

MILPERSMAN 1306-907

NAVY CEREMONIAL GUARD

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References	(a) DoD Directive 5210.55 of 15 Dec 98 (b) DoD Instruction 5210.87 of 30 Nov 98
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1. **Background.** Established in 1931, the U.S. Navy Ceremonial Guard is the official ceremonial unit of the Navy. Located at Joint Base Anacostia-Bolling (JBAB), Washington D.C., the Navy Ceremonial Guard's primary mission is to represent the Service in presidential, Joint Armed Forces, Navy, and public ceremonies in and around the nation's capital. Service members of the Navy Ceremonial Guard participate in some of our nation's most prestigious ceremonies, including presidential inaugurations and arrival ceremonies for foreign dignitaries. In addition, the Navy Ceremonial Guard serves as the funeral escort, and conducts all services for Navy personnel and dependents buried in Arlington National Cemetery. Tasking for ceremonies comes from the President of the United States, the Secretaries of Defense and Navy, the Chairman of the Joint Chiefs of Staff, the Chief of Naval Operations, and the Commandant, Naval District Washington. Elements of the command, such as the drill team and color guard, have represented the Navy in public events around the world.

2. **Policy**

a. Non-petty officers (POs) are assigned directly from Recruit Training Command. Recruits who volunteer, and are accepted for Ceremonial Guard duty must execute NAVPERS 1070/613 Administrative Remarks acknowledging the delayed entry into the guaranteed program for which they enlisted until completion of the prescribed tour with the Ceremonial Guard. NAVPERS 1070/613 may be accessed by using the following Web address:

<https://www.mynavyhr.navy.mil/References/Forms/NAVPERS/>.

b. Service members who did not enlist for a guaranteed program may request any program for which they qualify within 12 months prior to completion of their tour. This does not preclude any Service member of the Ceremonial Guard from subsequently requesting "A" School or transfer to sea duty. Requests of this nature may be expected to receive favorable consideration if the Service member is otherwise eligible and a requirement exists.

c. Chief petty officers (CPOs) and POs eligible for shore duty will be released by their rating detailer to Ceremonial Guard Detailer, Shore Special Programs Assignment Section (PERS-4010D). PERS-4010D will send a screening message to the command concerned. The command will comply with MILPERSMAN 1306-954 for recruit division commander (RDC) positions and MILPERSMAN 1306-945 for non-RDC positions in completion of the screening. Additionally, within 30 days, the command will submit the Service member's:

- (1) last six evaluations,
- (2) awards (Navy achievement medal and above),
- (3) a full length photo in the uniform of the day, and
- (4) Physical Readiness Information Management System (PRIMS) information.

3. Requirements/Qualifications

a. Prospective Service members of the Ceremonial Guard, E-1 to E-9, must meet the following minimum qualifications:

- (1) Height (waivers considered)
 - (a) Male: Minimum 6'0"
 - (b) Females: Minimum 5'10"
- (2) Be able to participate in public ceremonies without glasses (contact lenses are acceptable)
- (3) Be capable of strenuous marching, drilling, and prolonged standing
- (4) Have outstanding appearance and military bearing

(5) Possess facial features free of acne, scars, and other unusual distinguishing features

(6) Possess no tattoos that show in a short sleeve uniform (waivers considered)

(7) Be able to maintain shaving requirements per Ceremonial Guard grooming standards

b. Prospective candidates E-4 to E-9 must have the following additional qualifications:

(1) No trait below 3.0 for the past three evaluation periods.

(2) Be high-caliber individuals to serve as sharp military role models for junior Service members.

(3) Be overall physical readiness test category **good** or higher and within height, weight, and body composition assessment standards.

c. The commanding officer will personally interview all prospective staff CPOs.

d. The command master chief position is a Chief of Naval Operations directed billet and must be filled by a qualified and screened candidate meeting all other Ceremonial Guard qualifications.

e. All prospective Service members of the Ceremonial Guard must meet the criteria for nomination to Presidential support activities, per reference (a), and reference (b), enclosure (4).

f. COs will verify, via NAVPERS 1070/613 Administrative Remarks, that the candidate meets requirements for nomination to presidential support activities.

g. Service members must have a favorably completed National Agency Check with Local Check within the last 36 months preceding nomination to presidential support activities.

h. Tour lengths for Ceremonial Guard personnel are as follows:

(1) E-1 to E-3 personnel will serve 24 months, and

(2) E-4 to E-9 personnel will serve 36 months.

(3) Per MILPERSMAN 1306-604, Service members successfully completing a Ceremonial Guard assignment with guaranteed "A" School training must incur obligated service prior to permanent change of station (PCS), temporary additional duty, or temporary duty under instruction transfer to the school by executing either:

(a) NAVPERS 1070/621 Agreement to Extend Enlistment
at: <https://www.mynavyhr.navy.mil/References/Forms/NAVPERS/> or

(b) NAVPERS 1070/601 Immediate Reenlistment
Agreement at:
<https://www.mynavyhr.navy.mil/References/Forms/NAVPERS/>