

MILPERSMAN 1306-422

ASSIGNMENT TO SUBMARINE SURVEILLANCE EQUIPMENT PROGRAM (SSEP) GROOM TEAMS AND SUPPORT BILLETS

Responsible Office	NAVPERSCOM (PERS-403)	Phone:	DSN	882-3633
			COM	(901) 874-3633
			FAX	882-2638
NAVPERSCOM CUSTOMER SERVICE CENTER		Phone:	Toll Free	1-866-U ASK NPC

1. General Information

a. Submarine Surveillance Equipment Program (SSEP) groom teams certify and calibrate electronic support, periscope, and sound navigation and ranging (SONAR) systems on deploying Atlantic and Pacific fleet submarines. They also install, test, and certify special mission support equipment and recording systems in support of type commander (TYCOM) and Office of Naval Intelligence missions.

b. SSEP groom teams support the TYCOM and are located in Groton, CT and Pearl Harbor, HI. Both contain shore duty billets.

2. Tour Lengths. All assignments to SSEP groom teams (electronic technician (ET) and SONAR technician submarine (STS)) are for a tour length of 42 months, which provide a 6-month on-site training period, followed by a full 36-month tour. Support personnel (i.e., yeoman (YN), logistics specialist (LS), information systems technician (submarine) (ITS)) tour lengths are 36 months. Obligated service to complete the tour length is required prior to transfer.

3. Eligibility Requirements. The following criteria must be met to be qualified for SSEP duty:

a. ET and STS personnel must be submarine-qualified E-5 or above.

b. Minimum 2 years at-sea experience in the maintenance and operation of an SSN, SSBN, or SSGN electronic surveillance or SONAR system (ET and SONAR technician (submarine) STS).

c. Be eligible for a Top Secret sensitive compartmental information clearance based on a favorable single scope background investigation (ET/ITS).

d. Be positively recommended by the current commanding officer (CO) and the officer in charge (OIC) of SSEP (ET/STS/YN/LS/ITS).

e. No nonjudicial punishment for previous 36 months.

f. Must be qualified SONAR supervisor at last sea-going command (**STS only**).

4. Submission of Requests

a. Requests for assignment to SSEP groom teams and support billets must be submitted to Navy Personnel Command (NAVPERSCOM), Nuclear Power/Submarine Assignment Branch (PERS-403) via the OIC of the SSEP groom team.

b. Requests must include the following:

(1) current copy of NAVPERS 1070/881 Training, Education, and Qualification History and NAVPERS 1070/605 History of Assignments from Navy Standard Integrated Personnel System (NSIPS) electronic service record (ESR). If information is required for assignments prior to 2006, copies of all NAVPERS 1070/604 Enlisted Qualifications History and NAVPERS 1070/605 History of Assignments from the Sailor's official military personnel file is also required;

(2) all NAVPERS 1616/26 Evaluation Report & Counseling Record (E-1 - E-6) or NAVPERS 1616/27 Evaluation & Counseling Record (E-7 - E-9) evaluations for 5 years prior to submission of the request; and

(3) completed NAVPERS 1306/92 Special Program Screening (**all sections**).

5. **Forms**

a. The following NAVPERS forms may be accessed on the NPC Web site by using the following Web address:

<http://www.public.navy.mil/bupers-npc/reference/forms/NAVPERS/Pages/default.aspx>.

(1) NAVPERS 1616/26

(2) NAVPERS 1616/27

(2) NAVPERS 1306/92