delay in training, commands and Service members submitting a request for training must strictly adhere to the policy and requirements specified in this article. Entry requirements for SCUBA Diver Course (CIN A-433-0023) are as follows:

(1) Active Duty. Must be serving on active duty.

(2) <u>Motivation</u>. Must demonstrate strong motivation, interest in SCUBA diving, and willingness to work diligently in the academic and operational training phases.

(3) <u>Age Requirement</u>. Must be 30 years of age or less, as of date of application receipt.

(4) <u>Pay Grade</u>. Open to officers, enlisted members (in the pay grade of E-3 and above), and qualified officer candidates (midshipmen, Naval Reserve Officers Training Corps candidates, etc.).

(5) **Armed Services Vocational Aptitude Battery (ASVAB)**. Must meet ASVAB requirements per reference (a).

(6) <u>Medical Requirements</u>. Must meet medical standards per reference (b), article 15-102. Physical standards waiver requests for Service members who do not meet minimum standards must be submitted per reference (b), article 15-102. Waivers will be submitted through the Service member's commanding officer (CO), via any applicable immediate superior in command or type commander and Bureau of Medicine and surgery (BUMED) Head, Undersea Medicine (N10F2) via Web Wave 2 to Enlisted Community Management Division (BUPERS-32), via BUPERS-329G.

(7) **Hyperbaric Pressure Test**. The hyperbaric pressure test is administered per reference (c). It may be waived if a hyperbaric chamber facility is not accessible due to geographic isolation.

Note: Reference (c) is available via the Naval Sea Systems Command Web site https://www.navsea.navy.mil/Home/SUPSALV/

(8) **Obligated Service (OBLISERV)**. For enlisted candidates, the OBLISERV requirement for SCUBA diver training is 18 months from class graduation date or until completion of previous OBLISERV (whichever is greater), unless released earlier by the Chief of Naval Personnel. Officers incur no OBLISERV. COs of transferring activities must ensure applicants understand OBLISERV-to-train options per <u>MILPERSMAN 1306-106</u> and <u>MILPERSMAN 1306-604</u>. OBLISERV requirement **waivers will not normally be approved**.

(9) **Performance Standards**. Must have evaluation trait marks 3.0 or above in last 3 evaluation reports.

(10) **Misconduct**. Applicants may not have a finding of guilt at non-judicial punishment hearing, court-martial, or civil court conviction during the previous 24 months prior to their application.

(11) **Security Clearance**. Attendance to SCUBA Diver Course (CIN A-433-0023) requires eligibility for a Secret clearance based on a national agency check with local agency and credit checks per reference (d). **No waivers**.

(12) <u>Physical Fitness</u>. Pass the physical screening test for diver first class (NEC M1DV) per <u>MILPERSMAN 1220-410</u>. No waivers.

(13) <u>CO Recommendation</u>. Be recommended for initial training by the Service member's CO.

5. NEC and Officer AQD Designation

a. Upon completion of SCUBA Diver Course (CIN A-433-0023), members are awarded SCUBA diver designation. Enlisted and officer SCUBA divers are designated by NEC or AQD codes according to their qualification per references (e) and (f). Designation and description are listed in the following table:

Designation	Description	
NEC 840A	SCUBA diver (enlisted)	
AQD SD7	SCUBA diver (officer)	

b. The CO, Naval Diving and Salvage Training Center must submit the following documents:

(1) For enlisted members, <u>NAVPERS 1221/6</u> Navy Enlisted Classification (NEC) Change Request to BUPERS Enlisted Community Management Support Branch (BUPERS-328), requesting award of NEC 840A at the completion of SCUBA Diver Course (CIN A-433-0023).

(2) For officers, a command endorsed memorandum listing all officer graduates (stating month and year the course was completed) to Navy Personnel Command (NAVPERSCOM) Nuclear Submarine Distribution Branch, Junior Officer Sea Detailer (PERS-421D), requesting awarding of AQD SD7 at the completion of SCUBA Diver Course (CIN A-433-0023).

