

MILPERSMAN 1306-1702

AVAILABILITY PROCESSING – REPORT SUBMISSIONS

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Reference	(a) NAVSO P-6034, Joint Travel Regulations (JTR)
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1. **Reports**. This article provides guidance on submission of availability reports (AVAILs) pertaining to the status of a Service member.

a. The command pay and personnel support administrator (CPPA) or command representative is responsible for providing AVAIL information and any relevant status to the appropriate source for AVAIL submission determination.

b. Authorized users at personnel support detachments, customer service desks, MyNavy Career Center, functional service centers (FSC), Navy Personnel Command (NAVPERSCOM), and Naval Education and Training Command (NETC) Supply Chain Operations/Accessions Distribution Branch (N33) may submit AVAILs.

c. The Navy Standard Integrated Personnel System (NSIPS), Enlisted Information Assignment System (EAIS), and e-mail are used for AVAIL submissions.

2. **AVAIL Class Codes**. AVAIL class codes, their definitions, and submission methods.

a. **Disqualifications and Class "D" Nominations** - Personnel who are made available for reassignment as a result of disqualification from serving in a type duty, rate change, command status change or other nominations. There are various reasons for submitting AVAILs using this class code.

Class "D"

Code	Description	Notes	Method
DA	Disqualified from current duties.	1	NSIPS
DC	Approved for direct conversion to another rating (lateral or forced).	2	NSIPS
DE	Command status change.	3	EAIS
DG	Submarines/nuclear duty personnel disqualification.	4	NSIPS
DH	Homeport change.	3	EAIS
DM	Marriage of two Service members.	5	NSIPS
DN	Completion of disqualification process (submarine/nuclear trained personnel only).	6	NSIPS
DP	Reassignment due to pregnancy and post-partum.	7	E-mail and EAIS
DR	Recruiter and Recruit Division Commander disqualification.	8	NSIPS
DS	Service member becomes designated and or is a selectee/frocked from the Navy-wide exam.	9	NSIPS
DV	Fleet member approved for nuclear or submariner training.	9,10	EAIS
DW	Approved for rating conversion and completion of "A" school required prior to rate change.	9,10	EAIS
DY	Termination of pregnancy tour requirement.	11	NSIPS
DZ	Not otherwise Defined. Not submarine/nuclear designated).	12	NSIPS and EAIS

Note 1: No longer qualified for additional duties such as Personnel Reliability Program, but can be issued Bureau of Naval Personnel (BUPERS) orders to new assignment. **Do not** use for submarine/nuclear designated personnel.

Note 2: Formal training **is not** required. Billet not available onboard. **Do not** use for submarine or nuclear disqualification.

Note 3: "DE" class AVAIL for command deactivation, mission change, billet reduction due to commercial activity study, and or elimination of requirement. "DH" class AVAIL for homeport change.

Note 4: For further evaluation/processing of submarine/nuclear personnel **only** who are disqualified from such duties to be assigned with BUPERS orders to a Navy submarine support command or commander submarine squadron (as applicable). **Do not** use when Service member is placed in a temporary limited duty (TLD) or physical evaluation board (PEB) status, or for pregnancy.

Note 5: Service member marries another Service member while on board same operational command. Also for both on board same non-operational command, but reporting senior does not concur with both being onboard. Once AVAIL is received on each Service member, NAVPERSCOM will determine which spouse will transfer.

1	AVAIL is required for each Service member, unless AVAILS are not needed if one spouse will be separating within 90 days or will be reassigned for other valid reasons per this article (i.e., pregnant, TLD, etc.).
2	Delete AVAIL on the spouse that remains onboard.

Note 6: Submit AVAIL after disqualification process is complete and or applicable conversion is approved, whether such conversion is for rating or community or both. **Do not** use this class when returned from TLD or found fit by a PEB. See class "Y" AVAILS.

Note 7: Current command submits "DP" class AVAILS to NAVPERSCOM, Deployability Assessment Branch (PERS-454) with a copy to applicable detachment or service center via encrypted e-mail at: pregavail-tld@navy.mil. Send any questions concerning AVAIL determination and assignment of pregnant Service members to this e-mail address.

Note 8: Class "DR" class AVAILS include non-medical related disqualification from recruit division commander and recruiting duty to include approved "no fault" and "fault" transfers.

Note 9: Billet not available onboard and or for immediate transfer (not a normal PRD roller).

