

## MILPERSMAN 1301-812

### COMMAND POLICIES AND PROCEDURES - SCREENING FOR FULL TIME SUPPORT COMMAND AND NAVY RESERVE ECHELON IV AND V COMMAND

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<b>Reference</b>	(a) OPNAVINST 1412.14 (b) COMNAVRESFORCOMINST 1412.1B (c) OPNAV N13 PDM on O-5 Command Shared Apportionment Plan
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1. **Policy.** All officers assigned to Reserve Component commands (RCC) and Navy operational support centers (NOSC) will be administratively screened prior to assignment. These officers are subject to the command qualification processes outlined in references (a) and (b). Additionally, full time support (FTS) human resources (HR) officers assigned to command positions (other than RCCs and NOSC) and designated in reference (c) are subject to the command qualification processes outlined in references (a) and MILPERSMAN 1301-234.

a. Officers will be screened to ensure only fully qualified officers of the appropriate grade are ordered to command.

b. Navy Personnel Command (NAVPERSCOM), Full Time Support Distribution and Augmentation Division (PERS-46) is the board sponsor of the administrative screen board.

**2. FTS Unrestricted Line (URL) and HR Captain Major Command Screening for RCC Major Command.** Officers selected for Reserve Major Command must meet the "best and fully qualified" criteria. To be eligible, officers must

- a. not have an approved resignation or retirement;
- b. not previously declined command;
- c. not have been selected for non-continuation; or
- d. be continued past their first gate.

**3. Command Screening of FTS URL and HR Captains and Captain (selects) for O-6 NOSC Command.** Officers selected for O-6 NOSC command must meet the "best and fully qualified" criteria. To be eligible, officers must

- a. not have an approved resignation or retirement;
- b. not previously declined command; or
- c. not have been selected for non-continuation.

**4. Command Screening of FTS, Active Duty, and Selected Reserve Commanders through Lieutenants for NOSC O-5 and Below Command.** The following procedures apply to all NOSC commanding officer billets below the rank of captain. Officers selected for NOSC command must meet the "best and fully qualified" criteria. To be eligible, officers must

- a. not have an approved resignation or retirement;
- b. not previously declined command;
- c. not have an interservice transfer pending; or
- d. not be a one-time failure of selection (FOS) to lieutenant commander or captain.

5. Command Screening of FTS HR Officers for Commands Other Than RCCs and NOSCs. FTS HR officers selected for command other than RCC or NOSC must meet the "best and fully qualified" criteria. To be eligible, officers must

- (a) not have an approved resignation or retirement;
- (b) not previously declined command;
- (c) not have an interservice transfer pending;
- (d) not be a one-time failure of selection to lieutenant commander or captain; or
- (e) have completed the HR PQS and HR command qualification oral board