

MILPERSMAN 1306-1202

LIMITED DUTY (LIMDU) AVAILABILITY PROCEDURES AND ASSIGNMENT POLICY

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References	(a) NAVPERS 130000A (Transient Personnel Administration Manual)
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1. **Policy.** The military treatment facility (MTF) shall immediately advise the member's parent command and servicing Personnel Support Detachment (PERSUPP DET) or personnel office upon determination that a member is to be processed for limited duty (LIMDU). The MTF will provide a copy of the signed medical evaluation board report to the member's servicing PERSUPP DET or personnel office within 24 hours following convening authority (CA) approval.

2. **Action Procedures upon Notification of Medical Board**

Processing. Upon receiving information that a member is being processed for medical board action, the PERSUPP DET or personnel office will review the member's status and take the following action:

a. At the direction of the MTF, personnel assigned to sea duty (Type Duty Code "2" or "4") shall be transferred via a Standard Transfer Order (STO) (account category code (ACC) 355 TEMDU AWAITING RESULTS OF MEDICAL BOARD, or ACC 320 TEMDU FOR FURTHER ASSIGNMENT) to the nearest Patient/TPU/Others account as specified by the MTF. See MILPERMAN 1320-302 for standard transfer order (STO) preparation. **NOTE:** ACC changes from 1XX to 355 occur after the member reports to the nearest Patient/TPU/Others account.

b. All personnel in Type Duty Codes "1", "3", or "6", assigned FOR DUTY (ACC 100), shall be retained on board pending

completion of medical board processing. The ACC will not be changed to TEMDU (ACC 3XX).

c. Personnel assigned to an MTF for treatment (TEMDU UNTREAT)(ACC 37X) shall be tracked and accounted for per MILPERSMAN 1306-1600 and reference (a).

3. **Action Procedures upon Receipt of a Completed Medical Evaluation Board Report.** Upon receiving the signed medical board report, either Abbreviated Medical Evaluation Board Report (AMEBR) or dictated Medical Evaluation Board Report (MEBR), the PERSUPP DET or personnel office will take the following action:

a. **Patient Account.** Personnel assigned to a patient account shall be transferred to the nearest TPU/Others activity provided the provisions of MILPERSMAN 1306-1600 apply.

NOTE: Only those personnel in a temporary duty (TEMDU) status and/or personnel transferred TEMDU to the TPU/Others account awaiting an AMEBR or MEBR will be accounted for in ACC 355.

b. **Physical Evaluation Board (PEB).** If a PEB is being initiated on a member, as specified by the MTF, comply with the following:

(1) Personnel assigned to sea duty (Type Duty Code "2" or "4"), shall be transferred via a STO to the nearest Patient/TPU/Others activity, as specified by the MTF, in ACC 355, TEMDU AWAITING RESULTS OF MEDICAL BOARD.

(2) Personnel assigned to shore duty (Type Duty Code "1") shall be accounted for in ACC 105, and not transferred unless the required medical care is not available in close proximity to their current duty station, in which case submit an immediate availability report.

(3) Personnel with Navy Personnel Command (NAVPERSCOM), Disability/Retirement/LIMDU Section (PERS-83) permanent LIMDU authority shall be retained onboard the assigned shore command in ACC 105, and be assigned the LIMDU designator L5.

c. **Period of LIMDU.** If a signed AMEBR for a first period of temporary limited duty (TLD) for 6 months is completed, comply with the following:

(1) Personnel assigned from sea duty (Type Duty Code "2" or "4") to a TLD status shall be transferred via a STO to the

nearest Patient/TPU/Others activity as specified by the MTF in ACC 320 TEMPORARY DUTY FOR FURTHER ASSIGNMENT.

(a) When not in receipt of member's LIMDU AMEBR, PSDs shall, upon receiving STO directing transfer of TLD personnel from sea duty to the nearest TPU/Others account, gain personnel in ACC 355. After gain entry is submitted, set up a LIMDU case file (MILPERSMAN 1306-1200 refers).