Note 10: Fleet member approved to attend formal training under Career Waypoints (C-WAY) or other conversion program. This includes transferring from ceremonial guard with class "A" school guarantee. Billet not available onboard and or for immediate transfer (not a normal PRD roller).

1	"DV" class AVAIL is entered by NAVPERSCOM, Nuclear Power/Submarine Distribution Branch (PERS-403) or applicable Enlisted Community Manager (ECM) (BUPERS-32).
2	"DW" class AVAIL is entered by applicable ECM (BUPERS-32), this class includes a non-submarine/nuclear Service member approved for lateral conversion to a surface rating upon completion of class A school.

Note 11: Service member must be medically cleared by appropriate healthcare provider. The medical treatment facility maintains medical information.

1	Assigned to a pregnancy tour with post-partum projected rotation date (PRD) when status changes to no longer requiring pregnancy tour.
2	As request for disposition of unexecuted pregnancy tour BUPERS orders, when no longer needed.
3	Early transfer after childbirth upon Service member's request to terminate pregnancy tour and Service member is medically cleared.

Note 12: Includes non-submarine/nuclear designated Service member approved to be retained in the Navy after detached for cause, diverts, cross decks, unfunded billets, or other circumstances not already provided in this article that was not for medical or disciplinary reasons.

b. **Navy Veteran (NAVET), Other Service Veteran (OSVET), and Other.** Personnel who are gained into enlisted Navy strength status after a break in service or who are available for reassignment for component changes. This class **does not** include prior officers, prior officer candidates, or officer programs personnel (see class "O"). Submit AVAIL after gain is posted to the Service member's Navy enlisted master record (EMR) with Navy full strength status (SCIND XFXXX) to include correct branch class code (BRCL), account category code (ACC), and an active pay account with applicable pay entitlements.

Class "F"

Code	Description	Notes	Method
FA	BRCL 11. "A" school required.	1	NSIPS
FD	Full time support (FTS) BRCL 32 SPI V. "A" school required.	1	NSIPS
FE	Approved for Submarine and or nuclear field training.	1	NSIPS

FO	BRCL 11 - "A" school not required.	1	NSIPS
FG	Enlistment after completing career intermittent program with or without school recommendation.	2	EAIS
FP	Other reserve status conversion to active duty.	3	NSIPS
FR	FTS BRCL 32 SPI V - "A" school not required.	4	NSIPS

Note 1: NAVET/OSVET, Reserve Component (RC) to Active Component (AC), and RC to FTS.

Note 2: AVAIL is entered by NAVPERSCOM, Enlisted Distribution Division (PERS-40T).

Note 3: FTS conversion to active duty and when a Service member is recalled from the Fleet Reserve to active duty.

Note 4: Fleet member on board for permanent duty. Billet not available onboard.

c. **Humanitarian Tour Releases.** Personnel assigned to and completing humanitarian tour assignments (HUMS). For questions and further guidance send an e-mail to MILL_PERS-40HUMS@navy.mil.

Class "H"

Code	Definition	Notes	Method
HA	Approved for HUMS reassignment.	1	EAIS
HD	HUMS tour completed and or family hardship alleviated.	2	EAIS

Note 1: AVAIL is entered by PERS-40HH when HUMS is approved.

Note 2: AVAIL is entered by PERS-40HH when hardship is alleviated and or 6 weeks prior to HUMS PRD, unless pending approval of HUMS extension.

d. **School Graduation and Extended Training Status.** Personnel who are available for assignment or reassignment based on scheduled graduation from training path and who meet all criteria for being available for transfer. In addition to graduation AVAILS, specific AVAIL class codes in this section will be used as needed to issue BUPERS ORDMOD.

(1) Personnel in receipt of BUPERS orders, with follow on to next assignments(s) to include next training path and or ultimate assignment to include permanent duty station do not require AVAIL submission, unless their status changes and or they are dropped from training.

(2) The CPPA or training command representative is responsible for providing AVAIL information to applicable detachment or service center and assignment control authority (ACA) to support initial AVAIL submissions, as well as to provide any status change notifications. All substantiating documentation used to submit AVAILs will be retained. This should include BUPERS orders, orders modifications (ORDMOD), graduation lists, holds and setbacks, etc.

(3) Detachment or service center should utilize the Corporate Enterprise Training Activity Resource System to view Service member information from training command input.

