

MILPERSMAN 1306-1208

DISPOSITION AND ACCOUNTING OF PERSONNEL UPON COMPLETION OF LIMITED DUTY (LIMDU)

Responsible Office	NAVPERSCOM (PERS-4821/40BB)	Phone:	DSN	882-3229
			COM	(901) 874-3229
			FAX	882-2622
	EPMAC DET TMU		DSN	678-1602
			COM	(504) 678-1602
			FAX	678-5126

1. **Purpose.** This article provides procedures for accounting and disposition of personnel upon completion of limited duty (LIMDU).

2. **Accounting Procedures.** When a member is determined by the cognizant military treatment facility (MTF) to be able to return to duty (RTD), no more than 5 working days may elapse between RTD, convening authority (CA) signature, and notification of Personnel Support Activity Detachment (PERSUPP DET) by the MTF. All determinations for RTD require CA signature. Once able to return to duty, the following actions will occur:
 - a. For members who were placed on limited duty during a normal shore tour and whose accounting category code (ACC) was changed from 100 to 105:
 - (1) If projected rotation date (PRD) is more than 9 months beyond their temporary limited duty (TLD) period, change ACC to 100. Assignment screening is not required.

 - (2) If within 9 months of PRD when able to RTD, parent command will ensure member completes an assignment screening within 15 days of being able to RTD. Forward completed assignment screening to PERSUPP DET within 24 hours. The servicing PERSUPP DET will submit the **Request for LIMDU/Assignment Screening Status message**, MILPERSMAN 1306-1206, Exhibit 1, for all personnel who were able to RTD and assignment screening has not been received within 15 days.

 - (3) If the PRD was adjusted to complete the period of TLD, parent command will ensure member completes an assignment

screening within 15 days of being able to RTD. Forward completed assignment screening to PERSUPP DET within 24 hours. The servicing PERSUPP DET will submit the **Request for LIMDU or Assignment Screening Status** message, MILPERSMAN 1306-1206, Exhibit 1, for all personnel who were able to RTD and assignment screening has not been received within 15 days.

(4) Upon receipt of completed assignment screening, PERSUPP DET will submit a YJ availability and associated tracer actions (see Exhibit 3, **Assignment Limited Tracer** message). This availability will include one of the following remarks:

(a) If member is world wide assignable (WWA), include the following remarks in availability **"WORLD WIDE ASSIGNABLE."**

(b) If member is able to RTD with limitations, include the following remarks in availability **"ASSIGNMENT LIMITED."** (Requires Navy Personnel Command (NAVPERSCOM) (PERS-40BB) direction.)

b. For members reassigned from sea duty and ordered to a new duty station for LIMDU (i.e., permanent change of station (PCS) orders issued by the Assignment Control Authority (ACA)):

(1) Parent command will ensure member completes an assignment screening within 15 days of being able to RTD. Forward completed assignment screening to PERSUPP DET within 24 hours. The servicing PERSUPPDET will submit the **Request for LIMDU or Assignment Screening Status** message, MILPERSMAN 1306-1206, Exhibit 1, for all personnel who are able to RTD and assignment screening has not been received within 15 days.

(2) If member is not pending a "Perform to Serve" or "rate conversion" request, PERSUPP DET will submit a YJ availability and associated tracer actions. This availability will include one of the following remarks:

(a) If member is WWA include the following remarks in availability **"WORLD WIDE ASSIGNABLE."**

(b) If member is able to RTD with limitations, include the following remarks in availability **"ASSIGNMENT LIMITED."** (Requires NAVPERSCOM (PERS-40BB) direction.)

(3) If member requires submission of a "Perform to Serve" or "rate conversion" request, PERSUPP DET will submit a YJ availability and associated tracer actions. This availability will include one of the following remarks:

(a) If member is WWA, include the following remarks in availability **"WORLD WIDE ASSIGNABLE, PERFORM TO SERVE PENDING/RATE CONVERSION REQUEST PENDING."**

(b) If member is able to RTD with limitations, include the following remarks in availability **"ASSIGNMENT LIMITED, PERFORM TO SERVE PENDING/RATE CONVERSION REQUEST PENDING."** (Requires NAVPERSCOM (PERS-40BB) direction.)

(4) If member is pending Fleet Reserve approval request, change ACC to 100 and track per MILPERSMAN 1830-010.

c. Upon receipt of NAVPERSCOM orders change member's ACC from 105 to 100, or upon determination by NAVPERSCOM (PERS-40BB).

d. **Members authorized to proceed home awaiting orders per MILPERSMAN 1910-900, to await Physical Evaluation Board (PEB) proceedings, will be accounted for in ACC 381.**

e. **For enlisted members able to RTD and who are in receipt of approved retirement/Fleet Reserve dates, or are beyond high year tenure (HYT), no availability is required. Change ACC to 100 and contact NAVPERSCOM, Disability Retirement/Limited Duty Branch (PERS-4822 for enlisted and PERS-4823 for officers) regarding execution of previously approved retirement or Fleet Reserve authorization.**

3. **Assignment Limited**. Members found to be "assignment limited" will be issued both a Navy Enlisted Classification (NEC) of 0090 by NAVPERSCOM (PERS-40BB), and an LM designator by NAVPERSCOM (PERS-4821). NAVPERSCOM (PERS-40BB) will direct one of the following actions:

a. **Direct administrative separation (ADSEP)**. Upon receipt of ADSEP message, PERSUPP DET will separate member as directed. Retain member on board current command and separate at expiration of active obligated service (EAOS).

b. **Issuance of orders based on assignment limitations**. NAVPERSCOM assignment determination will be made between

NAVPERSCOM (PERS-40BB), applicable detailer, and a NAVPERSCOM (PERS-4821) medical officer following receipt of assignment limited message from member's parent command.