(b) Submit tracer action via **Request Copy of AMEBR/MEBR, Departmental Review Cover Sheet, or PEB Cover Sheet** (see Exhibit 1). The weekly status request message must be submitted to the MTF, with information copy to NAVPERSCOM (PERS-83/PERS-4013D1L) and Bureau of Medicine and Surgery (BUMED) (M3M1). Personnel are to remain on the weekly status request message until the AMEBR/MEBR is received by PERSUPP DET. Once received, change member's ACC to 320, and submit a YH avail via E-Mail to epmac_avails@navy.mil. YH avail must comply with paragraph 3c(4).

(2) Personnel assigned TLD while on a normal shore tour shall be retained on board and ACC changed to 105 via Navy Standard Integrated Personnel System (NSIPS). Incorporate the member in the NSIPS Transient Tracking Panel and local tracking files. Comply with reference (a) regarding maintenance of the LIMDU report.

(a) If the member's existing projected rotation date (PRD) expires before the period of TLD, request a PRD adjustment via **Monthly Status Update of LIMDU Personnel** message. MILPERSMAN 1306-1204, Exhibit 1 refers. Monitor the Enlisted Distribution and Verification Report (EDVR) to ensure the PRD is correctly reflected.

(b) Do not submit an availability for enlisted members assigned to shore duty (Type Duty Code "1") for TLD, unless the required medical care is not available in close proximity to their current duty station, in which case submit an immediate YH availability report. YH avails must comply with paragraph 3c(4).

(3) Submit a message report for personnel assigned to overseas duty (Type Duty Code "3" or "6") to the appropriate assignment control authority (ACA). Info NAVPERSCOM, (PERS-83), advising the availability of the required medical care at the overseas activity, with comment on the member's abilities to be effectively used on board with current condition during the period of TLD.

(a) If the required medical care is available and the member's condition does not prevent member from being used productively on board during the period of TLD, comply with procedures identified for personnel assigned to shore duty (Type Duty Code "1").

(b) If required medical care is not available or member's current condition prevents effective use on board during the period of TLD, PERSUPP DET will submit a YH availability report.

(4) YH avails submitted via E-Mail must contain the following:

(a) The date the initial AMEBR/MEBR was completed.

(b) The number of months of LIMDU specified in the initial AMEBR/MEBR.

(c) The LIMDU PRD, which is 6 months from the date the AMEBR/MEBR was signed.

(d) International Classification of Diseases (ICD) code of the individual's physical condition.

(e) Physical limitations and/or geographical limitations.

(f) Family member's location, if applicable.

(g) For overseas locations, include in remarks whether local treatment facilities can provide adequate medical care.

(5) If the signed medical board report recommends departmental review, track the results of NAVPERSCOM (PERS-83) determination utilizing the **Monthly Status Update of LIMDU Personnel** message per MILPERSMAN 1306-1204, Exhibit 1, and reference (a). Take appropriate action as directed by NAVPERSCOM (PERS-83) when departmental review notification message is received.

(6) If the medical board recommended referral to PEB, submit monthly status request for findings of the PEB to the MTF Physical Evaluation Board Liaison Officer (PEBLO) and NAVPERSCOM (PERS-83) using the Monthly Status Update of LIMDU Personnel message. If PERSUPP DET is receiving a PEB listing from the MTF,

and member in question is listed, the requirement for the PEB tracer action is waived. Upon receipt of findings, take appropriate action as directed.

4. **Assignment Policy.** NAVPERSCOM (PERS-4013D1L) is the central coordinator for the placement and assignment of LIMDU personnel. The function of this central coordination point is to equitably distribute LIMDU personnel throughout a geographical area. Upon receipt of each LIMDU availability, NAVPERSCOM (PERS-4013D1L) will review the placement and assignment options. A member assigned to LIMDU will be placed in a valid requisition provided by NAVPERSCOM based on the following guidelines:

a. TLD is authorized locally by the CA responsible for the MTF initiating LIMDU in increments of 6 months with a 12-month maximum. NAVPERSCOM (PERS-83) will perform a departmental review of all cases that require additional LIMDU in excess of 12 months. The maximum time a member may be assigned a TLD status is 12 months, before referral to the PEB is required, unless otherwise directed by NAVPERSCOM (PERS-83). Maximum total temporary LIMDU authorized is 12 months.