(4) Use 12 week or other timeline for AVAIL submissions as provided below:

12 or less	During First Week of Training
	Include life skills only if there will be no more than a 3-day delay between completion of life skills and enrollment into applicable training path.
More than 12	12 weeks prior to graduation.
Self-paced	Training commands are responsible for providing detachment or service center with a determined average for completion. The AVAIL will be submitted per 12-week schedule.
Hold status	Unless otherwise directed, do not submit an AVAIL or delete any existing AVAIL if a hold status exists at time of enrollment or during training including pending security clearance determination, medical condition, legal issue, etc., until it has been confirmed from the training command that Service member is not on hold.
ACC 342	AVAIL submission applies for ORDMOD to ACC 342 when needed for valid reasons.

(5) A Service member's status can change after initial AVAIL submission due to interruptions, setbacks, dis-enrollment,

and any hold status including: medical, legal, security clearance, etc.

(a) Contact PERS-454 by e-mail pregavail-tld@navy.mil or AVAIL submission determination of a Service member who is placed in a TLD or PEB status and or becomes pregnant while assigned to a training command.

(b) NETC (N33) enters and deletes AVAILS in EAIS (as needed) for status changes after initial AVAIL submissions while a Service member is assigned to non-submarine and non-nuclear class "A" school paths with follow on "C" school path (as applicable) and also for Professional Apprenticeship Training Program (PACT).

(6) BUPERS orders or ORDMOD has not been issued. AVAIL is changed or deleted then submitted by authorized user when due.

1	Graduation date changes after initial AVAIL submission and Service member will be available for transfer at new graduation date within 12 weeks, submit AVAIL change action.
2	Graduation date becomes interminable or exceeds 12 weeks at time of status change, delete the current AVAIL, then submit applicable AVAIL when due.
3	Already graduated, submit an AVAIL when released from hold status.

(7) BUPERS orders have been issued and delay is not more than 30 days past original no later than (NLT) date/estimated date of arrival (EDA). BUPERS orders can be modified with pen-and-ink-changes of NLT/EDA if no more than 30 days will have passed from the original NLT/EDA date for enlisted personnel in a temporary duty under instruction or duty under instruction accounting category code (ACC) 34X status at service school commands.

1	The training command will provide pen-and-ink-modified orders to detachment or service center, and will send notification of the Service member's delay in reporting to the next assignment and or ultimate gaining command with a copy to ACA and detachment or service center.
2	Formal modification will be needed when delay will result in Service member missing the class convening date of their next training path when new school booking is required.

(8) When reporting delay to ultimate permanent duty station is confirmed to exceed 30 days or class convening date will be missed, the training command will provide notification of status change to detachment or service center. AVAIL is required if BUPERS orders or ORDMOD is needed.

(9) BUPERS orders or ORDMOD to ACC 342 is required, per reference (a), when time onboard has or will exceed 179 days for a Service member who has not already been assigned to ACC 342 at current unit identification code (UIC) and or area type code.

1	BUPERS orders are not being issued for transfer to ACC 1XX in same geographic location as current training command location to which Service member is currently assigned to (e.g., Norfolk to Pensacola).
2	Not in a legal hold status (ACC 390).
3	Not being separated from the Navy.

(10) AVAIL class codes and submissions methods.

Class "IA to IC" Class "A" School Graduation - Accessions and Conversions for NETC (N33) Order Writing.

Code	Definition	Notes	Method
IA	BRCL 11.	1	NSIPS
IB	National Call To Service (NAT) BRCL 32 SPI 3.	1	NSIPS
IC	FTS BRCL 32 SPI V.	1	NSIPS

Class "ID to IF" Follow on to "C" School Graduation - Accessions and Conversions Under NETC (N33).

Code	Definition	Notes	Method
ID	BRCL 11.	1	NSIPS
IE	BRCL class 32 SPI 3.	1	NSIPS
IF	FTS BRCL 32 SPI V.	1	NSIPS

Class "IG to IJ" Other School Graduation - Accessions or Conversions under NETC (N33).

Code	Definition	Notes	Method
IG	BRCL 11.	1	NSIPS
IH	NAT BRCL 32 SPI 3.	1	NSIPS
II	FTS BRCL 32 SPI V.	1	NSIPS
IJ	Pre-requisite for Seabee ratings - ORDMOD needed.	2	EAIS

Class "J" - "A" School Graduation - Submarine/Nuclear Training Path.