6. <u>Applying for Training</u>. Applicants who are applying for SCUBA Diver Course (CIN A-433-0023) must take the following steps:

Step	Action
1.	Submarine Force U.S. Atlantic Fleet (SUBLANT) or Submarine Force U.S. Pacific Fleet (SUBPAC) personnel must notify Commander, SUBLANT or SUBPAC for quota (as appropriate).
2.	Complete a diving medical examination. SCUBA candidates will hand-carry medical and dental records to Navy Diving and Salvage Training Center when reporting aboard for training.
3.	Schedule an interview and physical screening test with a Navy Diver Training Program coordinator. Phone: Mid-Atlantic Regional Maintenance Center (RMC), Norfolk, VA, 1-757-400-0148

Step	Action			
	Phone: Southwest RMC, San Diego, CA, 1-619-556-7130			
	Phone: Pearl Harbor Naval Shipyard and Intermediate			
	Maintenance Facility (PHNSY & IMF) Hawaii, 1-808-473-			
	8000 Ext: 4918			
	Phone: Southeast RMC, FL, 1-904-270-5126 Ext: 3076			
	Phone: Puget Sound Naval Shipyard (PSNS) & IMF Everett,			
	Washington, 1-360-315-1389			
	Phone: Naval Base Guam (NAVBASE Guam), 1-671-339-7143			
	Phone: Ship Repair Facility (SRF)-Japan Regional			
	Maintenance Facility (JRMC) Detachment. Sasebo, Japan,			
	DSN 315-252-3641			
	Phone: SRF YOKOSUKA, Japan, DSN 315-243-7165,			
	<pre>Phone: Explosive Ordnance Disposal Mobile Unit (EODMU) EIGHT Dive Locker, Rota, Spain, DSN 314-727-1925 Phone: Naval Submarine Support Facility (NSFF), Groton, CT, 860-694-2954</pre>			
	Phone: Pressurized Submarine Escape Trainer (PSET),			
	Groton, CT, 860-694-3840			
4.	Complete a hyperbaric pressure test			
5.	Submit SCUBA diver training request per reference (g),			
	figure 5-2			

7. <u>Screening Requirements</u>. Applicants will be screened by approved personnel and activity.

a. <u>Approved Screening Personnel</u>. Only a qualified master diver (NEC MMDV) or diving warrant officer (designator 720X) will conduct the screening. If not available, contact BUPERS-329G for further guidance.

b. <u>Approved Screening Activities</u>. Only commands with adequate facilities for screening applicants will conduct screenings.

(1) Approved screening activities include:

(a) Diving,

(b) Explosive ordnance disposal (EOD),

(c) Special warfare,

(d) United States Marine Corps Special Operations and Force Reconnaissance commands,

(e) Underwater construction teams, and

(f) Navy recruiting training commands

(2) Screening conducted by other commands due to geographic isolation or absence of approved screening personnel must be coordinated through and approved by the SUBLANT or SUBPAC diving officer.

8. <u>Screening Process</u>. The screening activity will ensure the following actions are performed:

Step	Action	Per
1	Conduct a diving medical examination	Subparagraph 8a
2	Conduct a physical screening test	Subparagraph 8b
3	Conduct a hyperbaric pressure test	Subparagraph 8c
4	Interview the applicant	Subparagraph 8d
5	Submit a request for training	Subparagraph 8e

a. <u>Conduct a Diving Medical Examination</u>. Applicants must meet physical examination and standards per reference (b), article 15-102. The initial diving medical examination will be valid for a 24-month period. Candidates who have not reported to SCUBA Diver Course (CIN A-433-0023) within the 24-month period, must re-submit an updated <u>DD 2807-1</u> Report of Medical History and <u>DD 2808</u> Report of Medical Examination to ND, EOD, and Special Warfare Operations (SO) School Coordinator (PERS-401DH), via MyNavy Career Center (MNCC).

(1) <u>Approved Location</u>. The medical examination may be conducted at hospitals or clinics capable of accomplishing or coordinating all required examination elements.

(2) <u>Medical Reports</u>. Results of the diving medical examination must be recorded on the following reports:

- (a) <u>DD 2807-1</u>,
- (b) DD 2808, and

(c) <u>NAVPERS 1200/6</u> U.S. Military Diving Medical Screening Questionnaire (used to report any changes to health history or physical exam since last valid periodic dive medical examination). Must be completed no later than a month prior to actual transfer to training and placed in the Service member's medical record.

