

MILPERSMAN 1301-120

OFFICER DISTRIBUTION - JOINT DUTY ASSIGNMENT TOUR LENGTHS (O-6 AND BELOW)

Responsible Office	NAVPERSCOM (PERS-450)	Phone:	DSN	882-4217
			COM	901-874-4217
			FAX	901-874-2696

NAVPERSCOM CUSTOMER SERVICE CENTER	Phone:	Toll Free	1-866-U ASK NPC
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References	(a) Public Law 99-433 (b) 10 U.S.C., Chapter 38, Joint Officer Management (c) Joint Travel Regulations (JTR), Appendix Q, Part 1
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1. **Policy.** Reference (a), as amended, establishes a minimum continental United States (CONUS) tour length of 3 years for officers assigned to the joint duty assignment list (JDAL) now contained in reference (b). Joint billets are identified on the billet file with a billet additional qualification designator of JD1 (non-critical joint billet) or JD2 (critical joint billet).

2. **Tour-Length Guidance.** Officers assigned to joint duty assignments (JDAs) will have their projected rotation dates set for a minimum of 36 months when orders are written.

a. If an officer's first tour in a JDA terminates prior to 24 months, the officer can serve subsequent tour(s) to attain full joint duty credit when the minimum tour length is met.

b. Exceptions to the **minimum 36-month** tour requirement (qualifying reassignment with Secretary of Defense (SecDef) tour-length waiver not required) are as follows:

(1) Reassignment is greater than 24 months from the date of arrival into the JDA.

(2) Retirement, release from active duty, or suspension from active duty.

(3) Reassignment for unusual personal reasons (including extreme hardship and medical conditions) beyond the control of the officer or the Navy.

(4) Upon immediate reassignment to another JDAL billet.

(5) Assignment performed outside CONUS. Officers assigned to overseas JDAL billets must comply with the overseas tour lengths established in reference (c).

(a) Full joint duty credit will be granted for overseas assignments only when the officer serves the accompanied tour length not less than 2 years.

(b) If an officer departs prior to completing the accompanied tour length, only cumulative credit will be awarded, regardless of dependent status.

(6) Any officer may depart from a JDA up to 60 days early with an approved joint tour length constructive credit request in order to meet class convening or change of command dates, but not for personal convenience.

(7) Suspension from duty.

3. **Tour-Length Waivers**. A principal objective of reference (a) is to enhance the stability and continuity of officers in joint duty assignments.

a. For that reason, officers assigned to joint billets are expected to complete a full tour of duty. Except as noted above, officers departing joint tours prior to the end of their tours, must have approval from the Office of the Secretary of Defense (OSD) before departure.

b. Navy Personnel Command (NAVPERSCOM) assignment officers will prepare the waiver request for the Principal Deputy Under Secretary of Defense (military personnel policy) signature. NAVPERSCOM, Joint Officer Management and Education/Subspecialty Branch (PERS-450) will provide technical assistance in preparation, formatting, and tracking the request through Navy, OSD, and Joint Chiefs of Staff channels.

c. SecDef will consider waiver requests on a case-by-case basis.

d. Listed below is the specific information that each joint tour-length waiver request must contain:

(1) Current JDA position. Specify if JDA billet is critical.

(2) Assignment history (including previous joint assignment). (Assignment history shows why this officer may be the only officer qualified at the time to fill the position for which he or she must leave the JDA position.)

(3) Concurrence of losing organization via a general/flag officer or senior executive service equivalent memorandum.

(4) Projected assignment (indicate if joint-to-joint assignment).

(5) Projected promotion date (if applicable).

(6) Specific qualifications which make the requested officer uniquely qualified.

(7) Impact on both the officer and the gaining organization if waiver is not approved.

(8) Recommended departure date (from joint assignment).

(9) The number of months the officer will have served in that JDA on reassignment.

(10) Recommendation for full or partial JDA credit.

(11) Explanation for late request (if waiver is submitted less than 60 days from the requested release date).

(12) Officer's career brief (officer's data card as an enclosure).

4. **NAVPERSCOM Action**

a. NAVPERSCOM, Career Management Department (PERS-4) will ensure each waiver request is reviewed to ensure compliance with these guidelines prior to submitting the requests.

b. NAVPERSCOM, Joint Officer Management Branch (PERS-450)
will:

(1) Review to ensure compliance; and

(2) Submit waiver requests to the Director for Manpower
and Personnel, the Joint Staff, Washington, DC for processing.