Code	Definition	Notes	Method
JH	Submarine/Nuclear training path.	3	NSIPS

Class "K" - "C" School Graduation. Submarine/Nuclear Training Path and Other Advanced Training. Not Accessions or Conversions.

Code	Definition	Notes	Method
KF	Submarine/Nuclear training path.	3	NSIPS
KG	Fleet member attending advanced training.	4	NSIPS

Class "L" - Other School Graduation. Submarine/Nuclear Training Path and Other Advanced Training. Not Accessions or Conversions.

Code	Definition	Notes	Method
LD	Nuclear power school.	5	EAIS
LG	Submarine School - "A" School required.	3	NSIPS
LN	Fleet replacement squadron.	6	EAIS
LO	Not otherwise defined.	7	EAIS or NSIPS

Note 1: Non-submarine and nuclear training path. Accessions and fleet return to training for approved conversions. Used for initial AVAIL submission for scheduled graduation.

Note 2: Pre-basic underwater demolition school (BUDS) and pre-explosive ordinance disposal (EOD) training AVAILS are entered by the NETC (N33) with order writing desk code N401T2.

Note 3: Submarine and nuclear training path graduation.

Note 4: Fleet member not currently approved for and or assigned to "A" school training path and not under submarine/nuclear field community.

Note 5: AVAILS are entered by PERS-403F and PERS-403CT for students graduating from nuclear power school and nuclear power training unit when notification is received by the training support command.

Note 6: AVAILS are entered by NAVPERSCOM, Aviation Distribution Branch (PERS-404EH) for students assigned in ACC 342 graduating from flight instruction with flight training evolutions.

Note 7: Not Otherwise Defined. If using this class for any students assigned to Cyberforces/CNE Training Command, attending interactive operator networking (ION) training. Since this training is not funded by the Navy, AVAILS are entered by NAVPERSCOM, Information Dominance Corps Distribution Branch (PERS-408J) or (PERS-408CJ1) to issue orders to applicable location (i.e., Maryland, Texas, Hawaii, or Georgia).

e. **School Non-Graduates.** Personnel who are available for assignment when status changes to non-graduate from their current training path. The CPPA or training command representative is responsible for providing non-graduate information to applicable detachment or service center and ACA, with applicable AVAIL information for BUPERS orders or ORDMOD.

1	Whether or not gaining command in current BUPERS orders will accept the Service member without graduation from training.
2	When approved for assignment to another training path or to another permanent duty assignment.
3	Per reference (a), when it is determined that time on board has or will exceed 179 days for a Service member who has not already been assigned to ACC 342 at current geographic location, regardless of non-graduate status or hold status.
4	If in a hold status, applicable detachment or service center will wait until no longer on hold to submit AVAIL, unless BUPERS ORDMOD to ACC 342 at current location is needed first.

Class "N"

Code	Definition	Notes	Method
NA	BRCL 11.	1	EAIS
NB	BRCL 32 SPI 3.	1	EAIS
NC	FTS. BRCL 32 SPI V.	1	EAIS
NF	Submarine or Nuclear Power Training.	2	EAIS or NSIPS
NG	Conversion approved.	3	EAIS
NH	Special programs training path.	4	NSIPS
NI	Conversion not approved.	5	NSIPS
NN	Advanced training path.	6	NSIPS
NP	Transfer to BUDS attrites activity.	7	NSIPS

Note 1: When reclassification applies to non-graduate from a class "A" school or other training path. Not for submarine or nuclear power training.

Note 2: When reclassification or ECM (BUPERS-32) determination is made (as applicable) for non-graduates from submarine or nuclear power training.

Note 3: Non-graduate from "A" school from non-submarine and non-nuclear training path for rating conversion. ECM (BUPERS-32) determines next training path and or assignment.

Note 4: Fleet member non-graduate from special duty assignment training path to include instructor, recruiter, and recruit division commander.

Note 5: Non-graduate from "A" school from surface training path for rating conversion. ECM (BUPERS-32) determines return to original rating prior to previously approved conversion.

Note 6: Fleet member non-graduate from advanced surface training path when an "A" school does not apply. This includes non-graduates from "C" school or other type school for enhanced skill set within current rating.