b. Prior to recommending assignments to the ACA, NAVPERSCOM will consider the number in a specific rating assigned in an activity, the readiness and mission capability impact on each activity assigned LIMDU personnel, and the equitable distribution of LIMDU personnel in a geographical area.

c. Members are assigned in close proximity to a MTF capable of providing the required care.

d. To satisfy permanent change of station (PCS) cost constraints as well as personnel requirements, other factors are considered in making assignments including the location of dependents, the member's past type duty, and the physical restrictions imposed by the medical board.

5. **Transfer to LIMDU.** Upon receipt of orders for transfer of personnel for LIMDU, the PERSUPP DET or personnel office will review the orders to ensure assignment has been directed per this article, within the restrictions set forth by the medical board, and is in close proximity to a MTF where the member may receive follow-up care. The parent command shall ensure that servicemember will not be assigned TAD outside the geographical area where member is receiving treatment.

a. Personnel assigned LIMDU per this article will be transferred immediately upon receipt of orders for assignment to LIMDU.

b. Should any factor(s) exist precluding assignment of the member to the duty station or geographical area specified in the transfer directive, the PERSUPP DET or personnel office will do the following:

(1) Immediately advise the ACA, NAVPERSCOM (PERS-83/PERS-4013C), the member's parent command, and the ultimate duty station by message.

(2) Hold the LIMDU assignment in abeyance pending further guidance.

c. LIMDU will not delay personnel pending mandatory separation or retirement. **Personnel pending a mandatory separation or retirement will not be delayed unless member is either hospitalized, or a medical board has been accepted by the PEB for disability processing prior to the mandatory release/retirement date.**

EXHIBIT 1

SAMPLE MESSAGE
REQUEST COPY OF AMEBR/MEBR,
DEPARTMENTAL REVIEW COVER SHEET, OR PEB COVER SHEET
(Use the proper message format containing the following.)

FM (PERSUPP DET/PARENT COMMAND IF NOT SERVICED BY
PERSUPP DET)
TO APPROPRIATE MTF//PAO//
INFO BUMED WASHINGTON DC//M3M31//
COMNAVPERSCOM MILLINGTON TN//PERS83/TMU//
COMNAVPERSCOM MILLINGTON TN//TMU//
UNCLAS//N06320//
MSGID/GENADMIN/(PERSUPP DET/PARENT COMMAND IF NOT SERVICED BY
PERSUPP DET)
SUBJ/ REQUEST COPY OF AMEBR/MEBR, DEPARTMENTAL REVIEW COVER
SHEET, OR PEB COVER SHEET
REF/A/DOC/MILPERSMAN 1306-1202//
REF/B/DOC/EPMACINST 5000.3E//
NARR/REF A IS MILPERSMAN ARTICLE GOVERNING ASSIGNMENT OF LIMDU
PERSONNEL AND REF B IS TRANSIENT PERSONNEL ADMINISTRATION
MANUAL//
POC/A J SAILOR/PN1/DSN 222-2222/COMM 222-222-2222//
RMKS/1. PER REFS A AND B, REQ FWD COPY OF APPROPRIATE MEDBD
COVER SHEET AS LISTED BELOW:
A. FOL PERS HAVE HAD AN AMEBR/MEBR DICTATED:
NAME SSN UIC REQ #
SAILOR, I 000-00-0000 00001 1ST
JONES, D 000-00-0001 00002 3RD
B. FOL PERS HAVE BEEN REFERRED TO DEPT REVIEW:
NAME SSN UIC REQ #
SEAMAN, A 000-00-0002 00003 1ST
ABEL, B 000-00-0003 00004 2ND
C. FOL PERS WERE REFERRED TO PEB:
NAME SSN UIC REQ #
SMITH, W 000-00-0004 00005 1ST
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BT