

MILPERSMAN 1306-917

NAVY COMMAND CLIMATE SPECIALIST (CCS)

Responsible Office	NAVPERSCOM (PERS-4010D1)	Phone:	DSN	882-3862
			COM	(901) 874-3862
			FAX	882-2646
NAVPERSCOM CUSTOMER SERVICE CENTER		Phone:	Toll Free	1-866-U ASK NPC

1. **Background.** The Navy's Command Climate Specialist (CCS) Program provides a valuable asset that stimulates a free-flow of communication at all levels within the chain of command. CCSs provide briefings, training, and assist visits to subordinate and area commands. Additionally, assigned CCSs strengthen the chain of command by keeping the leadership team aware of existing or potential command climate related issues, as well as procedures and practices that affect the mission, readiness, welfare, and morale of Sailors in the command.

a. This program requires assignment of Service members to a full-time climate specialist duty afloat and ashore.

b. Assignment to a CCS billet is contingent upon successful completion of both the Equal Opportunity Advisor Primary Course and the Navy Service Specific Course at the Defense Equal Opportunity Manager Institute, and awarding of Navy enlisted classification (NEC) 809A.

c. CCSs are assigned to major shore commands, aircraft carriers, amphibious assault ships, assault craft units, instructor billets, and other echelon 3 commands with subordinate unit identification codes.

d. Service members are required to complete 2 full consecutive CCS tours. Director, Navy Equal Opportunity Program Office (OPNAV N173) has identified CCS billets requiring a second tour as a CCS. These billets will be filled by second tour CCSs regardless of sea and shore flow requirements. CCSs completing their first tours, who are not waived from second tour (as noted in paragraph 1e) upon entering their negotiating window, will be detailed to second tour requirements. If there is not a second tour requirement, CCSs will be allowed to select another first tour CCS billet. If there are not any CCS billets

available when the Service members are negotiating their second CCS tour, the members may be returned to their rating detailer for an in-rate assignment.

e. Navy Personnel Command (NAVPERSCOM) recognizes that some ratings possess critical training or NECs that will not normally allow those Service members to be released by rating detailers for 2 tours. Additionally, high year tenure (HYT) limits may preclude members from completing two tours. Service members in these situations who are interested in serving a single tour as a CCS may have the second tour requirement waived by the Director, Shore Special Programs Branch (NAVPERSCOM PERS-4010). Service members interested in this option must submit NAVPERS 1306/7 Enlisted Personnel Action Report requesting detail as a CCS with a waiver from the second tour requirement. NAVPERS 1306/7 may be accessed by using the following Web address: <https://www.mynavyhr.navy.mil/References/Forms/NAVPERS/>. Service members requesting such waiver should specify why they are unable to serve 2 tours (e.g., nuclear trained, normal sea tour in rate requirements for advancement eligibility, HYT date allows only one assignment, etc.).

f. When CCS applicants approach their projected rotation date (PRD) from non-CCS billets, the rating detailer will nominate them to CCS Detailer (PERS-4010D1) for assignment to valid CCS requirements. Members interested in CCS duty are encouraged to request release to special programs for CCS duty via NAVPERS 1306/7 Enlisted Personnel Action Request prior to entering their normal detailing window 13-15 months prior to PRD. NAVPERS 1306/7 may be accessed by using the following Web address: <https://www.mynavyhr.navy.mil/References/Forms/NAVPERS/>.

g. Service members completing their second CCS tour who desire to remain in the CCS Program for a third tour must submit NAVPERS 1306/7 via OPNAV N173 requesting such assignment.

h. Tour lengths will be per rating sea and shore flow or Department of Defense area tour for overseas assignment.

2. Requirements/Qualifications

a. To be eligible for selection for a CCS assignment, Service members must be E-6 through E-9 and interviewed by an approved CCS. Applicants must contact OPNAV CCS Community

Manager (OPNAV N173) to arrange for an interview: Commercial
(901) 874-4561/DSN 882-4561.

b. Complete NAVPERS 1306/92 Special Programs Screening,
sections A and D. NAVPERS 1306/92 may be accessed by using the
following Web address:

<https://www.mynavyhr.navy.mil/References/Forms/NAVPERS/>.

c. Required obligated service for each CCS tour is 36
months.