Note 7: When BUPERS orders are needed to move non-graduates from BUDS training to BUDS attrite activity for extended hold status.

f. **Former Officer Candidates and Former Officers.** Former officers, officer candidates, and midshipmen gained into Navy strength or already commissioned officers reverting back to enlisted status. Submit applicable AVAIL as soon as the gain is

posted to the Service member's EMR with Navy full strength status (SCIND XFXXX) and active pay account with applicable pay entitlements.

Class "O"

Code	Definition	Method
OD	Officer candidates, seaman to admiral-21, and midshipman dis-enrolled, dropped from, or no longer eligible to continue training (who are coming from prior enlisted active duty service).	NSIPS
OE	Officer reverts back to an enlisted status and made available for further assignment.	NSIPS

g. **Recruit Training Graduates.** Service members who are made available for assignment as a result of completion of recruit training.

(1) Initial AVAIL is submitted based on training path information under each Service member's enlistment contract 4 weeks prior to graduation, also known as the 3-2 day.

(2) BUPERS orders are issued to designated training path (as applicable) followed by their ultimate duty station (as applicable).

(3) Status Changes. A Service member's status can change to interrupted status or removed from instruction temporarily with an undetermined return or disenrollment date, or has graduated, but cannot transfer due to a hold (i.e., medical, legal, security clearance situation, etc.).

(4) Transfer Delays. When FSC receives notification from Recruit Training Command or other valid contact source that a Service member will be delayed, such delays may affect AVAIL status and or issued orders.

1	Orders have not been issued when Service member's transfer date becomes undeterminable due to a temporary interrupted from training and or hold status. Submit AVAIL when Service member is available for transfer.
2	BUPERS orders can be modified with pen-and-ink changes of NLT/EDA when delay is no more than 30 days past original no later than NLT/EDA. Formal modification is needed when a

	Service member will miss class convening date of next training path, as new school booking is required. FSC will make the pen-and-ink change to dates on issued orders and provide Service member's delay in reporting status updates.
3	When the reporting delay to ultimate duty station on issued orders is confirmed to exceed 30 days past original NLT/EDA, and or Service member will miss the class convening date of their next training path, the FSC and NETC (N33) communicate to ensure ORDMOD is issued to include FSC submitting a new AVAIL for NETC (N33) to issue ORDMOD.

Class "R"

Code	Definition	Method
RA	Apprenticeship training, for PACT.	EAIS
RE	Applies to training path ratings to schools and or ultimate duty assignment (as applicable) while still at RTC.	EAIS
RL	Special qualifications assignment.	EAIS

h. **Disciplinary Assignments and Releases.** Service members who are transferred under BUPERS orders for confinement, who are completing confinement or other disciplinary action, and are available for assignment.

(1) The CPPA or designated command representative is responsible for providing AVAIL information to the applicable detachment or service center to support AVAIL submissions.

(2) Class "X" AVAILS will be submitted at least 3 weeks prior to completion of confinement. When a Service member requires reassignment after being released from any other disciplinary hold status, submit AVAIL at time of release.

Class "X"

Code	Definition	Notes	Method
XA	Brig confinement, status changes from temporary additional duty to temporary duty for confinement.	1	EAIS
XB	Brig release, for those who was apprehended, convicted, and confined while en-route to a duty station, or whose last duty was school, transient, etc.		NSIPS

XC	Brig release, who have been sentenced to 31 or more days of confinement and who are recommended for further service or assignment.		NSIPS
XD	Brig release, for those who were sentenced for 30 or less days of confinement, but an exemption of policy not to return Service member to previous duty station has been requested by current duty station, and approved by appropriate assignment control authority.		NSIPS
XE	Requires BUPERS orders for further legal processing.	2	NSIPS
XF	Released from disciplinary action at current command and requires reassignment (not brig).		NSIPS
XG	Requires BUPERS orders from one UIC to another approved UIC as directed by NAVPERSCOM (PERS-832) while in the hands of civil authorities.		NSIPS

Note 1: Used by NAVPERSCOM if needed to issue BUPERS orders for confinement. Do not submit an AVAIL at completion of confinement if the Service member is to be discharged.

Note 2: Used to assign a Service member for further legal processing. Exception: Use "DG" class AVAIL when a Service member is assigned to submarine/nuclear duty requiring reassignment to applicable submarine/nuclear support UIC. Do not submit AVAIL until confirmation of legal hand-off has been received.

