

MILPERSMAN 1306-920

USS CONSTITUTION

Responsible Office	NAVPERSCOM (PERS-4010D)	Phone:	DSN COM FAX	882-3878 (901) 874-3878 882-2646
MyNavy Career Center		Phone: Toll Free	1-833-330-MNCC(6622)	
		E-mail:	askmncc@navy.mil	
		MyNavy Portal:	https://my.navy.mil/	

1. **Background.** USS CONSTITUTION is an important part of American heritage and the history of our Navy. Having earned her nickname "Old Ironsides" during the War of 1812, USS CONSTITUTION is the oldest commissioned warship afloat in the world. USS CONSTITUTION, America's "Ship of State," is permanently berthed in Boston, MA. The crew is tasked with promoting, protecting, and preserving the ship. The ship receives approximately half a million visitors annually and is the Navy's platform for receiving senior officers, high ranking government officials, and heads of state.

2. **Policy**

a. Non-petty officers are normally screened directly from a Recruit Training Command activity by the command master chief (CMDCM) or command senior chief (CMDCS) of the USS CONSTITUTION. Recruits who volunteer and are accepted for duty onboard USS CONSTITUTION must sign a [NAVPERS 1070/613](#) Administrative Remarks, acknowledging delayed entry into whichever guaranteed program they originally enlisted for, until completion of their prescribed tour onboard USS CONSTITUTION.

b. Sailors who are selected from Recruit Training Command and volunteer for assignment to USS CONSTITUTION will forego participation in the Navy-wide advancement examination for the duration of their 24-month tour. Upon successful completion of a 24-month tour and graduation from their contracted rating "A" schools, Sailors will be authorized advancement to E-4.

c. Sailors of contracted ratings which are "A" school-required and of ratings which are not "A" school-required will equally adhere to this policy.

d. Sailors with 23 months or less remaining on their current contract must incur obligated service for advancement. Sailors with 24 months or more remaining on their current contract will not be required to obligate service.

e. Service members who did not enlist for a guaranteed program may request any program for which they qualify within 12 months prior to the end of their tour. Service members can expect to receive a favorable consideration if they are otherwise eligible and a requirement exists.

f. Chief petty officers (CPOs) and petty officers (POs) are selected from those eligible for shore duty.

g. Tour lengths are as follows:

- (1) E-1 through E-3 will serve 24 months
- (2) E-4 through E-9 will serve 36 months

h. USS CONSTITUTION is the approving authority for requests and will coordinate with Navy Personnel Command (NAVPERSCOM).

3. Requirements and Qualifications

a. Sailors seeking to volunteer for duty onboard USS CONSTITUTION must be able to interact with the public with maturity and tact and project themselves to be model representatives of the U.S. Navy with impeccable appearance and military bearing. CPOs and POs must be of the highest caliber and ready to serve as role models and strong leaders for junior crew members.

b. All volunteers being considered for duty onboard USS CONSTITUTION must meet the following **minimum** qualifications:

- (1) Armed Services Vocational Aptitude Battery scores:
 - (a) Work Knowledge (WK) = 50
 - (b) Verbal Expression (VE) = 50
- (2) No record of non-judicial punishment within the last 36 months;

(3) No driving under the influence or driving while intoxicated convictions within the last 5 years;

(4) No record of financial instability within the last 36 months;

(5) No evaluation or fitness report traits below 3.0 within the last 36 months;

(6) Must pass the most recent physical fitness assessment (PFA) and have a smart military appearance;

(7) Must be fit for full duty (medical and dental) without any limitations or disabilities which would preclude service onboard a ship;

(8) Must not have any tattoos visible in short-sleeves or skirts (waiverable);

(9) Must not be afraid of heights; and

(10) Non-POs must be unmarried and without dependents.

c. Complete all sections of [NAVPERS 1306/92](#) Special Program Screening, [MILPERSMAN 1306-900](#), exhibit 1.

d. Required obligated service for this program is 36 months for E-4 through E-9.

4. **Application**

a. Service members must be released from their communities via rating detailers to NAVPERSCOM Shore Special Programs Assignment Branch (PERS-4010D).

b. Submit the following information to USS CONSTITUTION for screening:

(1) [NAVPERS 1306/92](#),

(2) All evaluation reports for the last 36 months;

(3) ASVAB scores (WK, VE);

(4) Height, weight, last three PFA scores, and any failures within the last 4 years;

(5) Digital 5x7 photograph (front and side) in service uniform and service khaki for CPOs. Sailors serving on individual augmentation may wear a uniform deemed appropriate by their chain of command for the photo;

(6) Commanding officer's (CO) signed letter of endorsement, which must include a statement on military appearance and tattoos, an evaluation on the Service member's speaking ability and the Sailor's demeanor, professional knowledge, and leadership skills. The Service member's ability to work and lead groups of junior Sailors with little oversight is a favorable characteristic;

(7) Once application package is received and reviewed, a telephone interview will be arranged between the Service member and the USS CONSTITUTION in Boston, MA. USS CONSTITUTION CMDCM or CMDCS and CO will make final decision after the interview has been conducted, and each applicant will be contacted by the CMDCM or CMDCS with final approval; and

(8) Point of contact and phone number (command career counselor, leading CPO, and command master chief (CMDCM)).

c. The forwarding CMDCM must contact and coordinate application with the following:

USS CONSTITUTION CMDCM Administrative Department (617) 242-5671
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d. Applications can be sent via the following:

E-mail: constitution.ccc@navy.mil or Fax: (617) 242-2308

e. Additional Information may be found at:
www.history.navy.mil/ussconstitution.