

MILPERSMAN 1306-907

NAVY CEREMONIAL GUARD

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References	(a) DoD Directive 5210.55 of 15 December 1998 (b) DoD Instruction 5210.87 of 30 November 1998
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1. Background.

a. Established in 1931, the United States Navy Ceremonial Guard is the official ceremonial unit of the Navy. Located at Joint Base Anacostia-Bolling, Washington D.C., the Navy Ceremonial Guard's primary mission is to represent the Service in presidential, Joint Military Services, Navy, and public ceremonies in and around the nation's capital. Sailors of the Navy Ceremonial Guard participate in some of our nation's most prestigious ceremonies to include presidential inaugurations and arrival ceremonies for foreign dignitaries.

b. In addition, the Navy Ceremonial Guard serves as the funeral escort and conducts all services for Navy personnel and dependents buried in Arlington National Cemetery. Tasking for ceremonies comes from the President of the United States, the Secretaries of Defense and Navy, the Chairman of the Joint Chiefs of Staff, the Chief of Naval Operations, and the Commandant, Naval District Washington. Elements of the command, such as the drill team and color guard, have represented the Navy in public events around the world.

2. Policy

a. Non-petty officers (POs) are assigned directly from Recruit Training Command (RTC). Recruits who volunteer and are accepted for ceremonial guard duty must execute [NAVPERS 1070/613](#) Administrative Remarks acknowledging the delayed entry into the

guaranteed program for which they enlisted until completion of the prescribed tour with the ceremonial guard.

b. Sailors who are selected from RTC and volunteer for assignment to the United States Navy Ceremonial Guard will forego participation in the Navy-wide advancement examination for the duration of their 24 month tour. Upon successful completion of a 24 month tour and graduation from their contracted rating "A" school, they will be authorized advancement to E-4.

c. Sailors of contracted ratings which are "A" school required and of ratings which are not "A" school required will equally adhere to this policy.

d. Sailors with 23 months or less remaining on their current contract must incur obligated service for advancement. Sailors with 24 months or more remaining on their current contract will not be required to obligate service via [NAVPERS 1070/613](#).

e. Sailors who did not enlist for a guaranteed program may request any program for which they qualify within 12 months prior to completion of their tour. This does not preclude any Sailors of the ceremonial guard from subsequently requesting "A" school or transfer to sea duty. Requests of this nature may be expected to receive favorable consideration if the Sailor is otherwise eligible and a requirement exists.

f. Chief petty officers (CPO) and POs eligible for shore duty will be released by their rating detailers to the ceremonial guard detailer, NAVPERSCOM Shore Special Programs Assignment Section (PERS-4010D). PERS-4010D will send a screening message to the command concerned. The command will comply with [MILPERSMAN 1306-954](#) for recruit division commander (RDC) positions and [MILPERSMAN 1306-945](#) for non-RDC positions in completion of the screening. Additionally, within 30 days, the command will submit the Sailor's:

- (1) Last six evaluations,
- (2) Awards (Navy and Marine Corps Achievement Medal and awards of higher precedence),
- (3) A full length photo in the uniform of the day, and

(4) Physical Readiness Information Management System (PRIMS) information.

3. Requirements and Qualifications

a. Prospective candidates of the ceremonial guard, E-1 to E-9, must meet the following minimum qualifications:

(1) Height (waivers considered)

(a) Men: Minimum 6'0"

(b) Women: Minimum 5'10",

(2) Be able to participate in public ceremonies without glasses (contact lenses are acceptable),

(3) Be capable of strenuous marching, drilling, and prolonged standing,

(4) Have outstanding appearance and military bearing, and

(5) Possess no tattoos which show in a short sleeve uniform (waivers considered).

b. Prospective candidates, E-4 to E-9, must have the following additional qualifications:

(1) No trait below 3.0 for the past three evaluation periods,

(2) Be high-caliber individuals to serve as sharp military role models for junior Sailors, and

(3) Achieve overall physical readiness test category good or higher and within height, weight, and body composition assessment standards.

c. The Commanding Officer (CO) will personally interview all prospective ceremonial guard staff CPOs.

d. The Command Master Chief position for the ceremonial guard is a Chief of Naval Operations directed billet and must be filled by a qualified and screened candidate meeting all other ceremonial guard qualifications.

e. All prospective Sailors of the ceremonial guard must meet the criteria for nomination to Presidential support activities, per reference (a) and reference (b), enclosure (4).

f. COs will verify, via [NAVPERS 1070/613](#), the candidate meets requirements for nomination to Presidential support activities.

g. Sailors must have a favorably completed National Agency Check with local check within the last 36 months preceding nomination to Presidential support activities.

h. Tour lengths for ceremonial guard personnel are as follows:

(1) E-1 to E-3 personnel will serve 24 months

(2) E-4 to E-9 personnel will serve 36 months

(a) [NAVPERS 1070/621](#) Agreement to Extend Enlistment

(b) [NAVPERS 1070/601](#) Immediate Reenlistment Agreement