(3) <u>Approved Medical Examiner</u>. Per reference (b), article 15-102, examinations can be conducted by any physician, physician assistant, or nurse practitioner with current Department of Defense clinical privileges. An undersea medical officer (UMO) or undersea medical examiner (UME) must approve and review all examinations (<u>DD 2807-1</u> and <u>DD 2808</u>). BUMED Lead (N10F2) can assist with locating a Navy UMO in proximity to the candidate.

b. <u>Conduct the Physical Screening Test</u>. The physical screening test is designed to assess the applicant's physical ability to undergo initial and advanced training.

(1) Administer the physical screening test per MILPERSMAN 1220-410.

(2) Alterations to the test are not permitted; the test must be administered exactly as indicated.

(3) Physical screening test standards are identical for all applicants.

c. <u>Conduct a Hyperbaric Pressure Test</u>. The hyperbaric pressure test is designed to determine if the applicant can successfully adapt to increased atmospheric pressure without adverse physiological reaction. This test is conducted in a hyperbaric recompression chamber per reference (c).

d. <u>Interview the Applicant</u>. The interview is necessary to examine and evaluate each applicant's character traits, background, motivation, and potential for successfully completing SCUBA Diver Course (CIN A-433-0023) and subsequent assignments. The interviewer will:

(1) Discuss the nature of the NEC requirements with the applicant to include training, duty assignments, operational employment, pay, etc.;

(2) Review the applicant's official military personnel file (OMPF) or electronic service record (ESR) to fully assess his or her past performance, potential for successfully completing SCUBA Diver Course (CIN A-433-0023), and identify traits which could be beneficial; (3) Determine the applicant's comfort level in the water. Applicants must have considerable comfort level when in a waterborne environment (this should not be determined solely by the physical screening test);

(4) Review the applicant's physical screening test;

(5) Review entry requirements with the applicant to determine which requirements are met and which requirements require a waiver; and

(6) Complete the Report of SCUBA Diver Course of Instruction Screening (exhibit 1);

(a) All entry requirement waivers must be specified and supported with justification for approval;

(b) A negative response to any of the questions or traits identified in the applicant's OMPF or ESR could indicate unsuitability for the program; and

(c) Provide a positive or negative endorsement stating the suitability to attend SCUBA Diver Course (CIN A-433-0023).

e. <u>Submit SCUBA Diver Training Request</u>. Upon satisfactory completion of the screening process, applicant's command will send message request to SUBLANT or SUBPAC diving officer per reference (g).

NOTE: Prior to submission to SUBLANT or SUBPAC, applicant must have completed all medical screenings and finalized medical waiver(s), if required.

(1) <u>NAVPERS 1306/7</u> Electronic Personnel Action Request will reference <u>MILPERSMAN 1220-102</u> and include the following statement:

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"Per NAVMED P-117, Manual of the Medical Department, article 15-102, I volunteer for SCUBA diver duty and request assignment to SCUBA Diver Course (CIN A-433-0023). I agree to serve on active duty for a period of 18 months from class graduation date or until completion of previously obligated service, whichever is greater, unless released earlier by Commander, Navy Personnel Command. I also agree to serve the period of minimum obligated service specified, regardless of whether I retain qualification as a SCUBA diver and NEC 840A during that period."

(2) NAVPERS 1301/85 Officer Personnel Action Request.

(3) COs are required to provide a statement concerning the applicant's suitability for type of training and assignment to duty.

(4) Required enclosures to NAVPERS 1306/7 and NAVPERS 1301/85:

	(1)		
Enclosure	(1)	DD 2807-1, Report of Medical History	
Enclosure	(2)	DD 2808, Report of Medical Examination	
Enclosure	(3)	100, Report of SCUBA Diver Screening	
Enclosure	(4)	NAVPERS 1616/26 Evaluation Report and Counseling Record (E-1 through E-6) (accessible via OMPF), <u>NAVPERS 1616/27</u> Evaluation Report and Counseling Record (E-7 through E-9), or NAVPERS 1610/2 Fitness Report and Counseling Record (W-2 through O-6) (accessible via OMPF) for previous 3 years, including any special or transfer evaluations or fitness reports	
Enclosure	(5)	ASVAB scores as documented on NAVPERS 1070/886) Member Data Summary (generated through Navy Standard Integrated Personnel System (NSIPS))	
Enclosure	Enclosure (6) Hyperbaric pressure test results. Provide a completed		
Enclosure	(7)	(7) Current cardiopulmonary resuscitation certification	