1	Under no circumstances will the XE AVAIL be used to remove a Service member for any other reason from what is deemed necessary when it is not feasible for the current operational command (type 2 or 4) to continue legal processing.
2	A written legal hand-off is required via standard naval letter (same page endorsement) between command that will accept the Service member for legal processing. Current command will provide request to detachment or service center for AVAIL submission with confirmation of legal hand-off.

i. **Medical Assignments and Releases.** Personnel who are available as a result of being placed on TLD or referred to PEB, returned to duty (RTD) from TLD status, found fit for duty (FFD) from a PEB, and other medical releases to include released from hospitalization and returned to duty, which did require TLD under medical board (MEBR) process.

(1) AVAIL submission for a Service member placed in a TLD or PEB status will be dependent on current duty and or status to include a non-operational/shore command, operational command, isolated duty, and a student or non-graduate onboard a training command.

(2) For RTD from TLD, FFD by PEB, and other medical releases, applicable detachment or service center will use applicable valid source to include LIMDU SMART updates to obtain information for AVAIL submission determination. PERS-454 provides notification of approved PEB accepted findings.

Class "Y"

Code	Definition	Notes	Method
YA	BUPERS orders if needed for transfer TEMDU for treatment at a medical treatment facility.	1	NSIPS
YC	PACT personnel who were under direct assignment control of NAVPERSCOM prior to hospitalization (i.e., ceremonial guard, etc.).	1	NSIPS
YD	Not within the criteria of any other class "Y" availability.	1	NSIPS
YE	Hospital releases from a non-naval military medical facility.	1	NSIPS
YF	Hospital releases from a non-military medical facility.	1	NSIPS
YH	Personnel placed in a TLD or PEB status.	2	Email and EAIS
YI	RTD TLD or FFD by PEB. Assignment limited (ASLIM).	3,4	NSIPS
YJ	RTD or FFD by PEB. Not assignment limited.	4,5	NSIPS
YK	Release from drug or alcohol abuse rehabilitation and retained in service.	1	NSIPS

YM	Use only when specifically directed by PERS-454 when permanent LIMDU (PLD) is approved.	6	NSIPS
YN	For submarine/nuclear trained personnel. RTD or FFD by PEB and is world-wide assignable (WWA). Required screening completed. Fit for submarine/nuclear assignment.	7	NSIPS
YO	Used only by PERS-454. Service member is not in a TLD or pending PEB status.		EAIS
YR	Re-classification process concludes with Service member is not recommended to attend class "A" school.	8	NSIPS
YS	Reclassification process concludes with recommendation to return to previous "A" school or attend a different "A" school.	8	NSIPS
YT	RTD or FFD by PEB. Submarine/Nuclear disqualification and assignment limited and other screening process is completed.	3,7,9	NSIPS

Note 1: Other medical release returning a Service member to full duty, in which an MEBR was not required and reassignment is needed.

Note 2: Current command submits "YH" class AVAILs to PERS-454 and copy to applicable detachment or service center via encrypted e-mail to pregavail-tld@navy.mil.

Note 3: Do not submit an AVAIL unless notified by PERS-40BB/40MM.

Note 4: Do not use for submarine or nuclear trained Service members. See class "YN" and "YT" AVAIL.

Note 5: Service member is WWA rating/community did not require assignment screening when RTD and FFD.

Note 6: PEB findings approved for PLD and Service member does not remain onboard current command.

Note 7: Submit AVAIL after all screening is completed.

Note 8: Use upon RTD and or FFD for former accession who was previously gained in ACC 105 for TLD or PEB and is WWA or if rating/community did not require assignment screening. Reclassification process is completed.

Note 9: Do not submit an AVAIL unless notified by NAVPERSCOM PERS-403.

j. **AVAIL Submission Decision.** Provides guidance as it pertains to Service members assigned to a transient and or school activity or permanent duty station in a transient type status identified as transient, patient, prisoner and holdee (TPP&H) (i.e., students with scheduled graduation dates, student non-grads, and medical releases to include placed on and returned from TLD and FFD by PEB).

(1) AVAIL submission may also include command status changes, rating conversions, disqualifications, and nominations.

(2) The command deployability coordinator and other assigned representative(s), including command career counselor, will confirm other status information about Service member (i.e., pending C-WAY, Service member's intentions, security clearance, etc.) and provide appropriate information to applicable detachment or service center for AVAIL submission determination.

(a) **AVAIL Not Required.** Do not submit. Delete when status changes.

