

MILPERSMAN 1306-962

INSTRUCTOR DUTY AT NAVAL SCHOOL OF MUSIC

Responsible Office	Fleet Band Activities	Phone:	DSN COM	882-4312 (901) 874-4312
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MyNavy Career Center	Phone: Toll Free E-mail: MyNavy Portal:	1-833-330-MNCC (6622) askmncc@navy.mil https://my.navy.mil/
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References	(a) NAVSOMINST 1300.1A (NOTAL) (b) NAVSOMINST 1540.1C (NOTAL) (c) NAVSOMINST 1300.3D (NOTAL)
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1. Background

a. The mission of the Naval School of Music (NAVSOM) is to train military musicians in the Navy and Marine Corps for duty in fleet service bands.

b. Due to the unique one-on-one nature of the training requirements for many NAVSOM instructors, candidates must be carefully screened to ensure only the best qualified are assigned to these critical positions. Therefore, all candidates must complete an appraisal process prior to assignment for instructor duty at NAVSOM per reference (a).

c. Tour length will be a prescribed rating shore tour.

2. General Requirements and Qualifications

a. Candidates must hold a musician AXXM or AXXA series Navy enlisted classification (NEC) or Marine 55XX military occupational specialty.

b. Candidates must be eligible for reassignment, an E-5 or above for assignment as instrumental instructor or basic course academic instructor, E-6 or above for assignment as advanced course instructor.

c. Candidates should have served at least 3 years with a fleet, field, or special band.

d. Candidates must complete an instructor appraisal and be certified by the Commanding Officer, NAVSOM per references (a) through (c). References (a) through (c) may be obtained by contacting the NAVSOM administrative officer via commercial phone (757) 462-3452.

(1) Although on-site is preferred, appraisals may be submitted via videotape, digital video disk (DVD), or other electronic media when travel to the school is not feasible or practical. Applicants pursuing this alternative to an on-site appraisal must contact the Training Officer, NAVSOM to make appropriate arrangements and confirm media compatibility with NAVSOM playback systems.

(2) Appraisals may be conducted at any time to become qualified for future assignment considerations. Personnel are encouraged to complete an instructor appraisal while enrolled at NAVSOM, or while in the area on leave or official travel.

e. Screening will be conducted in the following areas:

(1) Instrumental or vocal proficiency;

(a) Instrumental instructors must possess a 30 or above performance skill level in assigned primary instrumental or vocal NEC per reference (c).

(b) Academic and rehearsal instructors must possess a 24 or above performance skill level in assigned primary instrumental or vocal NEC per reference (c).

(2) Overall teaching ability and communication skills;

(3) Technical knowledge - must obtain a proficiency grade of 3.5 or above on applicable subject diagnostic exams (academic instructor candidates only) per reference (b); and

(4) Rehearsal technique, "podium" leadership, and communication skills (rehearsal conductor candidates only).

f. Required obligated service for this program is 36 months.

3. **Procedure**

a. Interested active duty Service members meeting specified requirements must submit [NAVPERS 1306/92](#) Special Program Screening (sections A, D1, D2 and command endorsement) and [MILPERSMAN 1306-900](#), exhibit 1, "Special Programs Suitability/Unsuitability Report," to Director, Fleet Band Activities.

b. Service members approved for reassignment must complete the minimum time on station prior to transfer, unless waived by Navy Personnel Command (NAVPERSCOM) Enlisted Distribution Division (PERS-40), see [MILPERSMAN 1306-106](#).