

MILPERSMAN 1306-926

JOINT STAFF DUTY WITH MILITARY ENTRANCE PROCESSING STATIONS (MEPS)

Responsible Office	NAVPERSCOM (PERS-4010D)	Phone:	DSN	882-3878
			COM	(901) 874-3878
			FAX	882-2646
NAVPERSCOM CUSTOMER SERVICE CENTER		Phone:	Toll Free	1-866-U ASK NPC

1. **Background.** Military entrance processing stations (MEPS) are responsible for aptitude testing, medical evaluations, administrative processing, enlistment, and shipment of applicants for the Armed Forces.

a. Joint staff duty billets within headquarters, U.S. Military Entrance Processing Command's nation-wide mission is to qualify applicants medically, aptitudinally, and morally for enlistment into the Armed Forces.

b. The billets within MEPS activities are open to all ratings in pay grades E-5 to E-8; however, a majority of the billets within the MEPS are for the hospital corpsman rating. The special program detailers will detail the E-7 and below billets, and the command master chief detailer will detail the command senior chief E-8 billets.

c. Many MEPS activities are in remote locations or in the center of a major city; therefore, members should be advised that financial stability is essential to successfully completing a tour at a MEPS duty station.

d. Personnel selected for assignment to MEPS must be mature individuals with sufficient military experience and personal suitability to perform independently with a minimum amount of supervision and leadership.

e. Tour length will be 36 months.

2. **Requirements/Qualifications**

a. The minimum pay grade is E-5.

b. Complete sections A, C, and D3 of NAVPERS 1306/92 Special Program Screening Form and Exhibit 1 of MILPERSMAN 1306-900. NAVPERS 1306/92 may be accessed at:

<https://www.mynavyhr.navy.mil/References/Forms/NAVPERS/> and MILPERSMAN 1306-900 may be accessed at:
<https://www.mynavyhr.navy.mil/References/MILPERSMAN/1000-Military-Personnel/1300-Assignment/>.

c. Required obligated service for this program is 36 months.

d. Member must have been screened by the command drug and alcohol program advisors in the last 60 months. Member must not have a history of intemperate use of alcohol. Personnel with any history of drug usage, possession, or trafficking while on active duty are not considered suitable for MEPS duty.

e. Member must have passed the most recent physical fitness assessment (PFA) and have no more than one PFA failure within the past 3 years.

f. Member must present a smart military appearance.