1	Within 90 days of end of obligated service with soft expiration of obligated service (SEAOS) (as applicable) regardless of PRD, and does not desire to incur OBLISERV for orders.
2	RTD/FFD or other type of release. PRD exceeds 9 months.
3	Held beyond end of SEAOS for PEB and does not desire to reenlist.
4	Not assigned to a training activity or others/transient activity. Is RTD/FFD but approved or directed to separate by higher authority within 1 year (i.e., early separation, administrative separation, C-WAY denied, etc.)
5	Not assigned to a training activity or others/transient activity. Is RTD/FFD but within 1 year of estimated loss date from the Navy (EDLN) (i.e., transfer to the Fleet

	Reserve, retirement, high year tenure, enlisted review board results, etc.).
6	Notification received by NAVPERSCOM or Service member's command that it has been determined Service member will remain onboard and PRD will be adjusted.
7	PRD has been adjusted since AVAIL submitted to either match SEAMOS and or EDLN or other separation date within 1 year, or PRD is adjusted outside 9-month window.

(b) **Submit AVAIL.** Service member is available for transfer without any type of hold status.

1	Within 90 days of SEAMOS, PRD is blank or is 9 months or less, desires to incur OBLISERV for orders.
2	SEAMOS is more than 90 days, regardless of OBLISERV intentions. PRD is blank or is 9 months or less.
3	Held beyond SEAMOS for PEB. Approved to reenlist.
4	Fleet Reserve, retirement is pending approval, or has been approved with EDLN date exceeding 1 year.
5	Termination of pregnancy tour requirement and medically cleared.
6	Requires BUPERS orders for approved HUMS and when released from HUMS.
7	Pending disciplinary action. Requires BUPERS orders to a support/others UIC for further processing or to confinement.
8	Released from disciplinary action.
9	NAVET/OSVET, component change to active duty or FTS reassignment applies.
10	Approved for lateral or forced rating conversion or other rating changes to include Navy exam results. Billet is not available onboard and or available for immediate transfer (not a normal PRD roller).
11	Disqualified from present duty (not TLD, PEB, or pregnancy) requires BUPERS orders to a support/others UIC and or next assignment.

(c) **AVAIL Submission is Dependent on Service Member's Duty Status at Time of Status Change.** Contact PERS-454 for guidance.

1	Normal duty, TPP&H, or RTD/FFD. Then status changes to TLD, PEB, or pregnant.
2	Normal duty, TPP&H and or pregnancy tour, then status changes to TLD, PEB, or subsequent pregnancy.

(d) **Submit AVAIL When Directed by NAVPERCOM.** Once all required screening/evaluation process is completed for specific EOD, aviation ratings and for submarine/nuclear community, including approved forced conversion.

1	TPP&H and or RTD/FFD, pending further screening for specific ratings.
2	TPP&H and or RTD/FFD, pending further screening for submarine/nuclear community.

(e) **Other AVAIL Submission Determinations.** Submit an AVAIL for applicable reasons provided below.

1	TPP&H and or RTD/FFD, pending C-WAY approval with SEAOS within 1 year. Submit an AVAIL once C-WAY is approved.
2	TPP&H and or RTD/FFD, pending security clearance resolution/confirmation. Submit an AVAIL once resolved/confirmed.
3	Assignment screening (if required) results in Service member being assignment limited (ASLIM). Submit an AVAIL when notification received by PERS-40BB to show reassignment with BUPERS orders is approved.
4	Command status change and homeport change. NAVPERSCOM determines and controls AVAIL submission.
5	Assigned to a training activity or transient activity. AVAIL submission is dependent on status (i.e., graduation, non-graduate, release from any hold status, etc.) as provided in above paragraphs of this article.
6	TPP&H and or RTD/FFD. Released from hold status not already provided. Submit AVAIL when released from hold.
7	After receipt of BUPERS orders from any AVAIL, if such BUPERS orders require formal modification (i.e., status change at school command, diversion, unsuitable, etc.). AVAIL submission responsibility and method depends on reason for submission as provided in above paragraphs of this article.
8	When unsuitability of a normal PRD roller results in not TLD or PEB status but delays transfer, and PRD ends up being expired or will expire within 9 months after Service member becomes unsuitable for next assignment, DZ AVAIL class can be entered and used by NAVPERSCOM for immediate order writing when found suitable again.