

## MILPERSMAN 1306-404

### REQUEST FOR SUBMARINE TRAINING AND ASSIGNMENT

<b>Responsible Office</b>	NAVPERSCOM (PERS-403)	Phone:	DSN	882-3633
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1. **Submission of Requests for Submarine Training.** Enlisted personnel who meet the requirements of MILPERSMAN 1306-402 may submit their requests via their commanding officer (CO) to Navy Personnel Command (NAVPERSCOM), Nuclear Power/Submarine Assignment Branch (PERS-403) on **NAVPERS 1306/7 (5/02), Enlisted Personnel Action Request**, with current forms listed below attached:

- DD Form 2807-1 (Rev. 10-03), Report of Medical History
- DD Form 2808 (Rev. 10-05), Report of Medical Examination

a. In the "REQUEST ACTION" section of NAVPERS 1306/7, insert "INITIAL SUBMARINE TRAINING." COs shall include specific comments on factors listed in MILPERSMAN 1306-402. All applicable blocks must be completed.

b. The physical examinations cannot be older than 1 year and must state, "qualified for submarine duty."

c. Copies of the last two enlisted performance evaluations should be included.

2. **On Board for Duty.** All personnel who are on board for duty at an activity and are not in receipt of orders may apply for Enlisted Basic Submarine School.

a. With the exception of submarine candidates ordered direct from Class "A" Schools and recruit training, personnel must serve at least 1 year onboard their current activity before they can be **ordered** to Enlisted Basic Submarine School.

b. It is desirable that applications be submitted approximately 9 months early to permit ordering relief.

3. **Transient Status**

a. Members in a transient status, other than those available to NAVPERSCOM for assignment, are ineligible to apply for initial submarine training/duty until after reporting to their ultimate duty station.

b. Members awaiting assignment by NAVPERSCOM may, if qualified per MILPERSMAN 1306-402, indicate their desire for submarine training in availability reports.

4. **Attending Naval Schools**. Personnel attending naval schools in a nonreturnable status, who desire to volunteer for initial submarine training, may volunteer for initial submarine training per MILPERSMAN 1306-402.

5. **Submarine Duty Assignment**. Personnel selected for submarine training will be ordered to the Naval Submarine School (NAVSUBSCOL), Groton, CT, for the 5-week basic course of instruction. Orders to the school will read "For temporary duty under instruction and for further assignment by NAVPERSCOM to duty in submarines in the Atlantic or Pacific Fleet," or will be issued for ultimate assignment to a submarine via 5 weeks of Enlisted Basic Submarine School.

6. **Inability to Comply with Orders**. Noncompliance with orders to submarine training for any of the following reasons shall be reported as indicated:

a. **Insufficient obligated service (OBLISERV) and member refuses to extend or reenlist as necessary.** Submit message request to NAVPERSCOM (PERS-403) for cancellation of orders, with an information copy to all concerned. Include an explanation of relevant circumstances.

b. **Operational commitments or other factors preclude reporting by date specified.** Hold orders in abeyance. Request modification of the reporting date from NAVPERSCOM (PERS-403) by message, explaining the circumstances.

c. **Member no longer eligible for training because of physical or other reason.** Request cancellation of orders by message from NAVPERSCOM (PERS-403) with an information copy to all concerned. Include a brief explanation of relevant circumstances.

7. **Assignment upon Graduation.** During the fourth week of submarine training, students will receive their ultimate duty station orders. Graduates will be assigned to duty aboard a submarine in commission, or to a submarine under construction for a period of not less than a 36-month tour, regardless of present sea duty commencement date. This does not preclude assignment of submarine school graduates to a service school prior to initial assignment to a submarine.

8. **Submarine Qualification Program.** The submarine qualification program leading to the designation "Qualified in Submarines" is addressed in MILPERSMAN 1220-040.

9. **Reenlistment of Submarine Qualified Navy Veterans (NAVETS).** NAVPERSCOM, Enlisted Community Manager Submarine Personnel Advisory Section (PERS-4011D9) approval is required for an (SS) qualified Navy veteran (NAVET) to reenlist.

a. These personnel are screened to determine if they will be assigned within the submarine community. Personnel not screened, or disapproved for submarine duty prior to reenlistment, are assigned by the surface detailer and are not eligible for Continuous Submarine Pay (CONSUBPAY).

b. If a member was reenlisted without NAVPERSCOM (PERS-4011D9) screening and approval, member must submit a reinstatement request per MILPERSMAN 1306-416.

c. Assignment detailers are not authorized to discuss possible assignment with NAVETS until they have been screened and approved by NAVPERSCOM (PERS-4011D9) and have returned to active duty.

d. Personnel not approved for return to submarine duty are entitled to wear the Enlisted Submarine Warfare Breast Device.