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9. Transfer to SCUBA Diver Training

a. The Service member's physical condition must be verified by performing the physical screening test approximately 30 days prior to transfer to SCUBA Diver Course (CIN A-433-0023). Test results will be placed in the Service member's ESR.

b. Service members who fail the physical screening test 30 days prior to transfer will retest approximately 15 days prior to transferring. If the Service members fail again, they will have their orders held in abeyance and commands must contact the SUBLANT or SUBPAC diving officer and or PERS-401DH (as applicable) via message.

c. A UMO or UME is required to sign the <u>NAVPERS 1200/6</u> no later than a month prior to actual transfer to training. Place original <u>NAVPERS 1200/6</u> in the Service member's medical record.

d. Commands with Service members who have received orders to attend SCUBA Diver Course (CIN A-433-0023) but develop any possible disqualifying factor, to include physical conditioning, medical, non-judicial punishment, court-martial, civil conviction, or security clearance eligibility are required to notify the SUBLANT or SUBPAC diving officer and PERS-401DH (as applicable) by message.

e. Service members are required to bring enclosures (1) through (7) per subparagraph 8e(4) to SCUBA Diver Course (CIN A-433-0023).

10. Disenrollment From Training

a. **Voluntary and Involuntary Disenrollments**. Service members who voluntarily or involuntarily disenroll from SCUBA Diver Course (CIN A-433-0023) will:

(1) Be made available for reassignment to their detailer as required, or if on temporary additional duty, returned to their command;

(2) Have <u>NAVPERS 1070/613</u> Administrative Remarks entry made in their ESR stating the reason for disenrollment and a favorable or non-favorable recommendation from the CO of the course of instruction for which the member was disenrolled for suitability to return to the SCUBA Diver Program in the future. (a) <u>NAVPERS 1070/613</u> will cite "<u>MILPERSMAN 1220-</u> 102" as the authority for this entry.

(b) These remarks will be signed as a "permanent" entry and submitted to their servicing transaction service centers or personnel offices for entry into NSIPS and ESR. The servicing transaction service center or personnel office will electronically submit the documents to the OMPF.

b. **OBLISERV**. Service members disenrolled where OBLISERV is required for "instruction received," with BUPERS-328's approval, may be permitted to execute a new <u>NAVPERS 1070/621</u> Agreement to Extend Enlistment or <u>NAVPERS 1070/622</u> Agreement to Recall or Extend Active Duty. See <u>MILPERSMAN 1160-040</u> for explanation of "instruction received" and <u>MILPERSMAN 1306-604</u>, subparagraph 3b table, for OBLISERV requirements for schools.

c. <u>New Extension Agreement</u>. Upon execution of an extension, the previously executed extension agreement for the course of instruction will be canceled.

(1) For Service members who accepted accelerated advancement with a 1-year extension, this OBLISERV will be in addition to the previously agreed upon extension.

(2) OBLISERV for instruction cannot exceed the number of months of the original extension agreement. OBLISERV requirements will be executed from the date of disenrollment.

d. <u>Disenrollment Prior to Commencement of Training</u>. If a Service member is disenrolled for any reason prior to entry into the training, a request may be submitted per <u>MILPERSMAN 1160-</u>040.

e. **Executing New Extension Agreement**. Upon receipt of BUPERS-328's approval, COs or officers in charge (OIC) will:

(1) Execute extension agreement;

(2) Cancel old extension agreement;

(3) Submit $\underline{\rm NAVPERS~1070/621}$ and or $\underline{\rm NAVPERS~1070/622}$ per reference (h); and

(4) Generate <u>NAVPERS 1070/613</u> entry within NSIPS and ESR and print, sign, and forward to NAVPERSCOM Records Management

Policy Branch (PERS-313) for inclusion in the Service member's OMPF as a "permanent" entry, citing this article as the authority per MILPERSMAN 1070-320.