4. **Assignment of Members Able to RTD.** Members will be assigned by the ACA after being found able to RTD by a medical board and after completion of the assignment screening as follows:

a. **Type Duty Code "1" or "6."** Members being assigned to, or who are currently on Type Duty Code "1" or "6", will have the period of LIMDU applied to their normal shore tour (NST).

(1) Whatever time remains on a NST after the LIMDU period has been applied will be completed at the current duty station. If no time is remaining on NST, the member will be assigned to sea duty.

(2) The decision logic table (Exhibit 1) with availability month as basis for computation pertains.

b. **Type Duty Code "2," "3," or "4."**

(1) Members who were on Type Duty Code "2," "3," or "4" and were assigned ashore for the period of TLD will normally be assigned per the Exhibit 2 table, using availability month as basis for computation.

(2) The time member starts LIMDU until the member is able to RTD is considered **idle time** and will not be used in computation of cumulative sea time.

5. **Early Separation.** Approval of early separation will be contingent upon overall Navy manning, manning of specific ratings and NECs, the availability of billets, and existing PCS funding constraints.

a. **EAOS within 90 Days.** Members whose EAOS is within 90 days, and do not desire to reenlist, may be separated within 7 days of being able to RTD per MILPERSMAN 1910-102.

b. **EAOS more than 90 Days, but within 1 Year.** Members whose EAOS is more than 90 days, but within 1 year, may submit a request for early separation to NAVPERSCOM.

EXHIBIT 1

DECISION LOGIC TABLE FOR ASSIGNMENT OF MEMBERS
ABLE TO RTD AFTER ASSIGNMENT TO LIMDU
FROM TYPE DUTY CODE "1" OR "6"

Rule	If months remaining on NST ...	member will ...	and PRD set ...
A	is greater than zero	remain at current duty station,	to complete NST.
B	is less than zero (no time remaining)	be assigned to sea duty,	to prescribed sea tour (PST).

EXHIBIT 2

DECISION LOGIC TABLE FOR ASSIGNMENT OF MEMBERS
ABLE TO RTD AFTER ASSIGNMENT TO LIMDU
FROM TYPE DUTY CODE "2," "3," OR "4"

Rule	If member has ...	member will be assigned to ...	with PRD established ...	provided ...
A	0-6 months remaining on PST,	shore duty	to NST.	See notes 1 and 2.
B	greater than 6 months remaining on PST,	sea duty	to complete PST. See notes 1 and 2.	

Note 1: Career members will be assigned without regard to obligated service (OBLISERV).

Note 2: Non-career members must have, or agree to acquire, a minimum 24 months OBLISERV to be eligible for assignment ashore. Non-career members who do not desire to acquire necessary OBLISERV will remain at current duty station/may request early separation.

Example (1): Members who have 12 months remaining on PST will be assigned to a 24-month tour.

Example (2): Members who have 9 months remaining on PST will be required to complete a 21-month tour.

EXHIBIT 3

SAMPLE MESSAGE
ASSIGNMENT LIMITED TRACER

(Use proper message format containing the following:)

```
FM PARENT COMMAND//
TO COMNAVPERSCOM MILLINGTON TN//PERS40BB/4821/RATING DETAILER/
INFO BUMED WASHINGTON DC//M3F//
(COGNIZANT MEDICAL TREATMENT FACILITY)//
(SERVICING PERSUPP DET)//OIC//
TRANSMONUNIT NEW ORLEANS LA//TMU//

BT
UNCLAS//N06320//
MSGID/GENADMIN/(SERVICING PERSUPP DET)
SUBJ/ASSIGNMENT LIMITED TRACER/
REF/A/DOC/MPM/YMD(041105)//
REF/B/DOC/EPMACINST 5000.3F/YMD(050215)//
REF/C/DOC/BUMED/YMD(050110)//
NARR/REF A MILPERSMAN 1300-801 ASSIGNMENT SCREENING. REF B IS TPAMAN. REF C IS
BUMEDINST 1300.2.
RMKS/1. PER REFS A, B, AND C, THE FOL PERS WERE FOUND ABLE TO RETURN TO DUTY, WERE
DETERMINED TO BE ASSIGNMENT LIMITED, ASSIGNMENT LIMITED REPORT MESSAGE WAS SUBMITTED,
AND HAVE NOT RECEIVED NPC DETERMINATION WITHIN 30 DAYS:
(THIS PARA WILL INCLUDE INITIAL ENTRY OF ALL PERS WHO WERE FOUND FFD, ASSIGNMENT
SCREENING DETERMINED MBR TO BE "NOT WORLD WIDE ASSIGNABLE," ASSIGNMENT LIMITED REPORT
MESSAGE WAS SUBMITTED, AND NPC DISPOSITION IS NOT RECEIVED WITHIN 30 DAYS.)
SSN RATE NAME ASSGN LIM DT ASSGN LIM DTG UIC #REQ
001-00-0000 HMCM JOHNSON, S R 000809 121356AUG00 00001 1ST
002-00-0000 HM1 SMITH, I B 000812 161027AUG00 00002 1ST
004-00-0000 SR DONG, B D 000809 111336AUG00 00001 2ND
005-00-0000 AT1 MCGUFFIE, I B 000812 151555AUG00 00002 2ND
003-00-0000 PNCM SKATE, I M 000701 041440JUL00 00003 3RD
006-00-0000 AD2 HAZLETT, M A 000601 031236JUN00 00003 4TH
3. LIMDU COORDINATOR PN1(AW) MICHAEL SUPERSTAR DSN: 949-4000; COM: (559) 998-4000;
EMAIL: MSUPERSTAR@NAVY.MIL//
BT
```