

MILPERSMAN 1306-104

PROJECTED ROTATION DATE (PRD)

Responsible Office	NAVPERSCOM (PERS-451)	Phone:	DSN	882-4185
			COM	(901) 874-4185
			FAX	882-2693

NAVPERSCOM CUSTOMER SERVICE CENTER	Phone: Toll Free	1-866-U ASK NPC
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Reference	(a) CNO Washington DC 031833Z Dec 12 (NAVADMIN 361/12)
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1. **Policy**. A projected rotation date (PRD) for a member's next tour is established when assignment orders are written. This PRD is based on a member's pay grade or projected pay grade (in the case of selects) at the time orders are written, and the community in which member will serve at the new duty station. There is no requirement to move members at their PRD, unless they are completing a required Department of Defense (DoD) tour overseas, or they have served the maximum amount of consecutive sea duty. The following applies:

a. Once established, PRDs may or may not be affected by advancement or reduction in rate.

b. A PRD will not normally be changed once established, unless there is a change made to the current sea/shore flow enlisted career path outlined in reference (a).

c. Navy Personnel Command (NAVPERSCOM), Career Management Department (PERS-4) is authorized to adjust a PRD to that of the senior pay grade for members who are advanced in grade during their current tour.

d. Decisions to adjust a PRD will be based on overall manning within the command, projection of future assets to fill to the new PRD, and most importantly, to enhance the career development of the incumbent at the new pay grade.

2. **Establishing PRDs**. PRD determinations are based upon the following guidelines:

- a. Distribution rates and Navy enlisted classification;
- b. Spouse co-location tours, which are typically aligned with the member going to sea duty;
- c. DoD area tours;
- d. PRD is determined without regard to obligated service (OBLISERV), except for overseas tours;
- e. PRDs will be established to reflect an accompanied tour for members with primary family members, or the all others tour for members who elect an unaccompanied tour;
- f. PRDs are established as follows:
 - (1) **Continental United States (CONUS)** - Month member reports to new duty station.
 - (2) **Outside continental United States** - Month member departs CONUS.
 - (3) **Sea Duty (Type 2)** - Based on full prescribed sea tour (PST) and sea shore flow enlisted career path outlined in reference (a).
- g. For first-term members, see MILPERSMAN 1306-126.

3. **Recording PRDs**. When assignment orders are written, the PRD will be reflected in the ultimate activity's Enlisted Distribution and Verification Report (EDVR).

4. **PRD Verification**. PRD verification is the responsibility of both the transferring and receiving activities. Tour length options available to the member, whether made before transfer or after being received aboard the new duty station, directly affect the PRD; therefore, it is essential that all such decisions be reported immediately by the transferring command or within 90 days after the member reports for duty by the receiving command. Reports shall be submitted to the cognizant assignment control authority, including circumstances and a recommended PRD.

a. PRDs will be verified in conjunction with service record and EDVR verification. If a PRD has not been assigned or appears erroneous, submit a PRD adjustment request.

b. A certified copy of NAVPERS 1070/605 History of Assignments will be forwarded to the appropriate detailer. NAVPERS 1070/605 may be accessed via the following link provided:

<https://www.mynavyhr.navy.mil/References/Forms/NAVPERS/>.

5. PRD Adjustment/Change

a. PRDs cannot be changed by personnel diary entry.

b. NAVPERSCOM, Enlisted Personnel Readiness and Support Branch (PERS-4013) will continue to process requests for submarine-designated 1 and 2 members.

c. All inquiries for Professional Apprentice Career Track SN/AN/FN will be addressed to NAVPERSCOM, Shore Special Programs Branch (PERS-4010).

d. PRD inquiries for situations not listed above will be addressed to the appropriate NAVPERSCOM code.

e. Requests for PRD adjustment for the following reasons will be addressed to the NAVPERSCOM (PERS-4013) contact listed on command's EDVR:

(1) Enlisted Manning Inquiry Report for a careerist indicating intention not to reenlist at expiration of active obligated service;

(2) Discrepancies found by NAVPERSCOM (PERS-4013) placement coordinators when staffing pre-deployment Personnel Manning Report or EDVR; and

(3) Members assigned to new construction or transitioning units.

f. Requests for adjustments of overseas tour PRDs shall be submitted by letter to NAVPERSCOM (applicable detailer). Such requests must contain sufficient information to facilitate an accurate determination. Examples of situations in which PRDs require adjustments:

- (1) Correction of erroneous PRDs;
- (2) Members reporting without family members, with movement of family members subsequently authorized;
- (3) Family members arriving in a "tourist status," or newly acquired family members who subsequently become "command sponsored" family members;
- (4) Return of family members not at the option of member, or as a result of misconduct; or
- (5) Member voluntarily elects to serve accompanied tour.

6. **PRD Detailing Window**. Detailers may issue orders directing transfer up to 6 months prior to PRD, and up to 6 months after the established PRD. This PRD detailing window provides flexibility for an individual in negotiating orders, and for the detailer to accommodate duty preferences while meeting enroute-training requirements. It also provides a larger pool of members to match to requirements, improving fleet readiness by reducing billet gaps of key positions at sea and correcting sea/shore imbalances in some ratings.

7. **Special Procedures for PRD Management of Advanced Electronic Field (AEF) Program Members**. AEF Program members may be assigned to sea after completion of "A" School for a period of 18 months to gain at-sea experience prior to assignment to their guaranteed advanced training.

a. PRDs for these members are phased to ensure that sufficient members return to training to fill established "C" School quotas.

b. Consideration for adjustment of these PRDs will be given on a case basis (e.g., to complete a cruise, complete submarine qualifications) contingent upon favorable endorsement by the command and no resulting vacant "C" School seat.

8. **PRD Adjustments/Order Modifications to Accommodate Delivery Dates for Family Member's Child (Baby Holds)**. On a case-by-case basis, requests for PRD adjustments/modification of orders will be considered, and normally approved, to preclude family members' travel within 6 weeks on either side of estimated delivery date.

a. If special circumstances warrant, extensions beyond 6 weeks may be granted. A doctor's statement is not required by NAVPERSCOM; however, command approval shall be based on locally available documentation.

b. Unless otherwise directed, message request shall be submitted to NAVPERSCOM (info all concerned), and provide estimated delivery date in addition to any substantiating information.

9. **Broken Service**. Members separated from naval service while serving on sea duty, and subsequently returned to active duty within 90 days or within 6 months of separation (if assigned RE-R1 reenlistment code) will be assigned as follows:

a. **Zero to Six Months Remaining on PST** - Assigned to shore duty.

b. **Seven Months or More Remaining on PST** - Assigned to sea duty for a period of 12 months or the completion of PST, whichever is greater.

c. For members serving ashore and electing to be separated from active duty, their shore tour will be considered completed, regardless of the amount of time remaining on their normal shore tour. In the event such members later reenlist, they will normally be reassigned to sea duty.