"My active duty obligation remaining upon disenrollment from (school) has been explained to me per MILPERSMAN 1220-102.

I understand that my active duty obligation has been established as (expiration of active service date).

Member's Signature Witnessing Officer's Signature"

11. **Voluntary NEC Removal**. Personnel holding NEC 840A may request removal of the NEC by submitting a <u>NAVPERS 1221/6</u> to BUPERS-328.

12. Involuntary NEC Removal

a. COs or OICs may recommend revocation of NEC 840A by submitting a <u>NAVPERS 1221/6</u> through their administrative chain of command to BUPERS-328. Recommendation for revocation must not be used as a punitive measure but based on the CO's or OIC's determination that the Service member is no longer suitable for assignment to NEC 840A duties and responsibilities. The <u>NAVPERS</u> <u>1221/6</u> must substantiate that determination by providing sufficient background and reasonable justification for removal of the Service member's NEC. Recommendations to revoke NEC must include one or more of the following statements:

"The member is considered suitable for assignment to rate or rating billets not requiring NEC 840A."

"The member is considered unsuitable for reassignment and will be recommended for administrative separation by separate action."

"The member may reapply for reinstatement of NEC 840A after completing at least 2 years assigned to a non-NEC billet."

"The member is unsuitable for military diving duty in this or other military diving commands. The member may not reapply for reinstatement for NEC 840A and is unsuitable for duty at commands in a military diving capacity." b. Primary reasons for revocation of NEC include (but are not limited to) the following:

(1) Failure or unwillingness to perform duties required of the NEC; and

(2) Failure to maintain NEC eligibility.

(a) Permanent revocation of the Service member's security clearance by the Defense Counterintelligence and Security Agency Adjudication and Vetting Services (DCSA AVS) ; and

(b) Permanent physical disability.

(3) Substandard performance as indicated by the following:

(a) Willful dereliction of duty;

(b) Breaches in diving safety or regulations; and

(c) Loss of CO's or OIC's faith and confidence in the Service member's ability to exercise sound judgment, reliability, and personal conduct.

(4) Service members identified as having misused alcohol will be locally suspended by their CO from duty pending the outcome of screening, disciplinary action, or rehabilitation procedures per reference (g). At any time, during or upon completion of those proceedings, the CO has the following options:

(a) If a counseling or rehabilitation program appears likely to succeed, the Service member will remain assigned to the command in a non-diving status and will have a program developed per reference (g). Commands will submit a <u>NAVPERS 1221/6</u> to BUPERS-328 to effect suspension of NEC 840A. Upon successful completion of the rehabilitation program, the CO may request reinstatement of NEC 840A.

(b) If member continues to commit alcohol misuse or is determined to not have successfully completed a rehabilitation treatment per reference (i), the CO may initiate separation procedures per reference (j) for officers or <u>MILPERSMAN 1910-152</u> for enlisted members. Commands will submit NAVPERS 1221/6 to BUPERS-328 to revoke NEC 840A.

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(c) Personnel who voluntarily refer themselves for treatment in the absence (of either) credible evidence of an alcohol-related incident per reference (i) or substandard service and are found in need of treatment will not have their NEC removed but placed in a non-NEC status pending outcome of required treatment. Commands will submit <u>NAVPERS 1221/6</u> to BUPERS-328 to affect suspension of NEC 840A. Upon successful completion of the rehabilitation program, the CO may request reinstatement of NEC 840A.

(5) Service members identified as having misused drugs or wrongfully used a substance(s) in violation of reference (h) are not eligible for diving duty or future reinstatement. Service members will be processed for administrative separation per <u>MILPERSMAN 1910-146</u> or <u>MILPERSMAN 1910-142</u>. Commands will submit NAVPERS 1221/6 to BUPERS-328 to revoke NEC 840A.

Note: Removal of NEC 840A must not be used as a substitute for required disciplinary and or administrative action. Particular consideration must be exercised to ensure that NEC removal is not used to transfer Service members to other duty assignments when they do not clearly meet the established standards for continued naval service.

