MILPERSMAN 1301-214

OFFICER SPECIAL ASSIGNMENTS – NAVAL LEADERSHIP INSTRUCTOR (FACILITATOR) ASSIGNMENTS

Responsible Office	Naval Leadership and Ethics Center (NLEC)	Phone: DSN COM FAX	841-6384 (401) 841-6384 841-6386

MyNavy Career Center	Phone: Toll Free E-mail: MyNavy Portal:	1-833-330-MNCC (6622) askmncc@navy.mil https://my.navy.mil/

References	(a) OPNAVINST 6110.1J

1. **Policy**. Officers selected for naval leadership instructor (facilitator) assignments must have clearly demonstrated outstanding performance and have strong leadership records. All instructor billets are nominative per MILPERSMAN 1301-202.

2. **Selection Criteria**. Facilitator selection will be based on the following criteria:

   a. Selected officers must possess leadership and management experience at the level commensurate with the programs they will instruct. Specific courses criteria include:

      (1) Officers selected for the prospective Commanding Officer or the Prospective Executive Officer Leadership Course at the Naval Leadership and Ethics Center (NLEC), Newport, RI must be post-command commanders.

      (2) Officers selected for the Senior Leadership Course at NLEC Newport RI or the NLEC detachments in Dam Neck, VA or San Diego, CA must have successfully completed at least one tour as an O5. Experience on a major staff is highly desirable.

      (3) Officers selected for the Intermediate Leadership Course at NLEC Newport, RI or the NLEC detachments in Dam Neck, VA or San Diego, CA must have successfully completed a community-specific department head tour or equivalent.

   b. Must satisfactorily complete a master facilitator course (1 week) at NLEC Newport, RI.

   c. Be within height, weight, and body fat standards per reference (a).

   d. Officers on twilight tours are not eligible.

3. **Waiver Requests**. Requests for waivers must be approved by NLEC. Point of contact for waivers is the NLEC personnel officer.