13. **Reinstatement**. Enlisted members who previously held NEC 840A and had their NEC removed by administrative action may request reinstatement by submitting a request via their present CO. If approved, the CO will submit <u>NAVPERS 1221/6</u> to BUPERS-328 to concurrently effect reinstatement of NEC.

14. Revocation or Reinstatement of AQD SD7

a. Officers may request removal of AQD SD7 by sending a letter to NAVPERSCOM (PERS-421D) via their CO.

b. Revocation of diving officer designations must be considered only by an appointed board convened by the appropriate CO or group commander in the officer's chain of command. The board must be comprised of a minimum of two officers appointed by the CO to evaluate the operational ability, motivation, and reliability of the officer in his or her performance of duty. The board's recommendation must be forwarded to PERS-421D via COMSUBPAC or COMSUBLANT for final determination. c. Officers may request reinstatement of former diving designations by sending a letter to PERS-421D via their CO.

15. **Insignia**. Service members who have their NEC or AQD removed, either voluntarily or involuntarily, will **not** be authorized to wear applicable distinguishing insignia.

a. Members whose NEC or AQD is involuntarily removed as a result of a permanent physical disqualification are authorized to wear the insignia if such action is recommended by members' CO, submitted to BUPERS-328 for review, and approved by BUPERS-32.

16. <u>Periodic Requalification</u>. Periodic requalification of Service members holding NEC 840A or AQD SD7 is necessary to maintain individual proficiency and unit capability. Personal safety during hazardous operations is directly related to proficiency. COs are directed to afford every opportunity for maintaining individual qualification without lapse.

a. <u>Specific NEC or AQD Requalification</u>. For policy on specific NEC or AQD requalification, refer to <u>MILPERSMAN 7220-</u>090. Documentation of diving operations per reference (c).

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EXHIBIT 1 REPORT OF SCUBA DIVER COURSE OF INSTRUCTION SCREENING Page 1 of 2

(Use proper letter format)

COMMAND LETTERHEAD 1200 Code/Serial No Date From: (Screening activity) Commander, Navy Personnel Command (PERS-401DH) To: Subj: REQUEST FOR SELF-CONTAINED UNDERWATER BREATHING APPARATUS DIVER TRAINING Ref: (a) NAVPERS 15560D, Naval Military Personnel Manual (MILPERSMAN) 1. (Rank or rate, name, DoD ID#), currently attached to (Service member's present command), was screened for selfcontained underwater breathing apparatus diver training as specified per reference (a), article 1220-102. 2. The Service member completed the screening as indicated below: a. Interview conducted by: (name, rank, + position, command, date (interviewer should include any significant findings pertinent to selection or non-selection of Service member for requested training)). (1) Does the applicant completely understand the mission and scope of the qualification? Yes _____ No ____ (2) Does the applicant fully understand the regimen of SCUBA diver training and what will be expected of him or her? Yes ____ No ____ (3) Is the applicant's motivation to become a SCUBA diver a sincere desire for professional growth and achievement and not solely for the money or as a method to escape present circumstances, etc.? Yes ____ No ____

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(4) Does the applicant have the ability to adapt to the requirements required of a SCUBA diver? Yes _____ No ____

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REPORT OF SCUBA DIVER COURSE OF INSTRUCTION SCREENING (continued)

(5) Is the applicant mentally prepared for the arduous training? Yes _____ No ____

(6) Does the applicant have any financial, marital, or other hardships that would impede his or her ability to concentrate on and complete the training? Yes No

b. Physical screening test conducted by: (name, rank, position, command, date)

(1) Swim Time: ____ min ____ sec

(2) Run Time: ____ min ____ sec

(3) Sit-ups: , Push-ups: , Pull-ups:

c. Hyperbaric test conducted by: (name, rank, position, command or facility, date) or waived (state justification).

d. Eligible for Secret security clearance based on a national agency check with local agency checks and credit check? Yes_____ No_____

3. Based on (satisfactory or unsatisfactory) completion of this screening and per rating conversion entry requirements per reference (a), MILPERSMAN 1220-102, the Service member (will or will not) be recommended for SCUBA diver training. (If Service member is not recommended, state the reason(s).)

(Signature)

Copy to: CO, Service member's current command